



# GOKULAKANNAN G

## PROCUREMENT OFFICER

### Career Objectives

Dedicated Mid-level Officer offering over 1.5 years of consistent career progression in the areas of operations and supply chain management for a multi-million-dollar, global enterprise. Expert in ensuring operational efficiency, workflow management, process development, production performance, adapting technologies and low-cost solutions. Strong ability to lead cross-functional teams and collaborate with business leaders as well as build and cultivate strategic relationships with internal and external stakeholders and business partners.

### Education

Jain University, Bangalore  
**MBA Business Analytics**  
Oct 2020 – Apr 2022

Hindusthan College of Engineering and  
Technology, Coimbatore  
**BE Mechanical Engineering**  
Jul 2015 – Apr 2019

### Experience

#### Procurement Officer at Wipro DOP

August 2020 - Present

- PR to PO creation
- PO Management
- MDM Vendor & Material Set up
- Order resolution
- GMB Management
- Reporting

#### SCM Executive at NTC Logistics India (P) Limited

May 2019 – June 2020

- Domestic Logistics Monitoring
- Export Import operations
- Vessel Handling
- Customs Clearance
- Stock Yard Inspection
- Reporting
- Stack holder Management

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## Certified Courses

Advanced Diploma in Supply Chain Management at  
Safeducate Sep 2019 – Feb 2020

BI Business Analyst at Edureka Apr 2020 – Jul 2020

Xceed Analytics at SafeJob Dec 2020 – Feb 2021

## Languages known

- ❖ Telugu
- ❖ Tamil
- ❖ English
- ❖ Hindi
- ❖ Malayalam

## Technical Skills

- Microsoft Office
- SAP MM
- Microsoft Power BI
- Tableau
- Business

## Professional Skills

- Creativity
- Leadership
- Organization
- Problem solving
- Teamwork
- Communication

## Hobbies

- ❖ Driving
- ❖ Travelling
- ❖ Movies
- ❖ Web Surfing

## Declaration

I Gokulakannan, Hereby declare that the information provided above are true to the best of my knowledge and belief.

Regards,  
GOKULAKANNAN G