



# Swarna Cynthia Padmanaban

## Business Analyst

Business Analyst with experience in business analysis, project management, and customer liaison. Excellent technical and business knowledge to assess stakeholders' requirements and help them contemplate their needs and deliver the same to the development team. Aiming to use my strong prioritization skills and analytical ability to achieve the goals of your company



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9600800579



CHENNAI, INDIA

## SKILLS

Leader and Motivator

Communication

Team Player

Decision Maker

Problem Solver

Self Driven and Planner

Mentor

## LANGUAGES

English

Full Professional Proficiency

French

Limited Working Proficiency

## CORE COMPETENCIES

Cost benefit Analysis

People Management

Process modelling

Predictive modelling

Gap Analysis

Data Analysis

Requirement Gathering

Agile Methodology

SDLC

## WORK EXPERIENCE

### Business Analyst

#### Cognizant Technology Solutions

08/2019 - Present

Team UX Component DEV

##### Achievements/Tasks

- Analyze client's business requirements and process through document analysis, interviews and workflow analysis
- Proficient in Agile Business Analysis and writing user stories
- Skilled in identifying core business capabilities and processes
- Translate stakeholder requirements into tangible deliverables like FSD, Use cases, User stories, process diagrams
- Adept at coordinating with stakeholders and the development team
- Critical thinking, decision making, and problem solving skills

### Business Analyst

#### Cognizant Technology Solutions

06/2018 - 08/2019

Team Corrections and Reversals

##### Achievements/Tasks

- Engage client to gather software requirement, business rules and ensure alignment with the development team.
- Communicate client's business requirements by constructing easy to understand data and process models
- Evaluate risks related to requirements implementation, testing processes, project communication and thereby saving cost
- Identify and reconcile errors in client data to ensure accurate business requirements
- Draft business requirements and align with functional and technical requirements

### BA/QA

#### Cognizant Technology Solutions

09/2016 - 06/2018

Team App Admin

##### Achievements/Tasks

- Anticipated client needs and acted as a primary liaison
- Participated in Spring Reviews, daily Scrums, and Spring Planning Meetings
- Reported & prioritized bugs in conjunction with the Development Team & QA Managers
- Tracked quality defects, identified bugs, separated issues and reported bug using CA Central Agile Login and worked with developers & product owners to ensure resolution of the same. Conducted Functionality, Integration, System and Regression Testing
- Created & executed tasks tied to user stories which included test plans, scenarios, scripts & procedures focused on positive/negative scenarios
- Worked with Project Managers, Technical Leads & SMEs to plan & execute automated/performance tests

## CORE COMPETENCIES

Stakeholder  
Management

Data modelling

SQL

## WORK EXPERIENCE

### Test Analyst

#### Tata Consultancy Services

12/2012 - 09/2016

BNPP

##### Achievements/Tasks

- ▣ Prepared test cases, scenarios, test summary reports & unit report basis the requirements gathered
- ▣ Managed test data of the application under test
- ▣ Planned tasks with respect to timeline, met SLAs and focused on customers
- ▣ Provided support to the Development Team by reviewing unit level cases
- ▣ Performed Root Cause Analysis and proposed preventive actions
- ▣ Conducted sanity, functional & non-functional testing of applications
- ▣ Led defect tracking and management of defect lifecycle in HP ALM

## ORGANIZATIONS

Cognizant Technology Solutions (09/2016 - Present)

Tata Consultancy Services (12/2012 - 09/2016)

Test Analyst

## CERTIFICATES

Business Analysis Foundation Certificate from BCS (09/2014 - Present)

ISTQB

Certified Scrum Product Owner from Scrum Alliance (05/2020 - Present)

## EDUCATION

### B.Tech Computer Science and Engineering

#### KALASALINGAM UNIVERSITY

06/2008 - 05/2012

7.8