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# Mohammed T Raja

*An accomplished Senior Business Analyst and Operations expert with 11+ years of experience in Global Custody Services, Asset Management and Investment Banking industry with domain expertise in Asset Servicing / Corporate Actions / Securities Services.*

**SUMMARY OF SKILLS / AREAS OF PROFICIENCY:**

* Corporate Actions domain expert with experience in adoption of SWIFT ISO 15022 and ISO 20022 standards.
* Working knowledge of Capital Markets – limited to equities, bonds and mutual funds.
* Experience in working on large-scale global technology transformation projects strategic to the business.
* Adept at preparing business requirements documents (BRD), functional specification documents (FSD), defining KPIs.
* Skilled at performing data analysis, data visualization, gap analysis, solution analysis and solution design.
* Analytical and detail oriented.
* Experience in writing Test cases / User Stories and leading UAT phase of the project.
* Ability to effectively communicate with various stakeholders in a Project Management flow for efficient implementation.
* Ability to handle multiple tasks and roles involving client engagement, service delivery, program management and leading project committees in a Software Development Life Cycle (SDLC) process and adopting agile and waterfall model practices.
* Ability to work on applications and technologies like – Oracle SQL, Tableau, JIRA, Confluence, Visio, Bloomberg, TCS Bancs, Service Now, IDC, PGD, HP Quality center, TLM, IM Actions (CAMA).

**WORK EXPERIENCE:**

1. **Capco: March 2020 (**Present**)**

**Role: Sr. Business Analyst (Sr. Consultant) | Client: HSBC Asset Management**

**Project: AMG Global Middle office Operations (GMO) Program**

* **Outsourcing of the Asset Management divisions’ middle office operations to a third-party service provider for its 5 main markets.**

**Responsibilities:**

* Participation in the Pre-Analysis phase involving review of the ‘Request for information’ (RFI) responses and ‘Request for proposal’ (RFP) responses sought from several vendors leading to the selection of the vendor.
* Elicitation of Business requirements of various middle office operation functions and the country specific nuances of the Asset Management business from the country COO’s and the operation SME’s.
* Preparation of a consolidated business requirements document and defining the Target Operating Model.

1. **JP Morgan Chase:****June 2018 – March 2020**

**Role: Sr. Business Analyst (Associate-AVP)**

**Project: Securities Centre Processing Platform (SCPP)**

* **Implementation of Software Application: TCS Bancs - upgrade from version 8 to version 14**

**Responsibilities:**

* Solution designing for interfaces interacting with BaNCS v14 via an in-house middleware system (JIL).
* Solution designing for gaps identified between V8 and V14 ensuring they are retrofitted and/or developed for V14 in JIL.
* Defect Manager for UAT phase.

**Achievements:** Team award for best performing team of the quarter (Q3 2019) **globally** for designing a Re-engineered solution for publishing CA cash transactions which helped Tax Ops bring down Tax reclaim breaks from over 50,000 to zero.

1. **Société Générale: Jan 2015 – June 2018**

**Role: Sr. Business Analyst**

**Project: New Custody Information System (NCIS)**

* **Implementation of Software Application: TCS Bancs – Corporate Actions (V13)**

**Responsibilities:**

* Gathering of business users’ needs and transforming into functional/technical requirement.
* Providing functional expertise on the Corporate Actions business of the bank to the vendor (TCS) and participating/conducting Business Requirements and Solution Analysis workshops.
* Preparation and execution of System Test Plans and Use Cases for PAT and UAT phases.
* Involved in carrying out Operational Workflow Analysis to define the Standard Operating Process for the operations team.

**On Site Experience: France – Paris** & **Nantes – 6 months spread between late 2015 and 2018.**

* Co-designing the Business Operational Workflow for Post Implementation of the application – TCS BaNCS in Production.
* Responsible for UAT and coordinating the implementation of the Scrubbing phase of ‘BaNCS’ in Production.
* Providing post implementation Functional support to the CA business team.

**Achievements:**

* Received the **Star****of the quarter** (Q4 2015) for contributing to the successful implementation of the Phase-1 of the project and Quality Resolution of complex issues Post-Production implementation.
* **Team winners** of the annual Global Level Hackathon organized by the Technology division of the organization in 2017.

1. **Northern Trust: Corporate Actions Department (April 2009- Dec 2014)**

**Role: Team Lead**

**Responsibilities:**

* Managing and supervising a team of 6 members servicing the end to end processing of Corporate Action Events supporting the APAC region.
* Day to day interaction with the regional Middle Offices to facilitate smooth process functioning, operational reporting and addressing client queries.
* Responsible for annual performance appraisal of team members.
* Regular interactions with the Trade processing, Securities Lending team, Treasury Teams to support the CA Process.
* Carrying out Exceptions and Claims Management and reconciliation of cash and security positions to external counterparties.

**Achievements:**

* Recipient of a limited edition “**Signature Service Spirit**” award for **Absolute Quality** in execution in 2013.
* Recipient of **Platinum Award** for Excellence in planning and execution for the high-volume season and improving productivity levels and maintaining efficiency.

**EDUCATION:**

**Christ University**: Executive MBA – April 2014

**Christ College (Autonomous):** Bachelor of Commerce - May 2009

**DECLARATION:**

I hereby certify that the above information furnished is true and complete to the best of my knowledge.

Date: Mohammed T Raja