# SOUMITRA BHUNIA

# Business Analyst

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Business Analysis / Consulting: Total Experience 12 years into information technology – change request for customers Integration with Finance-Material-Administration. Business Analyst with 8 years of real time experience. An experienced candidate with core Implementation exposure in the real time scenario.



PROFILE Objective



* Business Analyst with 12 years of experience supporting business solution software and analysing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company. Solutions oriented approach with excellent relationship skills, successfully and consistently delivering the responsibilities and customer satisfaction.

**KEY SKILL -**

**ERP – Oracle Hyperion, SAP, FOCUSI, INFORSUITE, Microsoft Office Suite, Agile Software Development, Team Leadership. Project Management**

**Tools : Zoho , balsamic, Ms Visio / ServiceNow.**

**Associated with Techno soft Global since April 2020 Contract**

Business Analyst

* Requirements change management and traceability; identifying and mitigating risks; applying creativity to solving complex problems.
* Building relationships and working collaboratively for Minutes of the Meeting and Daily Status Report and Project incident Management.
* Incident Management – Service Now
* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyse client’s business requirements and processes through document analysis, and workflow analysis.
* Conduct 5+ levels of testing including functional, regression, user acceptance, integration, and performance to verify the client’s needs are met.
* Communicate client’s business requirements by constructing easy- to-understand data and process models.

**Professional Summary:- 2018 August( Contract)**

**Associated with Nippon Data Systems Business Analyst ERP (Contract )**

* Engage client to gather software requirements/business rules, and ensure alignment with development teams.
* Translate stakeholder requirements into over 10 different tangible deliverables such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/data model diagrams.
* Evaluate risks related to requirements implementation, testing processes, project communications.
* Identify and reconcile errors in client data to ensure accurate business requirements.
* Draft and maintain business requirements and align them with functional and technical requirements.

**Associated with Next Education India Pvt Ltd**

**Business Analyst – ERP May 2019 – December 2019 (Contract )**

* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyse client’s business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
* Conduct 5+ levels of testing including functional, regression, user acceptance, integration and performance to verify the client’s needs are met.
* Communicate client’s business requirements by constructing easy-to-understand data and process models.
* Provide input into developing and modifying systems to meet client needs and develop business specifications to support these modifications.
* Liaise between business and technical personnel to ensure a mutual understanding of processes and applications.

Associated with Abacus Staffing Services Business Analyst

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**Associated with In4velocity Systems – August 2017 – August 2018 as Business Analyst**

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**Anmol Feeds pvt ltd - Business Analyst – Manufacturing of Feeds - Contact Jan 2017 – August 2017**

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3. Incident Management – Service Now
4. Develop business architecture using requirements such as scope, processes, alternatives, and risks.
5. Analyse client’s business requirements and processes through document analysis, and workflow analysis.
6. Conduct 5+ levels of testing including functional, regression, user acceptance, integration, and performance to verify the client’s needs are met.
7. Communicate client’s business requirements by constructing easy- to-understand data and process models.

Gamut Infosystem Limited

October 2015

**Gamut Info systems ltd as Business Analyst**

Went to Dubai to Give Support to Nakheel Property Management& Strata Management

Taking care of Incident Management with help the clients to solve those issue.

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**VENTURE TELECOM - Business Analyst- (SAP Excel Macro & Hyperion- FTP Process – service now)**

**Project Name (Region Zealand) Client IBM – Venture Telecom**

**Tools and Application-Hyperion Planning Hyperion ESS Base**

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* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyse client’s business requirements and processes through document analysis, and workflow analysis.
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**Mahindra & Mahindra ltd June 2011-September 2012**

(Business Consultant)

Experience in SAP

Project-1

SVIL LTD:

Project Type: IMPLEMENTATION.

Role:

1. Functional Consulting in the Sales & Distribution domain
2. Responsible for deliveries of the OTC (Order-to-Cash) offshore team
3. Interaction with client for requirements gathering and resolving of issues (Incidents and Enhancements):
4. Output, Text, Partner and Account Determination
5. Pricing
6. Sales Process ( Consignments etc)
7. Shipping and Billing Processes
8. Availability Check and Transfer of Requirements
9. Credit Management
10. Free Goods.
11. Third Party, Cross Company Sales

9. Creation of New Sales Order Type and Billing Type. And assign them with Sales Area.

10. Maintaining Copying Control for order to delivery to Invoice.

11. Configuration Output Determination, Text Determination.

13. Providing End User training and give necessary support to carry out regular activities.

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**CEASEFIRE INDUSTRIES LTD BANGALORE (January 2011- June 2011)**

**BUSINESS DEVELOPMENT MANAGER**

* Proficient in developing business for the organization, identify business opportunities & generating business plans to achieve the same & locate clients in targeted segments to secure profitable business
* Identify prospective clients, generate business from new accounts and develop them to achieve higher market share/ consistent profitability.
* Effective Customer Relationship Management through satisfactory customer service, timely resolution of customer queries.
* Extracting data from SAP and preparing reports for Managers.

**Skytel Tele-Services pvt ltd (April 2009-January 2011)**

**(Client Service, Telecom Support)**

* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyze client’s business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
* Conduct 5+ levels of testing including functional, regression, user acceptance, integration, and performance to verify the client’s needs are met

Communicate client’s business requirements by constructing easy- to-understand data and process models.

**SAP Experience - Executive Summary**

Years of Experience in SAP R/3 Sales and Distribution module (ECC 6.0/ 4.7)

Having years of industry experience in Business Development & Strategy Management

Experience of (Two Projects) one posts implementation support project in SAP R/3 Sales and Distribution Module.

Gather business requirement and design the technical solutions using OBIEE tools

Prepare and maintain complicated dashboards reports through the use of OBIEE tools

Ensure the security and accessibility of data and leverage the integration process on a common platform

Administer and analyse the data in physical, business model and mapping layers

Ensure that designing, recovery and implementation of an OBIEE platform is carried out effectively

Analyse and improve query performance through SQL Query and filters

Stay up to date with latest technologies and techniques while recommending new changes or up gradations to the higher management

Work in collaboration with internal teams and external users

Maintain documentation and present it to the senior management

Develop dashboard and report for business users by using OBIEE tools

Analyse the business requirements and develop technical designs accordingly on the OBIEE platform

Develop, install and configure OBIEE and etl applications according to the project requirement

Perform tests and query performance to make necessary modifications if required

Troubleshoot the defects and failures and find the root cause/s (so that they are not repeated in future)

Work amicably with various teams across the organization and maintain good relations with the client and business partners

SAP Skill Sets: -

* + - SAP R/3 front end application as well customizing and configuration.
    - Maintenance of Customer Masters, Material masters, Condition Masters, etc.

Order to Cash: -

* + - Creating and processing sales orders, Delivery, Billing.
    - Sales documents types, Delivery Types, Billing Types, items categories, schedule line categories, document flow and copying control.
    - Consignments.
    - Material determination.
    - Shipping point, Route and Account determinations.
    - Credit Management.
    - Bills of materials.

Cross Selling.

* + - Third party.

Pricing: -

* Maintenance of prices and discounts
* Setting up conditions tables, access sequences and condition types within price determination.

EDUCATIONAL QUALIFICATIONS



International English Language Testing System - 2010

British Council/IELTS Australia/University of Cambridge

M.B.A. Marketing & Finance – 2007 -2009

The Eastern Institute for Integrated Learning in Management, Kolkata

Bachelor in Commerce 2003-2006

Prafulla Chandra College, Calcutta University, Kolkata

ISC (Commerce) – 2001-2003

Better High School, Kolkata

## ICSE – 2000-2001

Holy Home High School, Kolkata

## Software Proficiency

Windows & DOS, Word, Excel, Access, PPT & Internet, Tally, Fact, Ace, Advanced Accounts, Sales Tax /VAT, Payroll, Investments, Banking, Effective Communication, with “A” grade – 2007, Certificate from The Institute of Computer Accountants, Kolkata

Internship Training

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| --- | --- |
| Project | Market orientation, research and brand development |
| Organisation | Power Horse Pvt Ltd |
| Duration | 2 Months |
| Details | Meeting the retailers ,restaurants , stores to make awareness of energy drink and power horse |

|  |  |
| --- | --- |
| Project | Vehicle Tracking Device |
| Organisation | Simocco Telecommunications |
| Role | Project Trainee |
| Details | Meeting the construction houses, promoters to present our product, vehicle tracking device |

Research Projects

* Completed a Green Research Project in the Field of Green Standards on Integrated ISO Standards, submitted to Hindustan Petroleum Ltd
* Completed a Research Project on Consumer Behaviour on Behaviour Of Food Giant Users.

Accolades

* Participated in an International Seminar on Integrated Financial Risk Management in 2009.
* Participated in a Seminar on Marketing Dialogues in 2008.
* Represented Calcutta in Maju International Super Cup Cricket Carnival held in Kuala Lumpur, Malaysia, in the year 2006
* Represented Kolkata in Brijesh Patel Pepsi Cricket Tournament 2003 in Bangalore
* Represented Kolkata in ALL INDIA Coca-Cola Cup. Tournament 2003 in Bangalore
* Regularly played in the Calcutta First Division Cricket League between 2001 and 2007.



Date of Birth: 26th September 1984

Languages Known: English, Hindi & Bengali

References: Available on Request