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***Curriculum Vitae***

**Neelesh Kaul**

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**Professional Summary**

Skilled Team Leader/ Manager with at total industry experience more than 13 years. Excel at liaising between business and technical areas to achieve on-time, on-budget and on-spec project completions. Efficient in ensuring maximum customer satisfaction and business revenue. Analytical and proactive professional proven in streamlining and managing projects against aggressive timelines, quality and cost requirements.

**Certifications:**

**PMI-ACP Certified**

**Profession Scrum Master (scrum.org)**

 **Key Skills**

* Project Lifecycle Management
* Certified Scrum Professional
* Resource Planning
* Requirements Definition & Analysis
* Proficient Communicator
* Confident Decision Maker
* Building strong relationship with Business Clients
* Project Scheduling
* Team Building & Leadership
* Project Estimations
* Quality Assurance
* Agile/ Scrum
* Project Plan and SOW creation

**Professional Experience**

* 1. **Senior Project Manager: Feb – May (Successive Technologies, Noida)**

 **Project: Dentsu**

* Formulating techniques for effective Product Backlog Management.
* Ensuring that goals, scope and product domain etc. are understood by every member in the Scrum Team.
* Imparting the understanding of product planning in an empirical environment.
* Ensuring that the Product Owner has clarity on arranging the product backlog to yield maximized value.
* Working on user stories for planned release in JIRA.
* Facilitating Scrum events as requested or needed.
Ensuring each project stays on schedule and adheres to the deadlines.
* Tracking risks, issues, milestones, deliverables and change requests.
	1. **Project Manager: Oct 2018 – July 2019 ( Espire Infolabs, Gurgaon)**

**Project RSA / WLT-UK**

**Responsibilities:**

* Oversee multiple projects across all phases of development and testing.
* Managed a diverse on-shore off-shore Scrum team and ensured excellent Customer Satisfactions
* Requirement gathering through close collaboration with Customer.
* Involved in implementing comprehensive SDLC and test methodologies department wide and companywide including agile methodologies like Scrum.
* Responsible for Appraisals of multiple project teams involving 15-18 members.
* Proven hands-on experience with quality assurance practices, including developing project plans, test strategy.
* Timely and efficient project status reporting to senior management and proactively identifying the Risk and proposing mitigation plan.
* Creating and publishing weekly and quarterly project status report for both internal and external client managers.
* Involved in on-boarding and Knowledge Transfer Sessions to new team members
	1. **Associate Manager: August 2017 - July 2018**

**Royal Bank of Scotland (on payroll of Magna infotech)**

**Responsibilities:**

* Oversee multiple projects across all phases of SDLC.
* Managed a scrum team of 8-10 members and ensured excellent Customer Satisfactions
* Requirement gathering through close collaboration with Customer.
* Estimations and budgeting for projects.
* Proven experience with quality assurance practices, including developing project plans, test strategy etc.
* Timely and efficient project status reporting to senior management and proactively identifying the Risk and proposing mitigation plan.
* Creating and publishing project status report for both internal and external client managers.
* Coaching the team and organizing Knowledge Transfer sessions.
	1. **Technical Test Lead**

**Infosys Technologies (June 2006 – June 2017)**

**Responsibilities:**

* Worked as Test Lead for multiple projects for various clients like Northwestern Mutual (US), American Express and Capital Group companies (US).
* Successfully managed and delivers multiple projects with zero production defects.
* Core capabilities include team leadership, client interaction, knowledge management, analyzing business requirements, and tracking of defects and issues from inception to closure.
* Other responsibilities include creation of test strategy, test plans, test data management, defect management process, test case review etc.
* Experienced in Functional testing of web and windows-based applications, with considerable exposure and experience in System Integration & Regression Testing.
* Creating test suits with Selenium WebDriver with Java.
* Using SOAP UI and POSTMAN tools for Web API testing.
* Handled end to end systems testing starting with System Functional, System Integration, Regression and User Acceptance Testing.
* Experienced in Sanity/Smoke Testing, Ad-hoc Testing & GUI Testing.
* Implementation of RBT (Risk based testing) for projects.
* Profound knowledge and experience of Mainframe Testing.
* Involved in preparing metrics reports like Weekly status report and Post Test Analysis Report.
* In-depth understanding of all stages of Software Testing Life Cycle (STLC) and Defect tracking Life Cycle.
* Experience on testing tools like QC, ALM.

 **Technology Summary**

* **Technologies**: Mainframes - JCL, TSO/ISPF, CICS, DB2; Core Java; MS Project, Word, Excel, Access, PowerPoint, Oracle, Java
* **Tools**: HP Quality Center, ALM, Remedy, Selenium with Java, SOAP UI, Postman
* **Domain Experience**: Insurance, Banking and CCM (Customer Communication Management)
* Holding Valid H1B cap exempt VISA with 4.5 years unused**.**

**Employment History**

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| --- | --- | --- | --- |
| **From** | **To** | **Company** | **Title/Role** |
| June-2006 | June 2017 | Infosys Technologies  | Technical Test Lead |
| Aug 2017 | July 2018 | Magna InfoTech | Associate Manager/ Lead |
| Oct 2018 | July 2020 | Espire Infolabs | Project Manager |
| Feb 2021 | May 2021 | Successive Tec | Project Manager |

**Education**

* B.E from LIMAT, Haryana in 2006, with an aggregate of 73%.
* HSC (12th) from MVN Senior Secondary School, in 2002, affiliated to C.B.S.E with an aggregate of 75%.
* SSC (10th) from MVN Senior Secondary School, in 2000, affiliated to C.B.S.E with an aggregate of 80%.

**Achievements**

* Was awarder best employee of the quarter multiple times in Espire Info labs.
* Cleared external certification LOMA with 93%.
* Received ORE award form Clients for successful project implementations.
* Received an award for being nominated as Most valuable Player in my team.
* Received certificate of appreciation from clients for my performance in various projects.
* Have a valid H1B (cap exempt)

**Personal Information**

* Date of Birth: 15th Sep 1984
* Gender: Female
* Marital Status: Married