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| BanalaSandeep Kumar | Shailaja Residency Flat No101 7799393393 sandeep.kumar.b@hotmail.com   |

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|  | **Career Objectives** |

Business Analyst with over 5+ Years of Experience supporting business solutions software and analyzing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

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| C:\Users\User\Downloads\s1-ori.png | professional summary |

* Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
* Documenting and communicating the results of requirement workshop.
* Effectively communicating and plans to cross-functional team members and management.
* Gathering critical information from meetings with various stakeholders and producing useful reports.
* Working closely with clients, technicians, and managerial staff.
* Run workshops and training sessions
* Ensuring solutions meet business needs and requirements.
* Performing User Acceptance Testing.
* Prioritizing initiatives based on business needs and requirements.
* Delivering and ensuring timely completion of projects.
* Identifying and addressing operational, financial and technological requirements and Risks.
* Testing and improving business requirements.
* Capable of building and maintaining relationships with various stakeholders.
* Works on individual and team on improvement via knowledge sharing, experience, other learning channels.
* Communicate with senior people in organization’s to find out what they hope to achieve
* Providing support when compiling and reporting information and assume responsibility for data integrity among various internal groups and between internal and external sources
* Ability to gauge and come up ways to increase customer satisfaction.
* Acting as a liaison between business and IT/Product/Dev/QA teams.
* Good Knowledge of Agile methodologies (preferably Scrum), UML, Object Orientated, Data Modeling, Process Modeling and other development methodologies
* An interest in, and understanding of, project management techniques and computing systems
* Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
* Leading ongoing reviews of business processes and developing optimization strategies.
* Staying up-to-date on the latest process and IT advancements to automate and modernize systems.
* Conducting meetings and presentations to share ideas and findings.
* Performing requirements analysis.
* Documenting and communicating the results of your efforts.
* Effectively communicating your insights and plans to cross-functional team members and management.
* Gathering critical information from meetings with various stakeholders and producing useful reports.
* Working closely with clients, technicians, and managerial staff.
* Providing leadership, training, coaching, and guidance to junior staff.
* Allocating resources and maintaining cost efficiency.
* Ensuring solutions meet business needs and requirements.
* Performing user acceptance testing.
* Managing projects, developing project plans, and monitoring performance.
* Updating, implementing and maintaining procedures.
* Prioritizing initiatives based on business needs and requirements.
* Serving as a liaison between stakeholders and users.
* Managing competing resources and priorities.
* Monitoring deliverables and ensuring timely completion of projects.
* Drafting Functional Specification Documents ,Business Process Documents and other business documents

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|  | Education |

## Master of Business Administration | Bankatlal Badruka College for Info Tech

Hold Post Graduate Diploma in IT Solutions Marketing Degree from All India Institute of Management Association University

## B.Sc (Computer Science) | Avanthi Degree College

Specialized in Mathematics, Statistics, and Computer Science

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|  | **skill summARY**  |

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| --- | --- |
| * Microsoft Office
* Visio
* SQL Queries
* Rational Roles
* JSON
* Agile Development Methodologies
* Wireframes
 | * UML Diagrams
* SOAP UI
* JIRA
* Microsoft Teams
* SharePoint
* Microsoft Access
* Enterprise Architecture
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|  | Experience |

## Business Analyst | Acess Meditech Private Limited

### February 2018 – currently working here

## Domain | Healthcare (TOSHFA)

## Clients | Axa Mansard, Anchor HMO, Venus Medicare & Avon HMO

## Job Description:

"TOSHFA" is to manage Medical Insurance Operations. Major insurance companies in Middle East and African regions deploy TOSHFA since its more User Friendly, Robust, Secure, Accurate and Flexible. TOSHFA comprises various modules for the stakeholders such as Insurance Company, Hospital, Corporate Client, Reinsurance treaties and members that are involved in medical insurance sector. TOSHFA provides very user-friendly interfaces to its users in order to perform and process several operations such as Underwriting, Policy administration, Approvals & Claims, Accounts and Reports maintenance as well as maintains the standardized and accurate data.

## Job Responsibilities:

* Prepared BRD and FRD based on the requirements gathered from user.
* Gathered requirements during inception phase, documented and delivered functional specification documents.
* Conducted Walkthroughs meetings with development team to discuss related issues
* Interacted with developers on continuous basis to let them understand the functional specifications and client requirements
* Work with project team on planning, analysis, requirements, design & testing and training for production implementations.
* Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software.
* To interact with respective interfaces teams on the production issues.

## Business Analyst | Globallogic Technologies Limited

### May 2015 – November 2017

## Domain | e-commerce

## Client |Bloomreach

## Job Description:

BloomReach’s Commerce Suite is comprised of organic search, personalized category pages and site search using data, algorithms and machine learning to ensure that each customer has an experience that is most relevant to them. Couple this with tools to create your own pages or manage the health of your existing content and the Commerce Suite is a unique and powerful way for retailers to benefit from the man (tools) and the machine.

## Job Responsibilities:

* Coordinator between the onsite management team and offshore testing/Development teams
* Prepared FRD based on the requirement gathered from user
* Creation of end-to-end functional test scenarios for testing of different functionalities of different projects pertaining to every release
* Verifying the test cases written by the testers and tracing them to test scenarios
* Managing the defects in Quality Centre
* Interacted with developers on continuous basis to let them understand the functional specifications and client requirements
* Gathered requirements during Inception phase, documented and delivered functional specification documents.
* Conducted Walkthroughs meetings with development team/Business Teams.
* Work with project team on planning, analysis, requirements, design & testing and training for production implementations.
* Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software.

## Business Analyst | Globallogic Technologies Limited

### February 2014 – april 2015

## Domain | Insurance (Pensions)

## Client | TIAA – CREF

## Job Description:

Teachers Insurance Annuity Association- College Retirement Equities Fund.

TIAA CREF is a financial services organization that provides retirement insurance products to people who work in the academic, research, medical and cultural fields. TIAA-CREF offers defined contribution retirement plans through employer. These plans are sometimes referred to as retirement (or group retirement) annuity contracts. Typically, contributions are made on a tax-deferred basis, which means you do not pay taxes until you take money out. It sets up the plan according to your employer's instructions, then allocates contributions and pays benefits according to your wishes.

## Job Responsibilities:

* Coordinator between the onsite management team and offshore testing/Development teams
* Prepared FRD based on the requirement gathered from user
* Creation of end-to-end functional test scenarios for testing of different functionalities of different projects pertaining to every release
* Verifying the test cases written by the testers and tracing them to test scenarios
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* Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software.

## Business Analyst | Globallogic Technologies Limited

### November 2013 – December 2014

## Domain | Health Care

## Client | Med Optimus

## Job Description:

Med Optimus is an enterprise wide solution catering to the essential needs of health care industry in the lines of managing the patient records and scheduling of work force. Med Optimus is the product-line of Schedule Optimus that facilitates automatic scheduling of the hospital staff to their respective shifts by considering all the possible constraints. A strategic scheduling philosophy backed by powerful automation that helps health care in optimal utilization of resources.

## Job Responsibilities:

* Prepared BRD and FRD based on the requirements gathered from user.
* Gathered requirements during inception phase, documented and delivered functional specification documents.
* Conducted Walkthroughs meetings with development team to discuss related issues
* Interacted with developers on continuous basis to let them understand the functional specifications and client requirements
* Work with project team on planning, analysis, requirements, design & testing and training for production implementations.
* Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software.
* To interact with respective interfaces teams on the production issues.