

G. Mahesh
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PROFESSIONAL SYNOPSIS

Semi Qualified Chartered Accountant –Having experience in Finance & Accounts functions; presently working with – Finacct Technologies Private Limited as Senior Accountant/Senior Financial Analyst.

PROFESSIONAL EXPERIENCE

- **Organization:** Finacct Technologies Pvt, Ltd. (Hyderabad)
Duration: 17th October 2019 to Present
Designation: Senior Accountant
Core Operations: Focused on Offshore Finance and Accounts operations for Real estate/Property Management companies based in US
- **Organization:** Myind Medtech Innovations Pvt Ltd (Formally Known as eSahai)
Duration: 07th September 2017 to 22nd July 2019
Designation: Assistant Manager Finance and Accounts
Core Operations: focused on providing e-Ambulance Services in Hyderabad
- **Organization:** K Nagaraju & Associates, Chartered Accountants Firm (Hyderabad)
Duration: 23rd August 2012 to 19th November 2016
Designation: Audit Assistant
Core Operations: Focused in Statutory, Internal, Tax Audits, Handling Books and Accounts, Compliance Controls & Tax Advisory services.

KEY JOB RESPONSIBILITIES

TEAM MANAGEMENT:

- Mentor and lead a team comprising Accountants and Financial Analysts.
- Understanding sensibilities of the team members and channelizing them into effective performance collectively.
- Planning the execution of work, managing work allocation, training, problem resolution, performance evaluation and building an effective and dynamic team.
- Preparation of Process documentation (Standard Operating Procedures).
- Owning the responsibilities given and making every team member as part of the process.

Tasks handled at Finacct Technologies Pvt, Ltd:

- Month end books closing activities, coordinating internally and with client/Portfolio manager to ensure appropriate provisions (Accruals) are considered for Monthly book closure.
- Ensure that all client specific reconciliation guidelines and reporting standards are met.
- Review the tasks assigned (Accounts Payable, Accounts Receivable, Bank Reconciliation & Month end closure activities) to the team and make a quality check to ensure the accuracy as part of quality control to make sure the SLA's are intact with agreed standards
- Taking up the complex Back books and cleaning up bring to current period with a high level of accuracy.
- Handled the transition projects with different set of requirements each (Tool migration or newly adopted to the current tool especially migration to AppFolio property management ERP).
- Preparing/Reviewing the month end closure owner specific financials.
- Preparing client specific SOP's for each process, adding new set of activities to make it current, take signoff from management to share it with the team to use this as a bases for their day today activities.
- Supporting team in day to day operations and ensure team is aligned with the management goals.
- Training the new jonniees on tool specific (AppFolio Accounting tool) and providing accounting insight and business model overview of Property management/Real estate companies operated in US.
- Analyzing and resolving the variances in financial statements monthly/quarterly bases, focusing on compliance of consistency rules, if any discrepancies found, validating the reasons and prepare the report and share it with clients with suggestions/recommendations.
- Vendor ledger analysis-Reconciling books Vs the vendor portals make sure both tie and reporting the variances with client.
- Ensure that all client specific reconciliation guidelines and reporting standards are met as per agreed monthly schedule.
- Providing MIS reports as per client requirements on monthly/quarterly basis.
- Preparing variance analysis reports (budget Vs actual).

Tasks handled at eSahai:

- Preparation of monthly & quarterly MIS reports on Bank reconciliation statements & vendor wise TDS reconciliation.
- Analysis of Debtors and Creditors-Ageing, Recovery Period, Balance Confirmation Procedures, and legal cases on monthly bases as part of MIS reports.
- Preparation of Balance Sheet, Profit and Loss account, Finalization of accounts.
- Annual Budget preparation, Quarterly Rolling Forecast and Monthly Current View Forecast Process and Analysis of Actual Results and comparing with the budget, Current View and Variance Analysis.
- Providing information on Budgeting, Annual Operating Plan, Monthly Current View.

Tasks handled at K Nagaraju & Associates:

- Through verification into the existing internal controls adopted for various transactions and further analyzing them So, as to meet the requirements and control levels of the respective organizations.
- Vouching revenue and expense transactions. Analysis of Revenue Booking System. Checking Compliance with Accounting Standards, Compliance with TDS & GST procedures. Ensuring the Payment of Statutory Dues and Reporting on Statutory Dues.
- E-Filing of income tax returns and preparation of tax returns of individuals and Firms.
- Analysis of Stock and Stores – Identification procedures for Slow Moving, Non-Moving and Obsolete items, analysis of Purchase Procedure.
- Conducting ledger scrutiny of companies to ascertain the accuracy and completeness of the books maintained.
- Review of Payments to Suppliers, Contractors, and accounting of the same.
- Ensure that the company duly complies with the requirements such as filing monthly and annual returns, challans, monthly deduction statements of all employees, Annual Renewals, Professional Tax, and other statutes.
- Risk Control Matrices & Process Analysis / Risk Assessment and Risk Management:
- Major Clients Handled at K Nagaraju & Associates– Aurobindo Pharma Ltd, Andhra Bank, Praneeth Packaging Pvt Ltd, Veritas Health Care Ltd, Trident Pharma Ltd, Pravesha Pvt Ltd, Sri Chaitanya Chlorides Pvt Ltd.

ACADEMIC CREDENTIALS

Qualification	Board/University	Year of Passing	Percentage
CA – IPCC/Inter	ICAI	Nov 2012	52%
Degree - B. Com	Osmania University	2012	65%
Intermediate	Board of Intermediate Education	2009	88%
SSC	Board of Secondary Education	2007	65%

TECHINICAL SKILLS

- Successfully completed 250 hrs. Compulsory Computer Training conducted by the ICAI.
- High end user of Microsoft office Tools like Word, Excel, and Power Point, Functional- end user proficiency in AppFolio, Yardi, Tally, Focus, ERP & Finacle acquired as a part of professional experience and able to understand any accounting package quickly.

KNOWLEDGEABLE SKILLS DEVELOPED

- Good logical and analytical skills, strong accounting skills and aptitude to work with numbers.
- Good working knowledge of accounts, taxation, costing, and auditing.
- Contribute the best for achieving team and organizational goals.
- Ability to take up a new project at short notice.
- Adaptability to different work cultures.
- Willingness to learn new skill sets.
- Leadership qualities.
- Self-Motivative and challenging the tough times.

PERSONAL DETAILS

Name : G Mahesh
Father Name : G Malleshham
Date of Birth : 18-11-1991
Gender : Male
Marital Status : Single
Nationality : Indian
Language Known : English, Hindi, and Telugu.
Hobbies : Driving, Listening to music, Net browsing
Address : Plot No: 105, Flat no 502.
Sai Amu Residency, Swami Ayyappa society
Madhapur,
Hyderabad - 500081

Declaration

I hereby declare that the information given above is correct to the best of my knowledge and belief.

Place: Hyderabad

Date:

G Mahesh