

Dinesh Kumar Nandipati

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D.no:26-38-150/7, 12 th Lane, A T Agraharam,
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guntur, Andhra Pradesh

Summary

To be associated with a progressive organization that provides an opportunity to apply my knowledge and skills in order to keep abreast with latest trends and technologies.

Employment History

Research Analyst

Canon India Pvt.Ltd • Bangalore, Karnataka

05/2019 - 08/2019

- Finding the clients with product requirements and approaching them with product details.
- Interacting with clients on brand preference and collecting the feedback.
- We collected data from clients and explain it to backend team to rectify issues in the product.
- Creating a report on client approaches & client issues and presenting a PPT to Manager on weekly basis

INTERN

NOVOTEL, VIZAG (ACCOR GROUP) • Visakhapatnam, Andhra Pradesh

04/2013 - 08/2013

- Handling front office.
- Handling of travel desk .
- Organizing of banquet area and coordinating service's to the guest .
- Handling the guest request services.
- Filling of guest details with proper details .
- Solving the complaints raised from guest by coordinating with other departments.

Professional Skills

- | | |
|----------------------------------|---------------------|
| • Microsoft Office | • Microsoft Word |
| • Microsoft Powerpoint | • Microsoft Outlook |
| • Excel | • File Management |
| • Client Relationship Management | • Documentation |
| • Problem Resolution | |

Education

Masters of Business Administration

NATIONAL SCHOOL OF BUSINESS • Bengaluru, Karnataka

Graduating - 06/2019

- Organizing events in college occasions.
- Attending guest lectures.
- Participating in Power point presentations on Business News Analysis.

BACHELOR OF HOTEL MANAGEMENT

SIDDHARTHA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY • Vijayawada,
Andhra Pradesh

Graduated - 06/2014

Certifications

- Received Certification on Business Analyst

Languages

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- Telugu
 - Hindi
 - English
 - TAMIL