

CA.BHARAT GUPTA

CHARTERED ACCOUNTANT

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PROFILE INTRODUCTION:

- Experienced Chartered Accountant with a demonstrated history of working in the Finance industry
- Proficient in Direct/Indirect tax compliance, Audit and Financial Accounting
- Having relevant experience in Treasury Management, Accounts Receivable, Accounts Payable and General Ledger

EDUCATIONAL QUALIFICATION:

COURSE	BOARD	YEAR OF PASSING	SCORE
ACCA (UK)	ACCA Institute	Pursuing Final Level (ACCA Professional)	--
Chartered Accountancy	ICAI	2019	51%
B.Com	IGNOU	2014	60%
XII	CBSE	2011	82%
X	CBSE	2009	81%

DIGITAL PROFICIENCY:

SKILL	LAST USED	TOTAL EXPERIENCE
Oracle	2020	Since Dec'19
Tally.ERP 9	2020	4 Years
MS Office	2020	4 Years

WORK EXPERIENCE (POST QUALIFICATION):

ORGANISATION	DESIGNATION	PERIOD	JOB DESCRIPTION
Cybage Software Pvt Ltd	Senior Executive – Finance	Since Dec'19	Refer Schedule – A

WORK EXPERIENCE (PRE QUALIFICATION):

ORGANISATION	DESIGNATION	PERIOD	JOB DESCRIPTION
H&R Block Pvt Ltd	Tax Advisor	3 Months (Contractual)	Refer Schedule – B
Pankaj Mohta & Co.	Audit Executive	1.5 Years	Refer Schedule – C
Khutwad Devkar & Co.	Article Assistant	3 Years	Refer Schedule – D

Schedule – A: Cybage Software Pvt Ltd [Since Dec'19]

The functions undertaken and responsibilities handled are as below –

- Heading finance functions, determining financial objectives, designing & implementing systems, policies and procedures to facilitate internal financial control
- Supervising the preparation of monthly financials, evaluation of projects based on cost benefit analysis to arrive at its financial and commercial feasibility
- Administering Financial Statements including Trial Balance, Profit & Loss Accounts, age-wise Accounts Payables & Receivables Statements and Balance Sheet
- Handling preparation of MIS reports and reconciliation statements as well as undertaking analysis for key indicators to assist top management
- Undertaking the function of Corporate Financial Accounting using Oracle
- Financial management including Fund Flow Projection & Overseas client billing based on resource allocation
- Direct tax compliance of High Networth Individuals (HNI)
- Advance tax & TDS compliance
- Taxation of Charitable Trusts and compliance under the Income Tax Act and Bombay Public Trust Act
- Indirect tax compliance of UK and Canada based entities
- Preparing internal & statutory audit schedules at the year end
- Assisting Internal Audit and Statutory Audit activities and query resolution
- Treasury function, investments and relevant decision making

Schedule – B: H&R Block (India) Pvt Ltd [June'19 - Aug'19]

The functions undertaken and responsibilities handled are as below -

- Income tax return filing for individuals' u/s 139
- Double tax avoidance agreement [DTAA] u/s 90 and 91
- NRI taxation u/s 195
- Foreign assets and foreign income computation and disclosures
- Capital gains taxation

Schedule – C: M/s Pankaj Mohta & Co. Chartered Accountants [June'17 - Jan'19]

The functions undertaken and responsibilities handled are as below -

- Internal audits of companies and firms in confirmation with Standards on audit notified by ICAI
- Statutory audits of companies as required under Companies Act,2013
- Assisting clients in replying to departmental inquiries and notices

Schedule – D: M/s Khutwad Devkar & Co. [May'12 - May'15]

The functions undertaken and responsibilities handled are as below -

- Tax audit of Private Companies, Firms and Individuals
- Internal Audit of Private Companies and Firms
- Preparation of draft financial statements as per notified accounting standards and finalization

PERSONAL ATTRIBUTES

- Strong Analytical Skills
- Solution oriented
- Numerical proficiency
- Diligent and well organized
- Tec Savvy
- Public speaking
- Dedicated to continuous learning and professional advancement

HOBBIES

- Road tripping
- Bonsai
- Adaptive hiking
- Sketching