

**MOUNIKA PATURI**  
[mounireddy1223@gmail.com](mailto:mounireddy1223@gmail.com)  
**6309860840**

#### **PROFESSIONAL SUMMARY:**

- Having a 1 year 5 months experience as an **IT Asset Engineer**.
- Having a 11 months experience as an **Officer Sales**.
- Having a 9 months experience as a **Tele Calling Executive**.
- Deep understanding on the Credit card policies.
- Deep understanding on the Mortgage Loan policies.
- Involved in the processing of credit cards by interacting with the different departments.
- Involved in the processing of Home and Property Loans by interacting with the different departments as well as customers.

#### **PROFESSIONAL EXPERIENCE**

- Working as a **Asset Engineer** in **Wipro Ltd.** From July 2019.
- Worked as **Officer sales** in **Teamlease services** for the client **Bajaj Housing Finance Ltd.** From July 2018 to April 2019.
- Worked as a **Customer Support Representative** in **Calibehr Human Capital Services Pvt. Ltd.** from May 2017 to May 2018.

#### **CLIENT DETAILS:**

- **Wipro** (formerly, Western India Palm Refined Oil Limited) is an Indian [multinational corporation that provides information technology, consulting and business process services.](#)
- **Calibehr Human Capital Services Pvt. Ltd.** And **Intelenet Global Services** are working for **SBI ( state bank of India) Credit card** Process.
- **Teamlease Services** is working as a recruiting company for **Bajaj Finserv Ltd.**

## **ROLES AND RESPONSIBILITIES:**

- As an **Asset engineer** i will involving from allocating of the asset to disposal of the asset. Handling SLA reports of asset allocation,release ,movement. Suporting technical employees through helpline. Interacting with global Asset Engineers in maitaining in the process.
- Handling glogal group mail on the support of helpline. Taking care NDC part.
- As an **Officer sales**, will interact with customers on Mortgage Loans.Will give an detailed awareness on the Loan Process and its policies to the customers.
- Will interact with other department to process the loan on different places.
- As an **Telecalling Executive**, will interact with the customer on SBI Credit cards.
- Will interact with back end team till the customer receive credit cards.

## **ACADEMIC PROJECT:**

**Project Title:** Level and Phase shift PWM for 7-level switched capacitor inverter using series/parallel conversion.

## **EDUCATIONAL QUALIFICATIONS:**

- Btech from JNTUA with 69.62%.
- Intermediate from Board of Intermediate Education, Andhra Pradesh with 73.4%.
- S.S.C from State Board, Andhra Pradesh 77.72%.

## **DECLARATION:**

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars

( **Mounika Paturi**)