



# ANKUR MITTAL

Certified Scrum Master

## Senior Level Professional

A multi-faceted professional accustomed with proven technical and management skills; targeting challenging and rewarding opportunities as **Scrum Master/Project Manager** with an organization of repute preferably in **IT sector**

**Location Preference:** Delhi/ NCR

✉ ankurmittal8980@gmail.com

☎ +91-7827050797

## Executive Profile

- An accomplished technocrat offering over 09 years of versatile experience in **Agile Transformation, Project Management, People Management, Quality Assurance**
- Played a key role as **Agile Team Facilitator & Scrum Master** for steering the entire projects & project planning, scheduling, monitoring, controlling & configuration; actively participated in applying scrum principles/ practices/ theory and coordinated for Agile adoption for teams across multiple
- Expertise in implementing **Agile methodology** to add value to the deliverables; working with consultants in identifying process improvements in deliverables; developing methods to achieve delivery of desired results; acting as the quality control point for consultant deliverables
- Extensive **Project Management experience** with impressive success in managing various projects (Robotics Project, Integration and Validation of Aircraft Simulation Software for various Simulators)
- Excellence in gathering and understanding requirements of clients & other multiple stakeholders, followed by translation into functional specifications as well as provisioning of suitable software solutions
- Proven expertise in spearheading entire gamut of sprint activities inclusive of sprint planning, release planning, backlog grooming, task management, scrum-of-scrum, retrospectives, sprint retrospective and sprint demonstration
- Led proven initiatives in extending support towards:
  - Product Owners and Development Team for managing product backlogs, resolving customer queries
  - Scrum Team on how to execute Agile/Scrum practices and values to delight the customers
- Hands-on experience in technical and business writing, business process flow, business process modelling and testing with knowledge of writing user stories, creating use cases, use case diagrams, workflow diagrams, burn down charts, sequence diagrams & so on

## Education

- **2011:** B.Tech. (Electrical) from Hindu College Of Engineering (Maharishi Dayanand University)

## IT Skills

Python:	Beginner
Scrum:	Advance
Jira:	Advance
Rally:	Advance

## Key Skills

Scrum Master	Project Planning & Management
Client/Stakeholder Management	Project Delivery Management
Software Development/ Testing Lifecycle	Requirement Gathering
Team Building & Leadership	Management Reporting

## Timeline

Aecom as Scrum Master

Since Sep'16

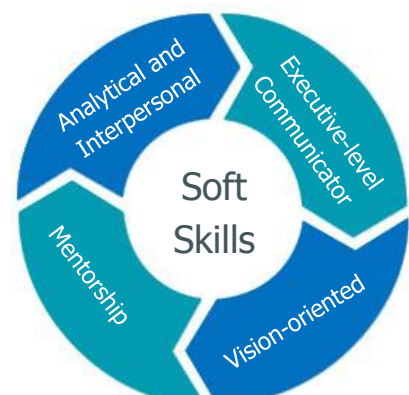
Jul'11 – May'15

Sanelac as Electrical Senior Engineer

B.Tech. (Electrical) from Hindu College Of Engineering

2011

## Soft Skills



## Professional Experience

### Since Sep'16 with Aecom, Gurugram as Scrum Master

#### Key Result Areas:

- Supervising backlog maintenance and backlog grooming by updating the "sprint-backlog" and "project-backlog" regularly after client calls and demos
- Working with development team to estimate and re-estimate backlog; facilitating prioritization of backlog first time
- Managing daily stand-ups; driving daily-stand-ups; probing questions in the stand-ups and outside of it
- Identifying potential roadblocks or challenges that may come up; consulting Group Lead and raising the concerns
- Implementing advise by GL; ensuring that the team is working towards completion of the sprint goal
- Using The Plan-Do-Check Act (complete control on the project); creating physical boards "information radiator board"
- Planning deliverables (Sprint) along with the team; organizing the Sprint; planning the Sprint n+1 with the client and preparing stories for the n+1 sprint to be taken up by development team
- Acting as an Agile Coach/ Scrum Master to assist various teams to undertake their agile journey. This journey facilitated by interacting with teams and conducting various training programs across organization
- Following project lifecycle methodology defined under the process framework; ensuring that Project Team understands all aspects of the prime contract relating to responsibilities
- Organizing scrum meetings, facilitating sprint ceremonies, sprint planning & review meetings, sprint retrospective meetings, sprint backlog, story estimation, daily stand-ups, iteration & release planning and reviews
- Showcasing excellence in transforming the Project Teams from Traditional to Agile Way of working; establishing Agile practices and building culture within distributed scrum teams
- Working as a training specialist; imparting trainings to the Product Teams with key focus on improving the workflow
- Analysing current processes, identifying areas of improvement & executing improvements in coordination with stakeholders; providing training to the team on the agile process
- Building & maintaining strong business relations with Product Owners & other Stakeholders to facilitate teams interaction
- Monitoring teams adherence to agile process and SLAs during project execution, identifying issues & assisting team to resolve the same; working with other Scrum Masters to increase the effectiveness of Agile/ Scrum adoption in the organization
- Front-leading delivery of projects from the stage of initiation till monitoring & control including planning, estimation & scheduling, integrating change control, planning risk responses and contingency planning
- Exhibiting skills in empowering team to be self-organize and grow cross-functionally in terms of Technologies and Protect Team from over-commitment, sprint backlog and prioritize resolution of defects
- Leading initiatives in managing the Agile testing process along with automated and manual software testing, writing and executing the test cases

## Previous Experience

### Jun'16 – Sep'16 with Ramboll, Gurugram as Project Manager/Scrum Master

### Jul'11 – May'15 with Sanelac, Gurugram as Electrical Senior Engineer

## Projects Executed (Scrum Master)

**Title:** BART Railway ticketing/people management software, US

#### Highlights:

- Worked with development team of 6 people and a product owner as scrum master and helped the team in achieving successful release of software
- Removed all the impediments or difficulties came during the project in development team way; mentored each member whenever they asked me for any help
- Arranged daily standups; helped the development team to manage sprint backlog and sprint goal in line

**Title:** Outfront Railway traffic management software, US

#### Highlights:

- Worked with a development team of 6 people and a product owner as scrum master and helped the team in achieving successful release of software
- Removed all the impediments or difficulties came during the project in development team way; mentored each member whenever they asked me for any help
- Arranged daily stand-ups; helped the development team to manage sprint backlog and sprint goal in line

**Title:** AI software project for a Manufacturing Company

#### Highlights:

- Worked with development team of 6 people and a product owner as scrum master and helped the team in achieving successful release of software
- Removed all the impediments or difficulties came during the project in development team way; mentored each member whenever they asked me for any help



## Personal Details

**Date of Birth:**

11<sup>th</sup> November 1988

**Languages Known:**

English & Hindi

**Address:**

Rohini, New Delhi-110085