



**Nitika**

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## Objectives

To work in a challenging and stimulating environment to enrich my experience, knowledge and skill which contribute to my growth along with progress and growth of organization.

## Education

- Master of Business Administration in marketing from Guru Jambheshwer University of Science and Technology, Hisar (Haryana)
- Bachelor of Commerce from Kurukshetra University, Kurukshetra in year 2016 with 56.63%
- 12<sup>th</sup> from Central Board of School Education in year 2013 with 74%
- 10<sup>th</sup> from Board of Secondary Education, Rajasthan in year 2010 with 60.50%

## Activities

- Diploma in Computer Application and Accounting.
- Certificate course of digital marketing.
- Certificate of Appreciation for organizing the Symposium by Bhabha Atomic Research Center, Mumbai held on 18-22 December 2018.
- Certificate of Appreciation contribution in conducting the mock interview on 13 Feb 2019. ➤ Participation in HSB 11<sup>th</sup> Annual National Conference on Business and Management held on 7-8 February 2019.
- Participation in 'Elevator Pitch' held on 1<sup>st</sup> February 2019.

## Skills

- Working knowledge of MS-Office
- MS-Excel
- Ability to work under pressure
- Active Listener
- Time Management
- Knowledge about digital marketing

## Summer training

- Goodstay Pvt. Ltd. (Gurugram)
- 21-may-2019 to 22-July-2019 completed 2 month summer internship at Goodstay Pvt. Ltd where I worked as customer relationship executive, sales and promotion of CLA, social media marketing.

### Strengths

- Punctuality
- Positive Attitude
- Quick Learner

### Personal Interest

- Keeping Pets
- Dancing
- Travelling
- Listening to Music
- Reading Novels

### Language

- English, Hindi, Punjabi (Reading, Writing, Speaking)

### Personal Details

- Date of Birth – 5<sup>th</sup> December 1995
- Gender- Female
- Permanent Address – House No. 77 VPO Talwandi Rana, Hisar(Haryana)
- Marital Status – Unmarried
- Nationality - Indian

