**Srinivas Kankanampati**

**Email:** [**srinivaskankanam@gmail.com**](mailto:srinivaskankanam@gmail.com)

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**Mobile No: 9912325766**

**Objective**: To obtain a challenging position that would allow me to utilize my recruiting, marketing, sales, and event planning experience in a fast paced environment.

**Synopsis:**

* Over 16 years of IT experience., 10 years of experience in full life cycle Technical Recruiting comprising sourcing, screening and qualifying candidates; coordinating and executing interviews, maintaining candidate/client communication during search engagement process; assessing and recommending prospective candidates and negotiating and closing job offer packages.
* Expertise in using Internet-based recruiting tools and applications such as Monster, Dice, Hot Jobs, Careerbuilder, jobsinthemoney, using Boolean searches.
* Recruited candidates at all levels, ranging from Director, Architects, Project Managers, Business Analysts and programmers …and many more.
* Experienced and skilled in In-house staff recruiting for sales
* Managed and worked with different candidates (US Citizens, Green Card Holders, TN Permit, H1B, and EAD).
* Ability to handle multiple recruiting needs effectively in a fast paced environment
* Working directly with multiple hiring managers to assess their hiring needs and present qualified consultants.
* Excellent knowledge of Internet Recruiting and innovative Recruiting Strategies
* Expert with MS Office, Excel, Word, PowerPoint, Outlook.
* Excellent soft skills and professional approach, strong level of motivation & commitment.

**Education**:

|  |  |  |  |
| --- | --- | --- | --- |
| **COURSE** | **UNIVERSITY/BOARD** | **YEAR OF PASSING** | **%SECURED** |
| BCA | NAGARJUNA UNIVERSITY | 2002 | 60% |
| INTERMEDIATE | BOARD OF INTERMEDIATE | 1998 | 81% |
| S.S.C | S.S.C BOARD | 1996 | 80% |

**Technical skills:**

* Operating Systems: Windows 98/2000/NT/XP and LINUX.
* Languages: C, C++ / Web based: HTML / Data bases: Oracle and MS Access
* MS office: Word, Power Point, Excel, and Outlook

**Professional Summary:**

**Client Partner**

**Cloudious LLC Aug 2019 to Present**

**Responsibilities**

* Involved in full cycle Recruitment. Sourcing, identifying, interviewing, screening and placing personnel in quick turnaround time in contract, contract to hire and permanent positions by using job boards.
* Candidates are sourced and job orders filled by using Internet postings, paid/free job sites, head hunting, third party companies, networking and referrals.
* Responsible for managing the recruiting process from resume submission to final candidate negotiation.
* Quick turnaround of quality resumes within the time limit after receiving the requirements.
* Post jobs on the Internet and speak to qualified candidates.
* Utilize traditional interpersonal networking as well as technical tools such as the Internet to source candidates in various job boards Dice, Monster, hot jobs, career builder and jobsinthemoney.
* Involved in Formatting each resumes before submittal to the client's needs.
* Perform extensive background checks on potential hires and arrange technical evaluations to assure skill levels.
* Creating database for company.
* Negotiate hourly rates with third party companies, green card holders, US citizens and do the necessary paper work once the consultant is placed.

**Resource Manager**

**Canopy One Business Solutions Inc July 2011 to July 2019**

**Responsibilities:**

* Handling a team of 5 Team Leads, each team lead consists of 5 Technical recruiters under them, mentoring them in recruiting process and finding the best matched resumes for our client needs and marketing our bench consultants for direct client requirements from different vendors
* Managing Accounts, submitting qualified resume to prime vendors and clients, scheduling interviews, involving in end to end process of recruiting.
* Screening the consultants from Analyst to VP, President level.
* Helping the team for sourcing, identifying, interviewing, screening and placing personnel in quick turnaround time in contract, contract to hire and permanent positions by using job boards.
* Candidates are sourced and job orders filled by using Internet postings, paid/free job sites, head hunting, third party companies, networking and referrals.
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**IT recruiter**

**Compusoft Integrated Solutions Inc May 2010 to June 2011**

**Responsibilities:**

* Involved in full cycle Recruitment involving sourcing, identifying, interviewing, screening and placing personnel in quick turnaround time in contract, contract to hire and permanent positions by using job boards.
* Candidates are sourced and job orders filled by using Internet postings, paid/free job sites, head hunting, third party companies, networking and referrals.
* Responsible for managing the recruiting process from resume submission to final candidate negotiation.
* Quick turnaround of quality resumes within the time limit after receiving the requirements.
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**Global Infovision Pvt. Ltd. Oct 2004 – Feb 201**

**Worked as a Quality Specialist**, handling a team of 6 people.

The organization deals with Legal Litigation Support Services Related to Bibliographic Coding. Job profile includes,

**Responsibilities**

• Processing different types of documents like contracts, legal, internal and external correspondence relating to firms dealing with insurance, financial and medical sectors.

• Co-ordinate with the Technical Support before the start of the Assignment

• Auditing the Documents being processed by the team

• Supporting the team by clearing their queries on the assignment, if any

• Prepare daily and weekly output reports

• Coordinating with the process manager and the team with the

Day-to-day progression and queries/issues, if any

## PERSONAL DETAILS

Name : Srinivas .K

Date of Birth : 27-06-1981

Gender : Male

Father’s Name : Mr. Apparao .K

Marital Status : Married

**Linguistic Abilities :** Telugu, English, Hindi.

**Favorite Pursuits :** Listening to Music, Playing Shuttle.

I declare all the above information as per my knowledge is true.

Yours truly

( **Srinivas K** )