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| Shilpi BanerjeeLead Analyst | https://lh5.googleusercontent.com/shsrG-dhzmxPz8txz8T_RkEV1E96S0LajZb4-D6hqyrN6W8aa1SvRN6qAO1FDNfsZbOumtjfhWvcfWUN_5cXWpmnWQcxMlpMZS4giPqJsMHaBqj1hipzkeqHvHqJbXHDsCo_QLr1  **Contact-**9958582472  **Email** [**Id-Shilpi.banerjee21@gmail.com**](mailto:Id-Shilpi.banerjee21@gmail.com)  **Linkedin Profile-**[linkedin.com/in/shilpi-banerjee-977526ba](https://www.linkedin.com/in/shilpi-banerjee-977526ba) |
| Skill/Achievement | https://lh5.googleusercontent.com/4BlojreqFMZv2SMX3H5wdQNlffzs9L15FXLIIpjrjR-r4n4oFf8TEi43yuC2aUEGGhXFBXrGuCpyWYee0mt4aOvkHnE9U9WN8_2z1s9AQ0M2Mhc8a0kDHk-ZrqNe46lK5sI3dFrQ   * 6 Year experience in account payable/Invoice processing * Lead team of 2 people from June 2019-Jan 2020 * Individual contribution toward 3 entity(Spain location in Hcl /2 in AXA xl) * Have 4 year + knowledge in SAP * Gave training/Download to my teammate * Got Best employee award for Dec 2019 quarter * Individual contribution in maintaining auditory and compliance requirement * Have 2 year knowledge in GCRS/Merivale(used for signing of entity) * Have 3 year experience in Vendor Reconciliation/Vendor creation * Have 6 year experience in Month end/Quarterly Reporting * Have 4 year experience In Employee claim management * Have 3 year experience in GL/Payment reconciliation * Have 3 year experience in Payment processing * Regular Interaction with client * Worked on Adhoc project * Have 3 year experience in GCT(Preparaing summary/Processig/Clearing) |
| **ㅡ** Experience | https://lh6.googleusercontent.com/hBn5mz3o4D9sQtqVpXYd5p9hlCcxGSS9HXmlAVWKheCA5z7NdlGDiFigeQb76MMwPekNKC99F3kLM4G6yUmlA_72j224SSfsBs_kP99q247iI1Yki6nDrNMHeOsYgz7uQBzYLb-c  **HCL –Jan 2017-(Presently Working)-**  **Project-UBS-Jan 2017-31 May 2021**   * Involved in Invoice Processing cash flow management for Spain Entity * Preparing and Processing of Payment Run for Spain Entity * Vendor Modification &and; Creation * Involved in month End Reporting * Clearing of Invoices * Updating SOP * Handling Independently Internal & External Audit * Interacting and supporting onshore and providing solution * Giving download and training to team members * Reconciliation of GL and Vendor Payment * Working on SAP Software   **EXL-Sep 2016-Dec2016**   * Involved in Downloading of work of a process from US process * Preparing SOP   **XL CATLIN-10 June 2014-10 June 2016**   * Handling Bermuda entity, Canada entity and, Re America entity for Reinsurance Treaty * Processing all the transaction relating to Premium, claims and Loss relating to the entity * Preparing Quarterly and weekly report of Bermuda Canada * Applying cash pertaining to Bermuda entity * Interacting with client and completing Adhoc Project * Preparing worksheet and necessary documentation for the Accounts processed * Reconciling all the statement received from US Clients regarding premium, loss claims. * Helping with testing and entering details of Treaty reinsurance and maintaining it * Worked on Company Internal Software |
| **ㅡ** Education | https://lh5.googleusercontent.com/Iom9hdPGOUBCwPKNxEuN258zzxYiAkrTiTAZnGl2SiMV-Ro1QCqtot6xMgvoFEWFqQFrNnyC8G7AYbT5cKDlmIgG4In2G4eanWR1R0Xly94eq6Izd37uVsi3jsiy5FMJ14kOTSTu     |  |  |  |  | | --- | --- | --- | --- | | **DEGREE/CERTIFICATE** | **BOARD/UNIVERSITY** | **% Marks/CREDITS** | **YEAR OF PASSING** | | MBA FINANCE | Jaypee Business School Noida | 70 % / 6.3 | 2014 | | B.COM(HONS) | Amity University Noida | 60 % / 5.78 | 2012 | | Secondary Examination | ASN Sr.Secondry School , C.B.S.E | 61 % | 2009 | | Higher Secondary Examination | Khaitan Public School , C.B.S.E | 78% | 2007 | |
| **ㅡ** Awards | https://lh5.googleusercontent.com/pmyMlgGQRP5wGt_7MS9l1nBZk-qKN0J-b2Wv896vgAZe6t9t3FVMJjf3bMTxOvbwlhVwQf4MHRmugZKFLLzr84rxN0eihySRTMrvHeq9WkfrI8c9VgW5faxfQhXZlSJY8lOo1acy   * Participated in poem writing competition in school. * Participated in Book review in college. * Volunteered for Red Cross. * Got award for best employee For the quarter |

# Declaration

I hereby declare that the above details furnished by me are true to the best of my Knowledge.

**Shilpi Banerjee**