

## KUNAM BHARGAVA REDDY

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### An Overview

➤ A result oriented professional with approx. **Five years'** experience in Procurement and Supply chain Management, Logistics and Warehouse Management.

➤ Expertise in **Procurement**", i.e. Acquisition of goods at the best possible total cost of ownership, in the right quantity and quality, at the right time, in the right place and from the right source for the direct benefit or use of corporations.

➤ Handled Procurement Activities of all the Solar Power Generating System Packages In short entire EPC Projects.

➤ Expertise in **Supply Chain Management**: i.e., Applying Skills in getting the deliverables delivered right from the day goods / equipment is bought out to the day it reaches the site.

➤ I Have Good Knowledge in Logistics Related Activities

### Core Competencies

- Projects	- Supply Chain Management
-Vendor Development	- Logistics
- Projects Required Material Purchase	-Warehouse Management

Logistics

### Experience Details

**Company Name** : **Fourth Partner Energy Pvt Ltd**  
**Designation** : **Senior Executive Engineer**  
**Date** : **Feb 2016 - Till Date**

- I have Good Knowledge in Solar Projects Related work.
- Marking the Putting Placement As per Design and etc..
- Work on Gi And Al structures Checking at Vendor Location and Follow-ups with Vendor Status Of the Material.
- Check the Quantity and Quality of Material As per Design Standards with Prototype.
- Handling Direct clients by visits like Sterling.
- Negotiating with clients to close ARC's on consumables.
- Help team members in sourcing of new products as required by client.
- Plan & Implement new ways which can smoothen up the process.
- Client interaction & satisfaction.
- Preparing/Presenting daily MIS reports of Offline Quotation Team.
- Assign tasks to the team and help them completing the same.
- Make sure all the new vendors will be added to our portal.
- New Vendor development and vendor management.
- Preparing Projects Dc's and Stock DC's & Updating Dc Tracking sheet
- Procurement of all kinds of material (Civil, Mechanical & Electrical).
- Preparing purchase orders & ordering it to the concern suppliers for every item.
- Preparing GRN's.
- Preparing Waybills and Tax invoices.
- Co-ordination with transportation & arranging dispatch document.
- Maintain dispatch schedule.
- Ensure the quality & quantity of material purchase at site.
- Tracking of payments for goods ordered.
- Receiving & verification of quantity of goods as per challan and Purchase order.
- Co-ordination among planning /purchase/production & stores.

- Maintain records of goods ordered and received.
- Maintenance of Stock levels of BOM Consumable items
- Ensure before acknowledging the LR/Consignment note that the articles are received in good condition, as per numbers mentioned in LR/Consignment note, along with correct in warding documents.
- I have Good Knowledge about Logistics and Warehouse Related Works.

➤ <b>Scholastics</b>	: B-Tech Electronics and Communication Engineering (2015 Batch)
➤ <b>Total Experience</b>	: 5 Years
➤ <b>Notice Period</b>	: 30 Days (Minimum)
➤ <b>Current Location</b>	: Hyderabad, India
➤ <b>Preferred Location</b>	: Hyderabad, India
➤ <b>Date of Birth</b>	: 21 <sup>st</sup> JULY 1994