RUCHI BHADAURIA

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**SUMMARY**

With more than **10 years** of progressive experience as Scrum Project Manager with innovative skills at enhancing and optimizing **business** processes to ensure growth and success.

**SKILLS**

* **Business Requirement Gathering, Business Process Flow, Functional Process Flow, Business Process Modeling, Business Process Re-engineering, Business Change Management, Transaction Processing, Documenting Enhancement**
* **requirement artifacts** like functional specifications (**FS**), **workflow/process flow**, algorithms, **business rules,** **use cases**, Software requirement specification (**SRS**), Change request (**CR**), Requirement Traceability Matrix (**RTM**) and applying Unified Modeling Language (**UML) diagrams**
* **Scrum ceremonies facilitation**
* **Data analysis** and data validation **using SQL**
* **Data mapping** documents
* **Problem-solving skills**

**CERTIFICATIONS**

* Scrum Master Accredited Certified (**SMAC**)
* Scrum Product Owner Certified (**SPOC**)
* Tableau Analyst badge
* Six Sigma Yellow Belt certified
* SQL - Stanford Online Certification
* **AWS** Certified Cloud Practitioner (CLF-C01)
* **PMP** certification

**WORK EXPERIENCE**

**Syncron – Project Manager, FL (Sep 2021 – Current)**

Syncron accelerates leading manufacturers and distributors to capitalize on the world's new service economy. They improve aftermarket business profitability, optimize working capital, increase customer loyalty, and enable their customer’s ability to transition successfully to future service-driven business models.

* Interacted with the customer’s organization to map and identify the customer’s business requirements.
* Attended, contributed to, and eventually lead Getting Started Workshops with customers.
* Mapped customer requirements to Syncron’s capabilities.
* Helped customers to map their data to the Syncron’s interface specifications.
* Integrated Syncron’s solutions with other business systems.
* Analyzed business results and fine-tune parameters.
* Worked with our implementation team to configure the Syncron’s solution,
* Worked on mapping multiple **API’s** , as per customers’ needs and requirements.
* Tested inbound customer data and Syncron’s results.
* Delivered user training and support.
* Potentially created SQL reports to support specific testing use cases.

**Environment: Agile, OneNote, Smartsheet, AWS, JSON, JS Angular, Jira, Confluence, SAP, SQL**

**Phoenix Marketing International – Project Manager Scrum Master, FL (Jun 2019 – Aug 2021)**

Phoenix Marketing International helps clients improve their Brand and Communications, create and refine the products and services that they deliver, and optimize the Customer Experience driven by those commitments. Research is reborn every day at Phoenix, always pushing the Industry by developing and applying new approaches, tools and techniques – resulting in faster, more disruptive insights. Working on two projects: Report Builder – here we are transforming from old application to new and better application for building/generating reports. Brand Effects - Collaborate with Stakeholder’s and SME’s for requirements that can enhance the branding.

* Ensured that the projects are successful in delivering value and that each project adheres to budget and time frame guidelines
* Lead more than one Agile scrum team(s) following the defined Agile methodologies using Scrum
* Tracked and removed impediments for the team as quickly as possible
* Communicated early and often within the team and with stakeholders
* Ensured project and backlog roadmaps are prioritized through clearly defined criteria and ROI sizing. Work with product owner to ensure a well-groomed Product Backlog for the teams to ensure long term work visibility is maintained
* Proactively identified risks, issues, and dependencies, both internal and external to the team
* Created and managed documentation repository: maintained up-to-date project documentation, shared globally and conforming to global standards
* Coached team members using Agile Principles to help team mature in agile process
* Facilitated cross team collaboration with the internal teams to fully understand business requirements and desired business outcomes with respect to production issues
* Tackled difficult issues and handled strong personalities. Excel at decision making, conflict management
* Brought passion to stay on top of current trends, experiment with and learn new technologies, participate in internal & external technology communities, and mentor other members of the engineering community
* Encouraged innovation, implementation of cutting-edge technologies, out-of-the-box thinking, teamwork, and self-organization
* Provided support to Implementation Lead for integrated roadmap planning activities
* Lead boldly and utilized hard and soft skills to influenced participants of all levels towards the common goal

**Environment: Agile, MS Word, MS Excel, MS PowerPoint, JSON, HTML, JS Angular, Jira, Confluence, MS Visio, SQL**

**Capital Vraddhi Financial Services – Scrum Master, India (February 2016- May 2019)**

Capital Vraddhi Financials Services provided a range of financial product and services, including the following personal depository banking product. Commercial Loans, Investment Banking, Transaction Conducted individual and group (JAD) session with business stakeholders and technical unit. Assisted in building the business analysis process model using Rational Rose. Worked extensively with RUP methodology and Rational Suite Analyst Studio using Rational Rose, and Rational Requisite Pro. Cost reduction and expense control, Interest Rate Risk and Credit Risk

* Responsible for financial and performance reporting and analysis for over 300 employees
* Assisted in creating Project Plan, Road Map. Designed Requirements Planning and Management document.
* Performed Enterprise Analysis and actively participated in buying Tool Licenses.
* Identified subject-matter experts and drove the requirements gathering process through approval of the documents that convey their needs to management, developers, and quality assurance team.
* Performed technical project consultation, initiation, collection and documentation of client business and functional requirements, solution alternatives, functional design, testing and implementation support.
* Engage Clients to gather requirements, Elicitation, Analysis, Communication, and Validation according to Agile Standards for the team to implement the solution.
* Captured As-Is Process, designed TO-BE Process and performed Gap Analysis

Developed and updated functional use cases and conducted business process modeling to explain business requirements to development and QA teams.

* Worked as part of a team in digitization of company’s portfolio that provided secure environment using SAAS framework.
* Created User Stories for the functional units and managed them using JIRA.
* Defined lifecycle workflow in Scrum to enable seamless collaboration, among the team members from User story Creation to Acceptance.
* Actively driven the requirements planning process and helped to create a project roadmap and plan.
* Created User acceptance tests to enable UAT and managed RTM.
* Designed and maintained a SharePoint workspace for the project team collaboration. Collaborated with**UI/UX, API and System teams**to support development initiatives Knowledge of **JSON** involved.

**Environment: Agile, MS Word, MS Excel, MS PowerPoint, BRD, FSD, Android, VISUAL BASIC, API, JSON,eCommerce, MS Visio**

**NIIT Technology Ltd. – Scrum Project Manager, India (Sep 2011 to April 2015)**

The project is to develop an automated web based risk management system for the process of recording and maintaining reports from the credit card companies. The system generates Credit reports of individuals based on the data provided by the various agencies. The system also maintains a record of any information obtained to an individual’s report and updates the database.

***Responsibilities:***

* Facilitated meetings and arranged JAD sessions with business users for requirements gathering
* Primarily involved in gathering requirements for the GUI (Graphical User Interface) screens and designing the same
* Analyzed and created workflow diagrams and presented to developers
* Created use cases and designed use case diagram, class diagrams and sequence diagrams using Rational Rose
* Responsible for preparing Software Requirements Specification (SRS) taking functional requirements specification as a base
* Responsible for the Timeline estimation
* Analyzed and documented non-functional requirements
* Interacted with various cross-functional teams on building business scenarios, and understanding expenses and revenue stream.
* Prepared detailed reports of the defects and Comparison Chart.
* Interaction with the developers to report and correct defects.

***Environment:* MS-Office, Microsoft FrontPage, MS Excel, MS Access**

**EDUCATION**

Masters Computer Application 2019

SRK University, Bhopal India

Bachelor of Science 2009

Barkatullah University, Bhopal India