

# Shakshi Kashyap

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## OBJECTIVE

A challenging growth oriented position in an Organization where I can contribute to take the Organization to greater height through my devotion, dedication and determination. For me the key words of success are to be punctual and loyal to the Organization.

## ACADEMIC QUALIFICATION

- **Diploma in Plastics Technology (2011-2014)**  
Central Institute of Plastics Engineering and Technology, Hyderabad, Andhra Pradesh.  
An ISO-9001 & **NABL ACCREDITED INSTITUTE.**
- Three-year Program with average 94%
- **Xth** from CBSE.

## PROFILE SUMMARY

A competent professional with nearly 6 years of experience in:

- Expertise in Audits of vehicles and required implements in defects.
- Conducting audits at supplier end or internal (system audits, process audits and product audits)
- Leading the validation activities for green filed projects.
- To Coordinate with the development team & customer for new product development or Engineering Change.
- To develop prototype samples & conduct the fitment trial functions.
- Customer complaint handling with action plan.
- Supplier handling regarding quality issue.
- Working in Launch phase as a new product launch.
- Expertise in Audits of vehicles and required implements in defects.
- Leading QMS system

## CORE EXPERTISE

• QMS System	• Failure Analysis
• Supplier development	• Data Management
• Lab testing facilities	• Leading the validation activities in Trial.
• Expertise in Audits of vehicles	

## ORGANIZATIONAL EXPERIENCE

**Engineer - Quality (MORRIS GARAGES - Halol)**

**May'19 - Present**

MG Motor UK Limited is a British automotive company headquartered in Long bridge, England. It designs, develops and markets cars sold under the MG Marque. Winner of British Touring Car Manufacturer Championship in 2014.

**JOB RESPONSIBILITIES:**

- Working in Electric Vehicle Project (MG ZS EV VEHICLE) Launch & Quality.
- Evaluation for I smart in EV vehicle.
- Vehicle layout checking as per drawing & design.
- Playing Vital role in Vehicle Launch / Quality & Vehicle Testing / Benchmarking. & EV vehicle.
- Interact Manpower by implementing and initiating KAIZEN activities & Time study
- Expertise in the Body & Paint Audit.
- Raise concern where necessary & Develop corrective solution.
- Expertise in Audits of vehicles and required implements in defects.
- Monitoring the all inspection activities like Torque Checking, Effort Measuring etc and other new improvements.
- Monitoring ageing of vehicle and on time text customer Delivery.
- Monitoring the vehicle quality during launch to production phases as per procedure & standard.
- Issue investigation in Dynamic Drive & Analysis.
- Handling all required tools & gauges related to perform quality engineering tests.
- Brief knowledge of product inspection of vehicle as a customer prospective.
- Conduct the report out meeting for concern rating & binning with concern department.
- Monitoring to surveillance audit as (Air leakage test, 5 min Water test)

**Senior Engineer – Quality (VARROC GROUP)****May'18 – Jun'19****JOB RESPONSIBILITIES:**

- Approve incoming material by confirming specification conducting visual and measurement tests.
- Managing the complete risk-based audit planning and management activities for ensuring completion of various types of audits within the time.
- Handling Deviation & Conducting CAPA for recurring issues of process and Incoming Quality.
- Developed down-time tracking programs for operations, focusing on top hitter Pareto analysis to develop corrective action plan
- Working with supplier directly, create corrective action plans to address process failure.
- Conducting Audit at supplier end or internal (system audits, process audits and product audits).
- Monitoring Quality systems and compliance with pre-set standards; troubleshooting and maintaining requisite
- Review supplier manufacturing processes, collaborate with supplier on process improvement and value enhancement opportunities.
- Lead structured communication program on the production floor, daily production meeting which roll up to meet Management objectives.
- Preparation of plant related formats, Audit Sheets, Visuals, Kaizens, OPL's etc.

**Engineer (All Time Plastics Pvt Ltd)****Aug'17 – Apr'18****JOB RESPONSIBILITIES:**

- Inspection of Bop's parts as per Quality Standard and drawing.
- Perform and coordinate inspections and determine quality assurance testing models of raw materials and finished products.
- Develop, apply and maintain quality requirements and standard for development & manufacturing products.

- Foreseeing potential risk involved with the supplier while offering any new business or increasing the volume by assessment Audit.
- To solve the various problems related Incoming components.
- Rejecting and returning unacceptable materials to vendors.
- Approve finished products by confirming specifications conducting visual and measurement tests return products for rework confirming rework.

#### **ACTIVITIES:**

- Actively participated in training of ISO 9001:2015 by TUV India
- Also playing voluntary role in ISO 9001:2015
- Playing vital role in IATF 16949: 2016 ( Get certified by TUV India )

#### **Assistant Engineer (Motherson Automotive Technologies and Engineering)**

**Aug'14 to 'Aug 17**

#### **JOB RESPONSIBILITIES:**

- Preparation and updating the incoming inspection plans, coordinating the incoming inspection activity.
- Raising NCR in case of non-conformance observed in the receipt or in assembly line.
- Supplier coordination regarding quality issue.
- Follow up for NCR closer with supplier, communication of rejection to supplier.
- Monitoring the performance of vendor on monthly basis & Closure of Audit NCR'S.
- Supplier In-house rejection and PPM monitoring.
- Preparing MRM presentation for Quality..
- Preparing the monthly report such as Vendor Quality Rating.
- Collect and evaluate supplier quality data to identify process improvement opportunities within the supply chain.

#### **TECHNICAL KNOWLEDGE:**

- Plastic processing – Injection Molding, Blow Molding, Rotational Molding, Compression Molding etc.
- Testing - Product testing, Material Testing, Ex :(MFI, tensile strength, impact strength, flexural strength, ash content, density test etc.

#### **SOFTWARE SKILLS**

- ERP, MS WORD, EXCEL & POWER POINT

#### **PERSONAL DETAILS:**

- Father's Name :- Mr. Sanjay Kumar Kashyap
- Permanent Address :- Kashyap Building, Bal Krishna Gang, Patna -800007
- Date of Birth :- February 22, 1995
- Language Proficiency :- English, Hindi and Telugu

#### **DECLARATION:**

I hereby declare that all the above furnished particulars are true and correct to the best of my knowledge and believe.

Date: 22.01.2020

Place: Vadodara

(Shakshi Kashyap)