**Ch Saipavankumar**

**Scrum Master/Agile Coach, Learning and Development (L&D) Coordinator.**

Contact: +91 8801832631, Email: saipavanchilukoti123@gmail.com

**Experience Summary:**

* 5+ years of experience in IT industry.
* Presently working as a Scrum master.
* Experience in Software development and delivery management.
* Experience in multiple roles in Maintenance, Support and Development Projects.
* Excellent knowledge of SDLC, Software Quality, Product Delivery and Project Coordination.
* Extensive experience working in agile and performing all agile management activities.
* Experience in delivering high quality software by effective collaboration with multiple teams.
* Facilitate learning by conducting sessions, sharing relevant project experience, providing required guidance and clarifying queries.
* Responsible for project KPIs.
* Handled scenarios where handling of impediments was crucial.
* Experience in Product delivery and release planning and tracking them in a timely manner and ensuring high quality by coordinating across teams and holding meetings.
* Took additional responsibility of a Learning and Development Coordinator (L&D) for the project.
* Research-oriented, motivated, proactive, self-starter with strong technical, analytical and interpersonal skills.
* Self-motivated, hardworking and goal-oriented with a high degree of flexibility, resourcefulness and commitment.
* Proactive in taking up additional Responsibilities.

**Skill Set:**

* JIRA,
* Scrum, Kanban
* C,C++, SAP FICO
* Windows
* Microsoft Office, Microsoft Excel

**Professional Experience:**

Working as Associate Consultant for Wave9 IT Solutions Pvt Ltd from June 2018-till date.

Worked as Assistant Manager for HDFC Bank Ltd from June 2016-May 2018.

Worked as Programmer Analyst for Cognizant Technology Solutions from November 2013-May 2014.

**Project profile:**

**Project Name:** Global Payment System

**Organization**: Wave9 IT Solutions Pvt Ltd

**Duration**: June 2018- till date

**Role**: Scrum Master

**Responsibilities**

• Facilitate sprint planning, sprint review,daily stand up, and retrospective events.

• Ensure that roles & responsibility, objectives, commitment, deliverables and deadline are clearly

communicated across department and team members.

• Able to prioritize project work and technical debt to ensure optimum use of technical resources.

• Coach, train and mentor team members on agile practices and values.

• Maintains relevant metrics to help the team monitor their performance.

• Drives continuous improvement initiatives at the team level.Coordinates with team and ensures

monthly deployments are successful.

• Participate in Scrum of Scrums and communicate/coordinate with other scrum masters.

• Track and effectively communicate team velocity and sprint/release progress to all affected teams

and management.

• Responsible for maintaining Agile process (Capabilties,features,user stories,tasks).

**Responsibilities as a L& D Coordinator :**

* Coordinate the on-boarding process for all new employees in project.
* Create standard and specialized training based on project needs.
* Design and conduct post training evaluations and assessments to ensure training objectives are met.
* Conduct needs analysis to determine the frequency of training needed.
* Maintain training records for all employees.
* Conduct surveys of instructors managers and participants.
* Excellent documentation and time management skills.
* Develop/Gather training manuals presentations and videos on numerous topics.
* Research best practices and used them in all training programs

**Project profile:**

**Project Name: HDFC Payzaap**

**Organization:** HDFC Bank Ltd

**Duration:** Jun 2016- May 2018

**Role: Customer Success Manager**

* Ensure that roles & responsibility, objectives, commitment, deliverables and deadline are clearly communicated across department and team members.
* Responsible for clear and concise communication to all stakeholders.
* Coach, train and mentor team members on integrating from waterfall model to agile practices and values.
* Assist with internal and external communication, improved transparency, and radiated information.
* Provide all support to the team using a servant leadership style whenever possible by motivating the individuals and the team.
* Work creatively and analytically in a problem-solving environment.

**Project profile:**

**Organization:** Cognizant Technology Solutions

**Duration:** Nov 2013- May 2014

**Role: Programmer Analyst Trainee**

* To document the business process by identifying the requirements from Software development team.
* Preparing documentation on business requirements.
* Mostly undergone training process on Manual Testing methods and observing requirements of the clients.
* Analyzing the work culture and adopting the methods of work involved in the organization..

**Achievements:**

* Awarded as one of the lead speakers in Wave technologies Agile center of excellence organization (COE).
* Received Certification of Appreciation from project for efficient multiple task handling.
* Received Above and Beyond for managing critical projects.

**EDUCATIONAL SYNOPSIS:**

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| --- | --- | --- | --- | --- |
| **Qualification** | **Institution/place** | **University/Board** | **Year of passing** | **CGPA /**  **% of marks** |
| PGDB | Manipal University | Manipal University | 2015 | 8.0 |
| B.Tech  Branch:ECE | Prof. Rama reddy college of engineering & technilogy | JNTU Hyderabad | 2013 | 73.12 |
| Inter | Sri Vyshnavi Junior College | Board of Intermediate Education | 2009 | 91.0 |
| SSC | HAL High School | Board of Secondary  Education | 2007 | 78.0 |

**Personal Details:**

**Date of Birth**: 19-06-1992

**Languages Known:** English, Telugu and Hindi

**Marital Status**: Married

**Permanent Address**: Flat.no. 201, Plot no 38&39, Nakshatra classic, Pragati nagar, Hyderabad - 500090.