**Segun Odetola**

Mobile: **+1 (469) 430-7758,** E-mail: **segunodetola@gmail.com,**

LinkedIn:[**https://www.linkedin.com/in/odetola**](https://www.linkedin.com/in/odetola)

**CAREER PROFILE**

* Highly experienced and versatile project management professional with several years of experience in Project Management, Information Technology, Finance, Risk Management, Engineering, Project Planning, Scheduling, Resource Planning, Cost Management and Scope Management.
* A gifted communicator with exceptional skills in setting project time scales, schedule updates, cost control risk management, people and leadership skills that can ensure on-time delivery and improved project delivery and quality for any organization.
* Creative problem solver with strong negotiation and analytical skills which parlays into early risk recognition and subsequent risk mitigation.
* Excellent team player with great conflict management skills.
* United States Citizen

**EDUCATION**

* **M.S. Information Technology and Management, University of Texas at Dallas 2019**

Database Management – SQL, Object-Oriented Programming – Java, Enterprise Resource Planning – SAP, IT Audit and Risk Management, Statistics and Data Analysis, IT Security, Operations Management, Business Economics, Cloud Computing - AWS, System Analysis and Project Management, Organizational Behavior,

Marketing Management.

* **M.Sc. Project Management, University of Salford, Manchester, United Kingdom**
* **B. Sc. Mechanical Engineering, Obafemi Awolowo University, Ife, Nigeria**

**TECHNICAL SKILLS**

* Expert knowledge of Project Management and SDLC Principles such as **Agile, Scrum and Waterfall**
* Project Management Software such as **MS Project, AX Dynamics, Smartsheet, JIRA and Primavera**
* Process Improvement skills such as **Six Sigma, Lean, Kanban and Kaizen**
* Knowledge of Software Languages such as **HTML, CSS**, **JavaScript,** **Java and Python**
* Data Modelling skills such as **ERD, Dataflow Diagrams, UML and Use Case Modelling**
* Knowledge of Analysis Tools such as **Excel, Visio, LucidChart and SQL**

**PROFESSIONAL COMPETENCIES**

**Business**

* Responsible for ensuring that all business results are identified and accounted for in the project plan with responsibility and due dates.
* Manage the identification, documentation, and traceability of business requirements.
* Investigate and detail sophisticated business processes.

**Project Management**

* Responsible for ensuring that all business results are identified and accounted for in the project plan with responsibility and due dates.
* Provide mentorship to team on project plan development, issue resolution, and risk identification and mitigation including scope, resource, and schedule
* Identify, track, monitor, and communicate project-related risks and issues, scope changes, variances, and contingencies that arise during the implementation.

**Communication**

* Effective communicator at all levels with all project stakeholders.
* Excellent interpersonal skills developed by liaising with colleagues, team members and project stakeholders.
* Led strategic process and systems discussions with senior leadership.

**Leadership**

* Excellent team lead and member on various projects training team members on project related activities.
* Excellent project deliverables management skills.

**Finance and Cost Management**

* Facilitated pricing on several projects in collaboration with technical SMEs, finance and team members.
* Created and maintained P&L ledgers on several technological projects.
* Created and maintained yearly operating budgets, Cash flows and Earned Value Management metrics.

**Reporting & Business Development**

* Summarized and simplified data on several projects for communication to management.
* Ensured management was aware of necessary metrics and attendant risks at every stage of projects handled.
* Worked on preparation of bids and proposals and analyzed business data for presentation to management.

**Risk Management**

* Forecasted risks based on information from project data and devised mitigation plans to avoid issue crystallization.

**CERTIFICATIONS**

* **Python Data Structures Certificate, University of Michigan**
* **Introduction to Programming (Python, CSS, HTML, JavaScript), Udacity**
* **Project Management Institute Certified Project Management Professional (PMP), USA**
* **Information Technology Infrastructure Library (ITIL) Foundation Certification, USA**
* **American Society for Quality Certified Six Sigma Green Belt (CSSGB), USA**

**EXPERIENCE**

 **Sedgwick, Texas,**

 **Sr. IT Project Management Specialist (Contract), 2019 – 2021**

* Project management of several software projects within tight timelines.
* Solved IT department’s resource forecasting challenges by the second week of resumption.
* Coordination of globally dispersed software teams spread across multiple time zones.
* Management of requirements gathering processes and created business requirements documentation.
* Ensuring minimal scope creep and client interfacing.
* Creation and management of resource planning schedules.
* Systems analysis and documentation of business rules and requirements.
* Managed datacenter repatriation planning project.

 **HNTB, Texas,**

 **Project Analyst, 2017 – 2019**

* Monitored, coordinated, and analyzed estimates to complete reporting and exception reports to ensure accurate reporting based on project performance and perform monthly and quarterly earnings ratio forecast for several design projects.
* Conducted earnings review (and required analysis) on assigned projects to identify errors and trends.
* Assisted in preparing Prime and Subconsultant Agreements and review of compensation (and payment) clauses, salary rates, and determining proper overhead rates.
* Compiled financial documentation and reported on the following: Estimates to Complete (ETC), earnings, budget, cash management, and contracting.

 **ETC,**

 **Project Management Analyst, 2013 – 2016**

* Coordinated teams of between 10 to 120 developers, database administrators, system administrators and analysts delivering proprietary ERP application software using scrum and waterfall methodologies.
* Generated hiring plans based on scheduled project activities and alerted management to resource risks.
* Align cross-functional business and technical teams to help ensure alignment of goals and to help resolve conflicting priorities.