

## **RESUME**

**S SUCHITRA,  
MOULALI,  
HYDERABAD,  
INDIA.**

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**Contact No: 9951680966**

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### **OBJECTIVE:**

**To work in highly disciplined organization and dynamic environment, where I can find maximum opportunities to implement my talent and bring out the best in me to realize the vision of the organization with at most dedication and devotion.**

### **QUALIFICATION:**

- Master of Business Administration (MBA FINANCE) Holy Mary Institute of Technology & Management. Hyderabad in 2020.
- Graduated with Bachelor of Commerce (Computer) from Haindavi Degree College, ECIL, Hyderabad in 2017.
- Intermediate (Commerce) from Paralakhemundi S.K.C.G. College Orissa in 2011.
- (10<sup>th</sup>) Gumma High School from HSC Board of Education Orissa in 2009.

### **EXPERIENCE:**

- Working for Axis Bank Non-Voice process, Hyderabad as a junior relationship officer for a period of 18 Months.
  - Roles and responsibilities.
    - Handling CMS queries of corporate customers through mails
    - Handling MIS related and current account related queries
    - On boarding corporate customers for corporate internet banking

## **HOBBIES**

- Shopping
- Listening music and dancing
- Fashion Designing
- Reading books

## **PERSONAL ABILITIES**

- Time management
- Self motivation
- Decision making
- Willingness to learn

## **TECHNICAL SKILLS:**

- Basic System Handling skills
- MS Office
- Typing 25-30 WPM

## **PERSONNEL PROFILE :**

Father's Name	:	SAMSON SADANGI
Date of Birth	:	28 <sup>th</sup> Feb 1994.
Gender	:	Female
Marital Status	:	Single
Nationality	:	Indian
Languages known	:	English, Oriya, Hindi and Telugu.

## **Declaration:**

I hereby declare that the above information furnished is true to the best of my knowledge and shall be able to submit the documents if required on demand.

**PLACE:**

**(S SUCHITRA)**