

Kyra Smith-Stevenson

North Kansas City, Missouri

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Education

Iowa State University

Ames, IA

BS- Biology

Des Moines Area Community College

SQL, HTML/CSS, Programming Fundamentals

Core Skills

Agile methodology, Jira/Azure Dev Ops, Asana, Salesforce, Vizio, Active Directory

Employment History

University of Kansas (contractor through Advantage Tech)

IT Project Coordinator

Remote

August 2020 – Current

- Analyze software requirements for business impact
- Perform quality assurance testing of new features and enhancements
- Create documentation and user guides for department applications
- Manage client requests from intake through implementation
- Optimize departmental processes, such as defect reporting and test case templates

MAWD Pathology

Laboratory Support (position taken due to pandemic)

Lenexa, KS

April 2020 – July 2020

- Trained employees in Cerner Pathnet
- Successfully performed troubleshooting of systems
- Corrected internal database errors
- Managed inventory and laboratory supplies
- Operated as main point of contact for external communications

H&R Block (contractor through Kforce)

IT Business Analyst

Kansas City, MO

Sept 2019 - Feb 2020

- Facilitated requirements gathering and demos across multiple teams
- Defined functional and technical specifications for virtual tax products
- Created user stories and acceptance criteria in Azure DevOps
- Supported quality assurance testing

- Led or participated in daily team scrums
- Prioritized projects based upon release schedule and company need

Children's Mercy Hospital

Information Systems Analyst II

Kansas City, MO

Jul 2018 – Aug 2019

- Oversaw releases and application updates for hundreds of users
- Provided troubleshooting and admin for Cerner Powerchart and all integrations
- Performed quality assurance testing for internal ventures
- Produced functional documentation and knowledgebase articles
- Built prototypes and workflow diagrams
- Consulted with physicians, UX, and programmers to facilitate solution development
- Acted as liaison between vendors (GE, Philips, Siemens) and users

Cerner

Implementation Analyst

Kansas City, MO

Jul 2017 - Jul 2018

- Designed and implemented configurations to Cerner solutions
- Authored knowledge guides for department-wide training
- Determined scope of work needed to meet service level agreement
- Tested software customizations to ensure successful implementation
- Provided troubleshooting for reoccurring issues
- Fostered a great relationship with each assigned client

Viracor-Eurofins (contractor)

Project Data Coordinator II

Lee's Summit, MO

Aug 2016 - Jul 2017

- Performed data import, export, and transformation activities
- Supported directors during change management processes
- Tested changes and solutions against documented requirements
- Mastered Salesforce as a tool for tracking project, financial, and resource goals
- Analyzed client needs to ensure expectations were met and within budget
- Setup customers/projects in laboratory information systems

Iowa State University

Lab Tech

Ames, Iowa

Aug 2011 – Jun 2014

- Entered patient data into CoPath system accurately
- Analyzed testing results for anomalies
- Supplied technical support for lab equipment and computers
- Used Freezerworks to manage storage of thousands of biological samples
- Created data visualizations and lab reports

