Sumant Kumar Choudhary
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RESUME OBJECTIVE

Business Analyst with over 11 years of experience supporting business solution software and analysing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals.

CAREER SUMMARY

- Applying good judgment in balancing and advocating for the use of agile delivery concepts and business analysis tools and techniques.
- Support short and long term operational / strategic business activities through analysis, review, forecasting, and trending complex data.
- Responsible for understanding the business requirements, breaking down the high-level requirements and writing the user stories based on the detailed business requirements.
- Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
- Leading ongoing reviews of business processes and developing optimization strategies.
- Staying up-to-date on the latest process and IT advancements to automate and modernize systems.
- Conducting meetings and presentations to share ideas and findings.
- Performing requirements analysis.
- Documenting and communicating the results of my efforts.
- Effectively communicating my insights and plans to cross-functional team members and management.
- Knowledge of PHP, JScript and SQL.

PROFESSIONAL EXPERIENCE

1. *Currently working in Mjunction Services Limited as Business Analyst (Sr. Officer) from Nov'2012.*

Responsibilities:
- Gathering critical information from meetings with various stakeholders and producing useful reports.
- Responsible for understanding the business requirements, breaking down the high-level requirements and writing the user stories based on the detailed business requirements.
- Applying good judgment in balancing and advocating for the use of agile delivery concepts and business analysis tools and techniques.
- Providing leadership, training, coaching, and guidance to junior staff.
- Allocating resources and maintaining cost efficiency.
- Ensuring solutions meet business needs and requirements.
- Performing user acceptance testing.
- Managing projects, developing project plans, and monitoring performance.

- Updating, implementing, and maintaining procedures.
- Prioritizing initiatives based on business needs and requirements.
- Serving as a liaison between stakeholders and users.
- Managing competing resources and priorities.
- Monitoring deliverables and ensuring timely completion of projects.
- Working closely with the product owner and team, align on the strategy and prioritization.
- Responsible for facilitating user story workshops with different stake holders, scoping and estimation.
- Thinks outside of the box to support the business in delivering its strategic objectives rather than just responding to a pre-defined request.
- Works with project managers and Technology Team, dependent departments or projects. If required help the projects team with the relevant investigation and collaborate with various teams.
- Takes responsibility for ensuring that solutions adhere to architectural vision and quality standards and policies and meets the business requirements.
- Able to rationalise between different solution options and define pros and cons based on a driving forces from a commercial, operational and technology viewpoint.
- Manage end-to-end traceability of business requirements from initial scoping through solution-design, quality-assurance and delivery.

2. *Worked in Unitech PC Support, Kolkata from Mar'2011 to Oct'2012 as Business Analyst.*

Responsibilities:
- Support short and long term operational / strategic business activities through analysis, review, forecasting, and trending complex data
- Establish time schedules with engineering and manufacturing
- Keen on delivering value and innovation through the product line
- Maintaining functional specifications
- Working closely with Product Owner and other Business Analysts within the program to ensure integrity of the end-to-end solution
- Assist Product Owner with Backlog grooming, User Story development and prioritization

3. *Worked in Antares Systems Ltd, for e-governance project in east India as Asst. Project Coordinator (from Dec 2009 to Feb 2011).*

Responsibilities:
- Requirement gathering/collection through meetings, general discussion.
- Managing the Team.
- Manual testing of the product and reporting of Bugs to Technology team.
- Acceptance testing of the product with Client.
- Conducted/Given training to Client.
- Responsible for preparing status reports.

4. *Worked in Sparsh BPO, Noida From Jan'2009 – Oct, 2009 as a CSA.*

Responsibilities:
- Given transactional support to bank customers.

PROFESSIONAL DEVELOPMENT

- Completed Business Analytics from Manipal Prolearn.
- Completed Materials & Supply Chain Management Training programme form IIMM – Kolkata Branch.
- Completed professional program of Principles, Approaches & Best Practices presented in Time Management, Customer Focus & Process Improvement under the guidance of TATA Management Training Centre & Harvard Business School.

EDUCATIONAL DETAILS

Examination Passed	Board / University	Name of School/ College	Year of Passing
BCA	CCS, Meerut	IMR, Ghaziabad	2007
12th	C.B.S.E	DAVPS	2004
10th	C.B.S.E	DAVPS	2001

PERSONAL DETAILS

Date of Birth : 1st Aug 1985
Marital Status : Married
Nationality : Indian
Place : Kolkata

(Sumant Kumar Choudhary)