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**Career Objective**:

To work for the progress of the firm with dedication, commitment and become an asset. To seek a career that gives me challenging opportunities to utilize my strength and skills effectively leading to my personal and organizational growth.

# Professional Summary:

* Having Total 6+ years of Professional IT experience. Around 4+ years of experience as a Workday Consultant and 2+ years of experience in manual testing.
* Extensively worked on Custom Reports. Advanced Reports, Matrix, Calculated fields and Dashboard creation, Core Connector, Business Process.
* Extensively worked on Workday HCM, Time & Absence and Talent & Performance.
* Configures the Time off Plans including associated business processes and custom reporting, and configurable security.
* Configures the Employee Review Templates including associated business processes and custom reporting, and configurable security.
* Experience in creation and maintenance of Workday Supervisory Organizations, Reorganizations, Subordinate Supervisory Organizations, Locations, Company, Cost Centers, and Organizational & Cost Center Hierarchies.
* Worked with different Staffing Models, defining Hiring Restrictions to Job Management and Position Management types.
* Creating different type of custom reports and using different calculated fields.
* Building Core Connector integrations for extracting worker, position, status, leave and absence delta changes.
* Strong experience using technologies involving Workday applications, reporting and analytics.
* Strong Knowledge on working with CR-Change Requests as per business requirement and building and moving changes to production.
* Coordinating with functional team and providing technical solutions for the incoming requirements.
* Excellent interpersonal, presentation and communication skills with the ability to work in a team and a stand-alone environment.
* Knowledge of the software development life cycle from design through scoping, requirements gathering, analysis, development, testing, user acceptance, deployment, maintenance/support, and change management.

# Education Qualification:

* Master of Technology in Electrical& Electronics Engineering Under JNTUA.

# Work Experience:

* Working as a workday Consultant in **GlobalLogic Technologies private limited** from Nov 2022 to till date.
* Worked as a Workday Technical Consultant in **Dell** **Technology** from Jan 2021 – Nov 2022.
* Worked as a Consultant in **Hexaware Technologies** from Oct 2017 – Jan 2021

# Technical Skill Sets:

**Reporting Tools** : Report writer, calculated fields.

**Office tools** : MS-WORD, MS-Excel.

# Project Experience:

**Project 1#: -**

**Project** : Support & Implementation of Workday HCM.

**Client** : Calabrio

**Role** : Workday Consultant.

**Duration :** Nov 2022 to Till Date

# Roles & Responsibilities:

* Understanding the Business Requirements by studying the Functional Documents.
* Creating and maintain Time Off plans for as per the business requirements.
* Configured Employee Review Templates as per the Business Requirements.
* Responsible for supporting the new change requests and enhancements in the project.
* Expertise on Workday security like creating/modifying Role Based Security, User Based Security Groups.
* Worked on different business processes like Hire, Change Job, and Termination etc.
* Scheduling the custom reports on daily, weekly, monthly basis based on client requirement.
* Developed various Custom Reports such, Lookup and Audit Reports using Calculated Fields.
* Coordinate with users in UAT phase.

**Project 2#: -**

**Project** : Support & Implementation of Workday HCM.

**Client** : Takeda Pharmaceutical Company Limited. **Roles** : Workday Consultant.

**Duration :** Jan 2021 to Nov 2022.

# Roles & Responsibilities:

* Understanding the Business Requirements by studying the Functional Documents.
* Configured Employee Review Templates as per the Business Requirements.
* Hands-on experience in outbound integrations Using CCW.
* Developed various Custom Reports such, Lookup and Audit Reports using Calculated Fields.
* Involved in Loading data for Emergency the contacts, cost center, one-time payments, bank account details data through enterprise interface builder (EIB) using web services like add updated org, onetime payments etc.

# Project 3#: -

**Project** : Workday Support and Enhancement.

**Client : Adient**

**Roles** : Associate Consultant.

**Duration** : Feb 2020 – Jan 2021.

# Roles & Responsibilities:

* Understanding the Business Requirements by studying the Functional Documents.
* Understanding the current process and proposing appropriate solutions to client.
* Worked on different Reorganization events such creating Sup orgs and sub-ordinates.
* Developed various Custom Reports such, Lookup and Audit Reports using Calculated Fields.

Transactions.

# Project 4#: -

**Project : hCue Parma**.

**Client** : **Adient**

**Role :** **Software Tester**

**Duration** : Oct 2017 – Feb 2020

# Responsibilities:

* Analyzed and reviewed the Use Cases to prepare the detailed Test Plans and Test Cases
* Preparing business requirement documents, responsible for conducting the testing, thereafter, analyze the results and then submit his observations to the development team, creating test-product documentation and also has to participate in testing related walk through
* Worked with developers to resolve and fix the issues found in testing the structure and functionality of the application.
* Prioritizing the issues during release commitment

**Declaration**:

I hereby declare that all the details furnished are true to the best of my knowledge.

(Nawaz Shaik)