***Shreyas Sthapit***

***Sr. Workday Financial Consultant***

***sstaphit@gmail.com/ (770) 415-5034***

***Summary:***

* Experience as a Workday Financial Consultant/ Analyst in Implementation, Development, enhancement, upgrade and maintenance of Workday Financial Accounting, General Ledger, Accounts Payables, Accounts Receivables, Expenses, Procurement, Projects, Cash Management, Asset Management etc.
* Experience in understanding client business requirements, configure the Workday solution, configurations through the development of prototype systems, and testing the Workday solution.
* Experienced to work with Workday Report Writer, Business Intelligence Reporting Tool (BIRT), and creating custom integrations with third party applications using Workday Cloud Connect.
* Hands on experience in testing inbound/ outbound integrations Using Core Connector, Cloud Connector (CCB) Workday Studio, managing business processes, working with EIB, Report Writer, Creating Workday Calculated Fields and Custom Reports.
* Proficient in SQL, database schema design and implemented tables, queries, triggers, views, and stored procedures.
* Good Experience in data Conversions from Other system to Workday System.
* Strong Understanding of end to end supply chain management with an expertise in P2P, Order to cash and Source to pay activities.
* Strong knowledge and experience in creating complex reports, custom reports, calculated fields, XML, XSLT and dashboard configuration.
* Workday implementation experience from requirement gathering to post deployment product support for Payroll, GL, Procurement, Cash Management, Expenses and Business assets.
* Good experience in creating simple and advance reports, calculated fields, columns, business objects, defining columns and also Security Groups.
* In depth knowledge of Software Development Life Cycle (SDLC) Phases such as Requirement analysis, Design, Development, Testing and Deployment.
* Strong working knowledge in software development methodologies like Rational Unified Process (RUP), Agile, Waterfall across the span of various projects.
* Experience working with Microsoft Server tools like SSAS, SSIS and in generating on-demand scheduled reports using SQL Server Reporting Services (SSRS).
* Experience in gathering business requirements, JAD Sessions, Gap Analysis, UML diagrams, Process Flows, Business Documentation, Claims Processing & Testing.
* Experience in conducting Joint Application Development (JAD) Interviews, Workshops and Requirement facilitation sessions with end-user/clients/stake holders and the IT group.
* Good understanding of Integrations including Web Services, SaaS, Workday Architecture, Business Process Framework.
* Well versed with Debugging tools like SQL trace, PC debugger & AE trace for troubleshooting and Performance Tuning.

***Work Experience:***

**Amerisure Insurance- Farmington Hills, MI**

**Sr. Workday Financial Consultant**

**August 2019 – Present**

**Project Responsibilities:**

* Worked on the end-to-end Workday Financials implementation from requirement gathering & analysis, design and development, tenant configuration, data extraction, data migration and report development.
* Configured workday Business processes for Accounts Payables, Accounts Receivables, General Ledgers, Billing, Inventory, Supplier accounts, Procurement and Expenses.
* Helped define, build, and implement enhancements to Finance controls and processes within Workday Financials.
* Assisted in integrations design for payroll general ledger and built payroll reconciliation reports for customers to test integrations.
* Created Custom report for Benefits, Payroll and made it as RaaS and scheduled it as using EIB and worked on simple, advanced reports and BIRT reports.
* Built reports using calculated fields, workday's report writer and BIRT tool and helped clients resolve reporting issues requiring in depth expertise in the Workday solution.
* Responsible for payroll configuration of all pay components, pay calculations, period schedules, run categories, GL posting rules, worker eligibility and related calculations.
* Developed many custom reports for the Financial modules like Procure to pay, Accounts Payable, Accounts receivable, Business assets, endowments and Gifts, Financial Accounting, Non-sponsored AR and Banking and Settlements.
* Developed to and from studio Integrations for Workday Finance such as Sending Requisitions, Creating Ad Hoc Payments from workday to various third-party systems etc.
* Worked with Workday Report Writer and created calculated fields, all kinds of custom reports custom integrations, using Workday Cloud Connect and Enterprise Interface Builder (EIB), Studio.
* Extensively used SQL statements to query the Oracle Database for Data Validation and Data Integrity.
* Served as the main point of contact for Workday Financials ad hoc data requests and reporting needs.
* Designed and implemented customer requirements into our Financials solutions (general ledger, payables, purchasing, receivables, and Business assets).
* Responsible for payroll project timeline, cut over plans and weekly status meetings, including online collaboration tool.
* Created Custom report for Benefits, Payroll and made it as RaaS and scheduled it as using EIB and also Extensively worked on simple, advanced reports and BIRT reports.
* Involved in data gathering, system configuration, unit testing, UAT and other components of the Finance Workday implementation project for all functional areas within Workday.
* Compiled and prepared a summary of overall monthly Finance transformation operation results in reports and updating the trend analysis and finance transformation each month with workday reporting.
* Conducted GAP Analysis to understand limitations of the existing system and contributed to design of future system; assisted in modeling the AS-IS and TO-BE business workflow.
* Conducted JAD sessions, functional walkthroughs, User Acceptance Testing (UAT), worked along with developers and Quality Assurance team.
* Implemented changes to existing HR/Payroll business processes for migrating to Workday HCM system.
* Worked on Data Conversion and mapping using EIB and iLoad for Assets, Conversion assets, Composite Assets, Customer Invoices, Cash Management, Bank Account Conversion Data from Oracle system into Workday.
* Analyzed and created Use Case Diagrams, Sequence Diagrams, Activity Diagrams, Class Diagrams, Data Flow Diagrams and Business Flow Diagram with using MS Visio.
* Designed and developed integrations using EIB, Core Connectors, DT and Workday Studio as part of a full implementation project.
* Wrote SQL queries to extract data from database and present it on front end user screen.
* Highly experienced in Designing process modeling (UML) using Use Cases, Sequence Diagrams, Collaboration diagrams, Activity Diagrams, Class Diagrams and Data Modeling.
* Led the Defect Management process and maintained the test scenarios, requirement traceability matrix in HP Quality Center and logged and tracked defects in HP Quality Center.
* Created XSLT scripts for Integrations to transform XML data.
* Configured Workday compensation packages including salary, bonus, allowance, commission, and merit plans for multiple countries including merit and bonus plan processing.

**Yale University- New Haven, CT**

**Workday Consultant**

**April 2018 –July 2019**

**Project Responsibilities:**

* Worked on Financials modules like General Ledger, Accounts Receivable, Business Assets, Procurement, Suppliers Accounts, Invoices, and Accounts Payable.
* Created and maintained catalog of financial reports in Workday Financials and support Finance with reporting technology to ensure any critical issues are resolved quickly.
* Configured and prototyped procurement, suppliers, customers, assets, project and grants function areas.
* Created Supervisory Organizations, Cost Centers, Cost Center Hierarchies, and location hierarchy’s maintenance and modification of Workday Business Processes and definitions.
* Documented workflow, configurations, business processed for AP, AR, GL, Billing modules using Excel, MS project and Visio.
* Developed several custom reports using Workday Report Writer and Workday Studio BIRT and Modified Workday Standard reports according to client requirements.
* Build field mapping for Finance reports like, Advance reports, Matrix and Composite Reports.
* Workday implementation experience from requirement gathering to post deployment product support for payroll GL, procurement, expenses and Business assets.
* Worked on putting out list of integrations in scope vs. out of scope and Collected requirements for integrations for Core HCM, Benefits, Payroll, expense management and Procurement.
* Designed and implemented various integration including Payroll, Benefits and Internal EIB's / Cloud Connectors Outbound Integration.
* Supported data governance team in providing data related Adhoc Reporting, data related reports requests from various LOB including SQL query reporting.
* Converted XML to XSLT files using XSLT transformations and integrated with third party applications for data exchange.
* Modified Merit and Pay statement performance review report using workday report designer (BIRT) for client requirements.
* Worked on the Signoff of testing for Business Assets, Customer Accounts and Revenue and Banking and Settlement Functional Areas.
* Works closely with other departments and managers throughout on the preparation of budgeting and forecasting.
* Created the Business Requirement Documents (BRD) and the Functional Requirement Documents (FRD) and elicited requirements through brainstorming, Joint Application Development (JAD) and interview sessions.
* Wrote Use Cases and developed various models like Use Case Diagrams, Activity Diagrams and State Diagrams for modules like Reports, Notifications etc.
* Converted various SQL statements into stored procedures thereby reducing the Number of database accesses.
* Created custom objects and fields for job application-related data, evergreen requisitions, and recruiting agencies and Wrote Standard Integration test scripts for Financials, Order to Cash and Procure to Pay Modules.
* Created EIB's (Enterprise Interface Builder) involving custom XSLT transformation as per Requirements.
* Created custom reports for integrations team, which are used as an input to build different integrations such as EIB, Core Connectors and Studio.
* Configured both Role-based, User-Based Security groups like assigning users, customizing the permissions and creating custom security domains.
* Created and configured custom JIRA workflows, schemes, etc. to serve in house SDLC and Agile processes.
* Identified and created all necessary Business Use Cases from requirements, created UML Diagrams including Use Cases Diagrams, Activity Diagrams and Sequence Diagrams using Microsoft Visio.

**Citibank- NYC, NY**

**Workday Financial Analyst**

**December 2017 – Mar 2018**

**Project Responsibilities:**

* Involved in implementation and enhancement of Workday Financial Accounting modules including General Ledger, Accounts Payables, Accounts Receivables and Asset Management etc.
* Interacted with users to understand the business requirements and developed technical specifications and assisted existing team with report and interface development.
* Created many functional Specs for Reporting in Business assets, Procure to Pay, Accounts payable and Gifts and endowments.
* Developed several custom reports using Workday Report Writer and Workday Studio BIRT and Modified Workday Standard reports according to client requirements.
* Worked to ensure high levels of Data consistency between diverse source systems including flat files, XML and SQL Database.
* Worked on the creation of benefit plans, job profiles, and job families and configured Workday business process framework conditional rules to guide workflow or validate data as required to accommodate desired outcomes.
* Worked extensively on Procure to Pay (P2P) and Order to Cash (O2C) business flow cycles.
* Involved in Data Transformations like loading Employees, Suppliers Accounts, Customers, Supplier Invoices, Supplier Connections etc.
* Developed several custom reports using Workday Report Writer and Workday Studio BIRT and Modified Workday Standard reports according to client requirements.
* Worked on SQL Queries, Requirement traceability Matrix, Mockups and Wireframes.
* Collaborated with external Consultants/vendors relating to benefit strategy, design, compliance and budgeting.
* Reverse engineered financial system processes (GL, AR, BL, AP) within Mainframe and distributed systems through JAD sessions with business stakeholders, Solution Architects and Developers.
* Participated in Workday Communities to remain connected with Workday and customers.
* Created Business Rules Spreadsheet (BRS) and Requirement Traceability Matrix (RTM) to track requirements and map requirements to test cases.
* Collaborated with the developer team for User Acceptance Testing (UAT) for various web-based portal and database related applications.
* Produced daily dashboard report for senior management, indicating status, schedule dates & risks.
* Built and managed integration using Calculated Fields, EIB, Document Transformation, Workday Connector, XML, XSLT and Web Services technologies.
* Actively led the team to transition from waterfall methodology to agile working along with industry Agile coaches.

**Cardinal Health- Dublin, OH**

**Business Analyst**

**August 2014 – Dec 2016**

**Project Responsibilities:**

* Responsible for writing the Business Requirement Document (BRD) and the Functional Requirement Document (FRD) for the application.
* Designed business flow diagrams and processes, which included processes in Staffing, job benefits, compensation grades and packages.
* Followed UML processes and standard operating procedures in developing Use Cases, Use Case diagrams and other supporting documentation.
* Wrote standard and complex SQL Queries to perform Data Validation to make sure test results matched back to expected results based on the user needs.
* Defined Business processes and Proposed new or improved processes by Functional Analysis with validated new processes with the business process owners.
* Participated in impact and preliminary analysis in SDLC, and participated actively in their implementation using MS Visio, MS Project, MS Excel as Reporting Tool.
* Observed the standards and procedures established by the project office and tracked business needs during development phases in Business Life cycle.
* Participated in data requirements/ process design sessions, data conversion, proof-of-concept, data analysis, audit compliance, regression testing.
* Used MS Excel and MS Project to plan and schedule task, milestones and integration fixes for migration from legacy system to Workday.
* Analyzed and presented data for regarding methods of improving workflow, coordinated group project efforts, reviewed outstanding task and issues, elevated program documentation for decision level and coordinated migration of Performance Historical data.
* Developed advanced reports from simple reports by using Calculated Fields, Sorting, Filtering Report Fields, providing Advanced Filtering Option, Creating Sub Filters and by using related Business Objects.
* Performed requirement walkthroughs with the Development and QA teams with the aim to develop testing strategies and test plans such that test cases reflect user needs.
* Involved in the meetings with business process owners, SME (subject matter experts), and Security Audit team for requirements gathering and verification stage.

**Education**

University of Bridgeport

Bachelor of Business Administration – BBA Field Of Study Analysis and Functional Analysis

Dates attended or expected graduation (2017 – 2019)