

Mohammed Khizer Hayat

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Professional Summary

- I have professional experience of 5 years in SharePoint Online, Power Apps and Power Automate.
- Hands on creating & managing Site Collections in SharePoint Online. Power Automate (MS Flow) implementations.
- Experience in designing and developing Forms using Power Apps. Canvas Apps Development using Power Apps.
- Implementation of Approval process using Power Automate. Hands on Managing Sites, Sub Sites, Lists and Libraries.
- Ample experience in creating Users, Groups and managing permissions for the users. Creation of Navigation Hub sites.
- Hands on experience in working with Components and Collections in Power Apps. Ample experience in working with Delegable functions.
- Excellent communication and team build skills with ability to grasp new concepts quickly and utilize them in a productive manner.
- Used SharePoint and data verse for applications.

Experience

Senior Software Engineer, 06/2023 to Current

Clover Infotech Private Limited

Experience in Power Apps applications & Automation development using the Microsoft Power Platform in addition to 4+ years of experience in design, development and implementation of web based applications.

Senior Software Engineer, 11/2022 to 05/2023

Affluent Global Services

Power Platform Developer, 04/2022 to 09/2022

EMBEE SOFTWARE PVT LTD

Software Engineer, 11/2018 to 03/2022

C BIT Technologies PVT LTD

CORE QUALIFICATIONS

- SharePoint Online
- Microsoft Power Automate
- Microsoft Power Apps

Education

MASTER OF TECHNOLOGY: 2017

JNTUH

BACHELOR OF TECHNOLOGY: 2014

JNTUH

Projects

Activity Tracker

Project Description:

Developed a comprehensive activity tracking system using Microsoft Power Apps to streamline and enhance the monitoring process for a subunit within the organization. The system allows users to log daily, monthly, fortnightly, half-yearly, yearly, and quarterly activities through a user-friendly interface, marked as completed using checkboxes.

Key Features:

➤ User-Friendly Interface:

- Implemented an intuitive interface for users to easily mark their subunit activities as completed.
- Role-Based Access:
- Incorporated role-based access controls to ensure that only authorized personnel can view and manage activities within their respective subunits.
- Approval Workflow:
- Designed a workflow for subunit checkers to review and approve activities based on their roles.
- Support for single or multiple selections streamlines the approval process.

➤ Recurrence Flow:

- Implemented a recurrence flow that triggers based on the approved activities, ensuring seamless tracking of ongoing and repeated tasks.
- Pending Activity Notifications:
- Integrated an automated notification system that sends email alerts to higher management, detailing pending activities.
- Notifications include information on the pending activity, as well as the duration it has been pending.

➤ Detailed Reporting:

- Generated comprehensive reports for subunits and management, offering insights into completed and pending activities.

➤ **Challenges Overcome:**

- Addressed the need for a dynamic system capable of handling various activity frequencies (daily, monthly, etc.).
- Implemented a robust role-based access control system to ensure data security and confidentiality.
- Tackled the challenge of automating email notifications to higher management with detailed pending activity information.

➤ **Achievements:**

- Successfully streamlined the activity tracking process, reducing manual effort and minimizing errors.
- Enhanced transparency and accountability within subunits through the implementation of role-based access and approval workflows.
- This project showcases my ability to leverage Microsoft Power Apps to create a tailored solution that meets specific organizational needs, promoting efficiency, transparency, and accountability.

Approval on the Go

- This application has totally based on maker and checker concept.
- I have used data verse as a backend tool.
- Build a dashboard where user can view detailed view of requests (Pending, approved, Rejected).
- Developed fully customized power Apps forms.
- Power automate tool has used for multi approval and report purpose.
- For data handling used variables and collections.
- For making fully responsive groups and containers are used.
- Created schedule flows for report generating in pdf format through power automate. using this system.
- Tools used: SharePoint online, Power Apps

ISSUE TRACKING SYSTEM

- Issue tracking system application was engendered for one of the clients to sanction users from different departments to raise issues.
- Implied multiple techniques to develop an affluent UI experience for the users.
- Implied Roles based security to allow different types of access to users based on their levels.
- Used major components to create a fully responsive application.
- This application additionally requires multi stage approbation predicated on the user's request.
- It will provide smoother communication for all stakeholders utilizing this system.

Languages

English	B2	Hindi	C1
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Upper Intermediate		Advanced	
Marathi	B2	Urdu	C1
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Upper Intermediate		Advanced	

DECLARATION

I HEREBY DECLARE THAT THE ABOVE WRITTEN PARTICULARS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Mohammed Khizer Hayat