Namit Kumar Sinha CSM

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**PROFILE SUMMARY**

Dynamic, hands on, bilingual Certified Scrum Master (CSM) with more than 14 years of experience managing large enterprise software development projects that meet demanding time restraints and exceed all expectations.

Demonstrated ability to motivate, organize, lead and coach Scrum teams across multiple locations with a verifiable track record of managing complex projects while delivering on time, under budget and above expectations.

Skilled in providing effective leadership in fast paced, deadline-driven environments with outstanding oral and written presentation and communication skills.

Excel at turning individuals to teams that work efficiently and exceed expectations

Hands on experience on Jira, Confluence , DevOps, and Rally.

Managed multiple projects related to e-Commerce, Big Data, Healthcare, Banking, Insurance, Telecom and Airline domains.

**CORE QUALIFICATIONS**

* Certified Scrum Master and Scrum Professional.
* Evangelist of agile/scrum principles and methodology.
* Proven ability to work creatively and analytically in a problem-solving environment.
* Over 8 years scrum experience.

**PROFESSIONAL HIGHLIGHTS**

* Proficiently organized and facilitated daily scrum, sprint reviews retrospective, sprint and release planning
* Collaborate closely with product owner on backlog grooming to keep product backlog relevant and prioritized, ensuring acceptance criteria were agreed upon and stories were ready for sizing
* Effectively tracked teams progress including burn down, velocity and release forecasting
* Worked with Scrum masters across different sites to prepare for and facilitate potentially shippable increment planning sessions
* Expertly promoted continuous improvement and helped teams increase productivity and foster innovation

**CORE COMPETENCIES**

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| Project ManagementPrioritizing/MultitaskingProcess ImprovementStreamlining Efforts | Agile MethodologiesProcess DocumentationProcess ImplementationDocumentation Skills | Delivery ManagementProduct BudgetingStrategic PlanningConflict Resolution | Client ManagementCustomer RelationshipRisk ManagementProject Status |

**TECHNICAL SKILLS**

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| AgileJira | Agile Project ManagementConfluence | Agile ModelingDevOps | Project ManagementRally |
| HadoopOracle | HBase.Net | JavaSQL | SharePointSelenium |

**CAREER GROWTH**

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| --- | --- |
| Test Manager, HCL Technologies | Aug 2018 – Present |
| Manager, North Shore Technologies | Sep 17 – Apr 2018 |
| Manager, Sapient | June 16 – Aug 17 |
| **Module Lead, Impetus InfoTech** | Jul 11 – June 16 |
| **Sr. Engineer, Fiserv India**  | Mar 10 – Jul 11 |
| **Sr. Engineer, Sopra Group**  | Dec 07 – Mar 10 |
| **Test Engineer, IBS** | Jun 06 – Dec 07 |

**EDUCATIONAL DETAILS**

* MCA from IFTM(Regular), Moradabad in 2006
* MBA From BIT Mesra (Regular), Noida in 2015

**PROJECTS UNDERTAKEN**

**SYNCHRONY Noida**

*Scrum Master August 2018 – Present*

***Team Size****: 10* ***Phase****: Planning/Development*

* Proficiently organize and facilitate daily scrum, sprint reviews, retrospectives, sprint and release planning.
* Utilized Agile Scrum practices to help the team increase their velocity by 63% within the first year of Agile adoption
* Removed team impediments on a daily basis to allow the team to deliver the sprint goals and deliverables.
* Work closely with project owner in backlog management and continuous delivery of features.
* Worked with Scrum masters across different sites to prepare for and facilitate potentially shippable increment planning sessions
* Educate and reinforce agile methodology and scrum framework to team members and key stakeholders.
* Collaborated with members of the Product, Business and Engineering Teams to develop and maintain Product Backlogs
* Managed project scope to ensure delivery was compliant with scope commitment.
* Tracked and managed product backlog, burndown metrics, velocity, and task breakdown.
* Addressed problems through risk management and contingency planning.

**IPAN Noida**

*Scrum Master September 2017 – Apr 2018*

***Team Size****: 15* ***Phase****: Planning/Development*

* Proficiently organize and facilitate daily scrum, sprint reviews, retrospectives, sprint and release planning.
* Protect development team from outside distractions, impediments or team conflicts, and maintain focus on product backlog and project timeline.
* Work closely with project owner in backlog management and continuous delivery of features.
* Educate and reinforce scrum methodology and agile framework to team members and key stakeholders.
* Direct and lead development team from project initiation through the delivery of final product.
* Planned and monitored project budget/spending.
* Guided projects to completion on time, within scope, and on budget.
* Managed project scope to ensure delivery was compliant with scope commitment.
* Tracked and managed product backlog, burndown metrics, velocity, and task breakdown.
* Addressed problems through risk management and contingency planning.

**Ralf Lauren Noida**

*Scrum Master/Project Manager Feb 2017 – August 2017*

***Team Size****: 10* ***Phase****: Development*

* Scrum Master for Product teams with a focus on guiding the teams towards improving the way they work.
* Acted as a Project Manager when necessary
* Organized and facilitated project planning, daily stand-up meetings, reviews, retrospectives, sprint, release planning, demos, and other Scrum-related ceremonies.
* Assisted team to remove impediments by having an understanding of the control and release processes.
* Assisted with internal and external communication, improved transparency, and radiated information
* Built relationship with Product owner and other stake holders to facilitate team's interaction with them
* Coached team members on Agile principles and providing general guidance on the methodology
* Continuously learned Agile/Scrum techniques and shared findings with the team
* Engaged with other Scrum Masters to increase the effectiveness of the application of Scrum in the organization
* Facilitated getting the work done without coercion, assigning, or dictating the work
* Facilitated sprint planning, retrospective and sprint demos
* Interfaced with PMO to ensure project goals and requirements are being met
* Tracked and effectively communicated team velocity and sprint/release progress to all affected teams and management
* Updated Agile tracking systems to provide transparency on product and sprint backlogs

**Marriott Noida**

*Scrum Master June 2016 – Feb 2017*

***Team Size****: 15* ***Phase****: Development*

* Enforced Scrum principles as a scrum master that resulted in reduction of Cycle time thus increasing team's throughput in less than 8 weeks.
* Enabled improvement in team delivery commitments and capacity planning for sprints by identifying & tracking hidden tasks that increased customer satisfaction.
* Facilitated Agile adoption Retrospective for the organization with the leadership and guided teams with outcome resulting in enhanced performance.
* Removed obstacle for the team by escalating an issue to leadership resulting in early delivery of customer issue solution. Customer provided positive feedback.
* Coached new SM and trained global teams, which resulted in early delivery of project and reduced process waste caused by lack of common understanding.

**American Express Noida**

*Project Manager/Scrum Master Apr 2015 – June 2016*

***Team Size****: 20* ***Phase****: Maintenance/Migration*

* Preparation, Scheduling and Tracking the Project Plan, Entry Exit Suspension Resumption criterion, Go/No-GO decision, Testing Metrics, SLA, Adherences, Risks, Issues, Project Status, Budget & Spend, Project Reports, Profit & Loss, Invoicing, Business Review Meetings with Customer, CSAT.
* As a Scrum Master organized and facilitated project planning, daily stand-up meetings, reviews, retrospectives, sprint, release planning, demos, and other Scrum-related ceremonies.
* Tracked and effectively communicated team velocity and sprint/release progress to all affected teams and management
* Updated Agile tracking systems to provide transparency on product and sprint backlogs.
* Interactions with various stakeholder groups like IT team, Business team, Development Team, and external product vendors, Customers, internal team members etc.
* Ensure that tasks are executed with a focus on quality and without any deviations.
* Efficiently handled multiple projects simultaneously in BigData domain.
* Performance optimization of scheduled jobs.
* Monitoring and analysing Extraction, Transformation and Loading of Source data into HDFS system.
* Implement projects with in defined budget and schedule
* Hands on experience of closely working with other product vendors enable and ensure constant support from them through out the duration of the project.
* Planned, monitored and managed risks in due course of delivery of the project.
* Enhanced / Stabilized Production Support, Developed and Deployed processes by suggesting process improvements.
* Hands on experience in estimations for the requirements.
* Prepared weekly/monthly status reports for senior management and clients.

**Connecture Noida**

*Lead Jan 2013– Apr 2015*

***Team Size****: 10+* ***Phase****: Development/Maintenance*

**McKesson Noida**

*Lead July 2011 – Dec 2013*

***Team Size****: 15+* ***Phase****: Development/Maintenance*

**Credit Union Noida**

*Mar 2010 – June 2011*

**Virgin Atlantic****Noida**

*Dec 2007 – Feb 2010*

**OTHER DETAILS**

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| **Languages known** | English and Hindi |
| **Date of birth** | 05th Sep, 1981 |
| **Present Location** | Noida, India |
| **Passport Details** | P5538928 |
| **Marital Status** | Married |