**SAMUEL MOSES**

9160898840

samsamuelmoses@gmail.com

**Career Objective:**

Enthusiastic Business Analyst eager to contribute to team success through hard work, attention to detail and excellent organizational skills.Experienced on business and systems requirements, user acceptance testing and end-user training on many domains. Accomplished at leveraging past lessons to inform future decision making. Motivated to learn, grow and excel

**Certifications**

* Professional Scrum Master 1 Certified
* ITIL V3: (Information Technology Infrastructure library)
* PRINCE 2 Practitioner Certified
* ISTQB F Certified
* Valid B1/B2 Visa

**Technical Skills**

Tools: CA Technologies Clarity, Oracle Financial Management, Oracle SCM Cloud, JIRA

Microsoft: MS office, MS project, MS Power Point, MS Outlook

SIEM: Trained in Splunk Administration, Splunk Developer, search processing language

Splunk Dashboards & Visualizations and managing Splunk Enterprise.

**Academic Credentials**

* P.G Diploma in Enterprise Project Management. LAMBTON COLLEGE, TORONTO CANADA
* P.G Diploma in Logistics & SCM –ST.LAWRENCE COLLEGE, KINGSTON ONTARIO CANADA

**Organizational Experience**

**Inspire Infosol Pvt Ltd**. (Jun 3 2019 – Aug 28 2019) Consultant Business Analyst

Responsibilities:

* Conducted interviews with key business users to collect information on business processes and user requirements.
* Responsible for End to End Flow System & worked on Agile methodology
* Gather and document functional and non-functional requirements, Business Requirements, User Requirements. Create BRD, SRS, and FSD Documents.
* Develop and update functional use cases and conducted business process modelling (UML) diagrams to explain business requirements to development and QA teams.
* Perform requirement elicitation through Use Cases, Conducted JAD sessions, and JRD sessions with the stakeholders.
* Documented business processes and analyzed procedures to align with changing business needs.
* Assigned tasks to associates, staffed projects and updated all involved parties to enhance optimal business flow.
* Worked closely with software development and testing team members to design and develop robust solutions to meet client requirements for functionality, scalability and performance.

**ASM Enterprise Solutions (Oracle India Pvt Limited, Hyderabad) Sep 2018- May 2019**

Testing Engineer/Validation Consultant

Responsibilities:

As a Consultant my responsibilities involved:

* Support agile delivery of high-quality documentation in sync with the product releases.
* Research and scope documentation through interaction with different business groups and SMEs.
* Write, proof read, and edit documents that empower customers to easily learn how to use and effectively adopt our solutions. Maintaining Documentation Control for the SaaS (Software as a service) Services used During Inform and IRT SaaS Service Projects and programs.
* Organizing and storing project and program documentation in Oracle Cloud (Oradocs)
* To give access to the SaaS documentation for review by internal staff and Outside Auditors.
* Creating the SaaS Documentation during the Project Startup, Development, QA, and Project Closure, and Live
* Set up storage areas for documentation and code storage using predefined template structures.
* Ensure the necessary quality system records are in the Oracle Cloud and Share the SaaS documentation with the customer when needed.
* Maintaining information security and "Good Documentation Practices" in all aspects of Clinical Investigations regulated by the FDA, TGA Therapeutic Goods Administration, EMEA European Medicines Agency, Health Canada, or WHO.
* To provide reliable records and to demonstrate that Quality related activity have been conducted in accordance with the Oracle Processes and healthcare information security. To ensure that the work related tasks/activities can be attributed to specific personnel.
* To facilitate use of Quality system records as Evidential documents as required by Oracle Legal Functions
* To Promote customer Satisfaction and acceptance of Oracle Products and Services
* Making the SaaS documentation secure, and store safely and protect from deterioration, destruction, tampering, theft or vandalism by using Healthcare information security guidelines.
* Managing Change control forms, Change Orders using incremental documents such as Excel and MS Word
* Also trained in Oracle as a Resource Analyst. Ability to spot ambiguities and discuss them with the resource management team, internal customer and External suppliers.
* Also presented available internal and sometimes external resources (offshore, nearshore, and contractors) to fit project demand and budget.
* Responsible for coordinating the placement of consultants on client and internal assignments to result in the highest utilization and margin percentage results.
* Responsible for profiling available external resources to fit project demand and budget. External sources include offshore, near shore, and contractors.
* Strong understanding of the tools available to be able to provide statistical trend data in terms of utilization, project staffing mix of resources, open specifications, etc., as needed for management.
* Understanding of healthcare interoperability especially in Claims, EMR, Clinical and Lab applications
* Can Understand the Healthcare Environment, Types of Organizations in the Healthcare Sector, Health Information Technology
* Trained in Medical Coding, Health Insurance, Billing, Payment, and Reimbursement
* Have a good understanding of Workflow Management, Regulatory Environment, Patient Care and Safety

**Technical Skills**

* Information Management
* Infrastructure Design
* Risk Management
* Technology Awareness
* Visio
* Agile
* Willingness to learn new technologies and necessary certifications

**Business/Managerial Skills**

* Demonstrated critical thinking and analytical skills
* Demonstrated ability to work independently and collaboratively
* Exceptional oral and written communication skills, tailored for all levels of management
* Ability to synthesize technical information into succinct, business centric communication

**AVYAYA TECHNOLOGIES(Hyderabad, Telangana)**

Position: Business Analyst (January 2008 – March 2012)

* Analyze existing processes & Impact Analysis with new systems.
* Preparation of scope document and Business Specification Requirement Document.
* Support development team during Unit Testing Phase.
* Responsible for End to End Flow System.
* Gather and document functional and non-functional requirements, Business Requirements, User Requirements. Create BRD, SRS, and FSD Documents.
* Develop and update functional use cases and conducted business process modelling (UML) diagrams to explain business requirements to development and QA teams.
* Perform requirement elicitation through Use Cases, Conducted JAD sessions, and JRD sessions with the stakeholders.
* Work with the project team on Planning, Analysis, Requirements, design and testing and training for production development.

**Employment Information:**

* Worked as a “Business Analyst” in Avyaya Technologies from Jan 2008 – March 2012
* Worked as a “Testing Engineer” in Oracle India Pvt Ltd from Sep 2018 – May 2019
* Worked as a “Consultant Business Analyst” in Inspire Infosol Pvt Ltd Jun 3 – Aug 28 2019

**Acknowledgement:**

I hereby declare that the above mentioned details are true to the best of my knowledge.

Samuel Moses