**Olutope Ogbe**

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**SUMMARY**

* Experienced business analyst with rooted understanding in the practice and adoption of business agility needed to drive business value and sustainable customer engagement

**KNOWLEDGE & TECHNICAL SKILLS**

* Relationship management, process management, Vendor management, Product owner, Agile coach, UML modeling, Risk Management, SSO, MS Suite, Technical writing skills, JIRA, Basic SQL Query, Requirement gathering and elicitation, Kanban, communication skills, IT liaison, Project management, Stakeholder management, SaaS implementation and leadership skills.

**EDUCATION**

* BSc. Accounting University of Ado Ekiti 2008

**CERTIFICATIONS**

* Certified Scrum Product Owner.

**PROFESSIONAL EXPERIENCE**

**Agileseventeen LLC Dallas Sept 2017 – July 2020**

**Role: Business Analyst**

**Responsibilities:**

* Participated in sprint backlog grooming meetings
* Cross functional team collaboration to drive team engagement throughout development.
* Managed documentation of specifications and artifacts used by the Scrum team.
* Participated in retrospective and review ceremonies.
* Epic, features and user story definitions.
* Utilized diagnostic questioning and a consultative approach to solution implementation.
* Participated in PI big room planning as part of the product management team.
* Use of UML tools such as lucid charts to create site flow charts.
* Worked with Scrum Master to develop report.
* Conducted site dependency research and analysis to uncover Zoperf’s opportunities as it aligns to social media and search engine optimization.
* Participated in daily stand up meetings.

**Southlink Technology Feb 2014 – May 2017**

**Role: Business Analyst**

**Responsibilities:**

* Assisted in user story writing and estimation during sprints.
* Partnered with cross functional teams to create, edit, revise, and design policies and procedure documentation required by IT Quality Assurance.
* Created user guides, FAQs, quick start guides, and training materials as appropriate.
* Maintained related documentation and provide implementation training as well as on-going support.
* Managed artifacts in line with SDLC guidelines.
* Managed the process of change preparation and documentation for the agile team throughout project.
* Participated in daily standard up meetings aimed at providing real time feedback by each team member.
* Participated in backlog grooming sessions aimed at tasking, assigning and story pointing stories.
* Participated in reviews and retrospectives in line with agile best practices of inspect and adapt

**Home Concept Limited Sep 2010 – Jan 2013**

**Role: Business Analyst**

**Responsibilities:**

* Created use case diagrams to better understand user interfacing with reporting system.
* Assisted in maintaining a Procurement Management Plan in accordance with the Project.
* Assisted with data migration to ensure new system reporting formats/requirements were met.
* Utilized bug tracking tools like HP mercury center to track defects in the development cycle.
* Participated in backlog grooming sessions to prioritize, task and assign stories.
* Coordinated efforts around conducting various levels of testing and documenting test results.
* Participated in product review sessions with product owner to demo and inspect potentially shippable increments.
* Participated in team retrospective sessions to better understand and adopt best practices needed for continuous improvement.