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| PROFILE SUMMARY |

**Certified Scrum Master® (CSM®)** with more than 10 years of experience in Project Management. Experience in handling Clients, Development projects teams, planned to operate in Support and Maintenance. Establishing Projects as per Scrum Methodology, Running Sprints successfully, executing all the scrum ceremonies.

Extensive experience in handling Project management Life Cycles with Waterfall and Agile (Scrum) from inception till closure phase by carrying the processes involving from project initiation, scope management, schedule management, team management, test execution, quality reviews/tracking, change management, risk management and project closure.

Currently working for Max Life Insurance. IT SDLC Project Manager for Ingenium Application.

**Key Activities Handled:**

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| Project Management  Sprint Planning  Daily stand up  Scrum ceremonies  Project Estimation  Delivery Management  Business Analysis  Client Management  Presales Management  Team Management | ✓Managed multiple teams simultaneously including Engineers, Designers  Development, Testing - Functional, Nonfunctional Testing, team size ~30.  ✓Analysis of client statement of work and generate response during project inception phase, managing Change requirements and Project scopes during project execution.  ✓ **Sprint Planning, Daily standup meetings, Sprint review and retrospective.**  ✓ Participating in conference calls with Client teams for project scoping, process reviews improvements, and Status reporting, etc.  ✓ Prepared presentations and dashboards covering status updates for ongoing offshore projects for management, client visits for weekly/monthly Status.  ✓ Managed, and worked with teams operating from various geographical locations during project inception phases.  ✓ Analyzing the business requirements and User Stories and leading team efforts for Preparation and reviews of functional specification, requirement specification and application prototype.  ✓ Coordinates closely with internal sales, sales support, and service resources to align solution design with customers’ business requirements.  ✓ Performed the effort estimation for project and product development, and supported projectswith approximated resources between 10-40 team sizes.  ✓ Handled the project team transitions for projects from client locations and managing offshore projects teams for development.  ✓ Highlighted the incidents, Slippages to higher Authorities. |

**STRENGTHS & ABILITIES:**

* Project and Product planning and Execution.
* Project Estimations.
* Client servicing and engagements.
* Project Tracking and Monitoring.
* Mentoring technical resources for team leading and project leading skills.

**ACHIEVEMENTS**

* Won the “**PM of the Month”** in the Project management group for best project management practices.
* Got praised and rewarded for successfully completing the project in the given timelines.

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| **Organization’s Name** | **Period (From – To)** | **Designation & Level** |
| Max Life Insurance (Payroll Sequel One ) | Jan 2018 to Currently | Project Manager |
| Wipro InfoTech | Mar 2015 to Dec 2016 | Operation Manager |
| BrunelIndia Pty Ltd | Jul-2013 to Mar2015 | Consultant |
| UST Global Pvt Ltd | Jun2012 – Jul 2013 | Business Analyst |
| Wipro InfoTech | Oct 2011- May 2012 | Site-In-Charge |

**Tool Knowledge and Skills**:

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| **Tool Knowledge** | JIRA and Project and Portfolio Management(PPMPRO)tool |
| **Skills** | Project Management, Agile & Scrum methodology, Project Monitoring and tracking, Business analyst, Delivery Management, Client Communication, Product life cycle management. |

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| TRAINING AND CERTIFICATION |

* Certified Scrum Master
* Certified ITIL V3 Foundation.

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| ACADEMIC CREDENTIALS |

* PGDBA in OPERATIONS from IMT Ghaziabad in 2014.
* BCOM from SV College, Aligarh affiliated to [Dr.B.R.Ambedkar University, Agra in 2006.](http://www.braou.ac.in/)
* XII and X from ICSE Board Aligarh.

Date Tulsi Rawat

Location: Gurgaon