**Sindu J**

**Workday consultant**

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**Professional Summary**

* Total experience 5+ years with 2.8 years of experience in Workday Testing which includes Workday HCM, Workday Functional Testing, Integration Testing .
* Hands on experience in testing EIBs, Custom Reports output files.
* Well-versed with different Testing types like Functional, Retesting, Regression, Ad-Hoc and Smoke.
* Ability to adroitly handle Manual Testing with hands-on experience in Software Development Life Cycle,Testing Life Cycle, Concepts and Testing Methodologies.
* Having experience in testing Functional Core Part, Compensation, Business Process Transactions
* Created Workday Custom and Advanced reports as per requirements
* Actively participate in Scrum meeting.
* Experience in Water fall Model and Agile Model
* Processing the claims with accuracy and quality
* Meet the productivity targets of clients within the stipulated time.
* Experience in using Jira for Bug tracking and User Stories.

**Professional Details:**

Workday Consultant, Speridian technologies Pvt Ltd

* **Role**: Workday Consultant

**Project #1:**

**Description**:

Project Trimble is considered as ongoing enhancement and maintenance project where the requests across the globe will be handled. These requests include Report modifications/new reports configuration changes security changes Integration changes and enhancements and with this project got greater exposure to all modules of Workday

**Responsibilities:**

* Performing Transactions like Hiring ,Terminating ,Promotion ,Transfer for testing scenarios
* Tested One Time Payment Request and Allowances as per Business requirement
* Tested Configured allowances and Work shifts
* Tested different types of Time off’s and LOA
* Tested Simple and Advanced reports
* Tested EIB outbound integration output files
* Understanding of functional requirements, End to End design, User stories and then creating TSR,  In Scope and Out of scope, test data management, Defect Management process, Retrospective etc..
* Proactively Coordinated between Onshore and Off Shore teams

**Project #2:**

**Description:**

* As part P&D first performance planning cycle will be launched in the very beginning of the year and then Mid-Year review cycle will be launched in July of every year where Manager can give feedback on employees. Finally, P&D Year End will be launched and closed, then the ratings from YE PD will be taken into consideration for Ye Comp for assigning bonus.

**Responsibilities:**

* Make sure all User Stories are drafted correctly during product backlog refinement meeting Jira for multiple Sprints
* Tested Performance and Development (Performance Planning, Mid-Year Review and Year End Performance)
* Scheduling calls with various business stakeholders to understand the scope of SIT, UAT and Regression testing
* Involved in Defect Reporting, Defect Tracking and in Preparation of Defect Report

**Project #3:**

**Description:**

As part of Medical Claim Processing need to understand the client requirement and reach the client expectation.

**Job Responsibilities :** Worked as Process Associate in Medical Claim Processing.

* My Job includes, Understanding the client requirements and specification of the project by going through process documents.
* Exhibits claim management performance according to quality and compliance standard.
* I had worked on different algorithms like Coordination of Benefits, Multiple Surgery Reduction, Multiple Imaging Reduction.
* Worked on the scenarios Duplicate Claims, Timely Filing and Medical Retro Terms , Medicaid Claims , modifier reduction.
* Maintain monthly production reports and send it to respective leads.
* Taking weekly sessions to the Team for updates on the respective scenarios and Error sessions for improving team quality and Accuracy
* Maintain Monthly Audit Report of the team.

**Company**: Omega Healthcare Pvt Ltd.

**Company Profile :**

Omega Healthcare is one of the premier offshore providers of medical billing, coding, accounts receivable management, claims processing, and Healthcare revenue management.

**Job Responsibilities :**

Worked as Associate Analyst in claims post adjudication process to recovery overpayment made to the provider by payers, which is the loss born by the payers. Responsible for Handling claims based on compliance, Which needs to be taken care at high priority as it may attract late payment interests if TAT is not met, clearing high dollar ($) claims.

I Have worked on different algorithms like Coordination of Benefits, Multiple Surgery Reduction, Multiple Imaging Reduction, Duplicate Claims, Timely Filing and Medical Retro Terms.

**Key Roles :**

* Analyse the claims to identify overpayment and draft the overpayment letter to the provider through the software.
* Meet the productivity targets of clients within the stipulated time.
* Prepare and maintain status reports.
* Ensure that Quality is the key role and Maintain good Accuracy on overall algorithms.

**Education Profile:**

* I have completed My Master of computer applications from Osmania University College.
* Bachelor of computer science from Satavahana University.