

Saiteja Kotha

PGDM (Finance), B.Com

Enthusiastic, Positive Minded, Smart worker,
Fresher with Post Graduate Diploma in
Management in Majoring Finance and
Marketing.



kothasaiteja96@gmail.com

7981233688

Telangana, INDIA

linkedin.com/in/kotha-saiteja-20b23b168

EDUCATION

PGDM (Finance)

IILM GRADUATE SCHOOL OF
MANAGEMENT, GREATER NOIDA, U.P.

07/2018 – 03/2020

65%

B.Com (General)

JAGRUTHI DEGREE AND P.G. COLLEGE,
HYDERABAD, TELANGANA.

2014 – 2017

80%

INTERMEDIATE

TAPASYA JUNIOR COLLEGE, HYDERABAD,
TELANGANA.

2012 – 2014

90%

PERSONAL PROJECTS

Industry analysis report on BANKING INDUSTRY.
(07/2018 – 09/2018)

Country Report on INDONESIA.
(11/2018 – 01/2019)

DISSERTATION THESIS ON FORENSIC AUDITING -
TECHNIQUES OF DETECTING AND PREVENTING
FRAUD IN FINANCIAL STATEMENTS
(10/2019 – 03/2020)

WORK EXPERIENCE

Intern

Square Yards Capital

05/2019 – 06/2019

Noida

Achievements/Tasks

- Analyzing the whole real-estate industry and RERA based projects.
- Analyzing the client financial statements and providing them the loans.
- Regular meeting with the Bank personnel's.
- Sanctioning of a loan by checking the eligibility of the client.

SKILLS

MS OFFICE

NETWORKING

ADAPTABILITY

FINANCIAL ANALYSIS

CO-CURRICULAR ACTIVITIES

Volunteered IMPACT for motivating the young minds.

REFERENCES

Prof. Shweta Nanda

Associate professor (IILM GSM) Contact : +91 9599609088 Email
Id : Shweta.nanda@iilmgsm.ac.in

CERTIFICATES

Online course certification in Financial Markets
from IIMBx (11/2018 – 01/2019)

Online course certification in Financial Derivatives
from SWAYAM NPTEL (10/2019 – 01/2020)

Online course certification in Working Capital
Management from SWAYAM NPTEL
(10/2019 – 01/2020)

LANGUAGES

ENGLISH ● ● ● ● ○

HINDI ● ● ● ● ○

TELUGU ● ● ● ● ●

INTERESTS

COOKING

BADMINTON

TRAVELLING