 **SAI CHARAN TUJALA**

**E-Mail:** charangoud2014@gmail.com / **Phone:** +91-9182335138

*Result-oriented Professional offering* ***4 years*** *of qualitative experience in Cash application , Invoice generation and handling various types of billing applications. Which relates to Finance sector*

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| --- | --- | --- |
| **Key Skills****~ Citrix receiver** **~ As400****~ Support central** **~ Savvion** **~ Logistics billing system** **~ Ad Hoc reports (credit and debit memo)**  **~ Oracle** **~ PNC** |   | **Profile Summary*** Highly motivated, Deadline-committed
* Goal driven accountant with over 4 years of Experience
* Supervised internal and external audit
* An engaging team player who also act as motivator
* Strong excel skills including pivot tables and V-lookup.
* Ability to work independently.
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**Organisational Experience**

**From Sep’19 to currently working in ACCENTURE as a General accounting associate.**

**Key Result Areas:**

* Post payments – lock box - manual and automated applications, EFT, credit cards.
* Use bank software to navigate between payments and remittance to determine the correct application.
* Process high-volumes of payment accurately and timely (same day received).
* Responsible for reconciling all unapplied cash and unbalanced checks.
* Updates all cash reports (all lock box batches, daily routing and remove deposits.
* Processed credit card payments, download daily reports from the bank system for posting.
* Investigated misapplied payments to correct and ensure proper allocation.
* Follow up with customers on all unapplied cash receipts.
* Collect payments, issue receipts invoices and refunds while also answering to customer inquiries when necessary

**Previous Experience**

**Mar’17 – Aug’19 GENPACT INDIA PVT.LTD**

Role: Process developer in Billing (Penske Process).Order to Cash

**Academic Detail**

2017 **MBA**  from Aurora PG College, Hyderabad, Osmania University

**Personal Details**

Date of Birth: 15th June 1993

Mailing Address: Plot no: 19-111 Sri Rama rtc Colony, Near Sai baba temple , Peerzadiguda., Telangana

Languages Known: English, Telugu and Hindi

Notice period – 2 Months