Richa Shruti

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| Aspiring Business Manager in the area of Information Technology Services.   * Relentless Problem solver with very strong analytical, management and technical skills. * Experience developing and implementing System Integration and Cloud Computing strategies * Demonstrated track record for designing and blueprinting solutions in Information Technology industry. * Maintains expert level knowledge of VMware vSphere hypervisor technologies. * Worked with Agile and Waterfall Development team * Quick learner and high feasibility to adapt to change quickly * Leadership, strong probing and articulation skills |  |

### Education

**Bachelor of Business Administration, KIIT (Kalinga Institute of Industrial Technology), Orissa (2011)**

* *Relevant Coursework: Financial Investments, Corporate Finance and Financial Institutions, Microeconomics, Statistics, Accounting, Strategy and Information, Technology and Society, Leadership and Management*
* **CBSE – New Delhi** Recipient of High School Diploma

### Professional Summary

**Johnson & Johnson Singapore - On Premise Cloud Infrastructure Operations Specialist (June 2017 – Nov 2020)**

As an ASPAC, EMEA and NA region Cloud Infrastructure specialist, I was responsible for**:**

* Evaluates and research technology developments to aid with roadmap planning and solution identification.
* Expertise in inbound /outbound capacity management, end to end vSphere migration, server provisioning, future demand and capacity planning process, monitoring and evaluating raw storage capacity, operational capacity and organizational global cluster capacity management.
* Sole responsible for monitoring and troubleshooting the organizational finance server billing portal and maintaining its daily operation up and running 24\*7, requiring me to be self-directed, proactive, detailed, consistent and efficient.
* Provides technical training and support to team members to prevent knowledge and expertise gaps.
* Worked closely with vendor team such as OS/Backup/DB/IPAM to maintain the organization Infrastructure in operation to meet business requirement.
* Reconfiguring of virtual machine resources such as CPU, Memory, Storage and collaborated with other teams to configure vSphere HA, FT, and DRS clusters as per business requirement and demand.
* Develop architecture that meets the customer’s business needs and create architectural deliverables.
* Exposure on Public, Private and Hybrid cloud
* Experience in disaster recovery solutions design, implementation and testing.
* Solutioning experience on Hyper Converged Infrastructure and Converged Infrastructure
* Worked with storage and DB teams for successful hand-over of the several projects.
* Involved in several upgrade activities along with other team members for vCenter vSphere and ESXi Hosts.
* Performed P2V/V2V migrations to across server and virtual platforms.
* Documented and maintained operational compliance policy and procedures workflow process for VMware Infrastructure.
* Proficient on monitoring tool such as VMware Turbonomic, VMware vROPs, HP One View and others such as Grafana Dashboard, JIRA Dashboard and CMDB tool.

**CK Birla Group | BirlaSoft (Noida) – Sr. Software Engineer (February 2017 – June 2017)**

1. **Client – Sampark -** NGO firms which helps underprivileged students to attend the educational class free of cost.

**Project- Mobile Application: Sampark Foundation NGO - Smart Shala Program‎ -** The authorized teachers had to fill the daily activity performed by them in the application, which further helps to tracks down the daily productivity of each of teacher.

**As a Senior Software Engineer**, I was responsible for:

* Manage/Support offshore development team.
* Taking responsibility for deploying functional solutions, such as creating, adopting and implementing system test plans.
* Conducting walk through sessions, Stand Ups, Showcase with stakeholders and testing team.
* Working with client users to formulate and document business requirements.
* Requirement gathering and development of functional specifications for use by system developers and secure sign-off.
* Handling multiple tasks and challenging deadlines.

1. **Client –­­TMNA (Tokio Marine North America) -**Tokio Marine North America, LLC is a shared services company that provides value added services to all TMNA Group Companies.

**Project – Web Application (IE) -Rapid Sure (Insurance)**-This application provides insurance for three products-Collector vehicle, Fitness Studio, Fitness Trainer. The project scope covers all the back-end data flow**.**

**As a Senior Software Engineer**, I was responsible for:

* Policy life cycle testing
* Financial and Non-financial policy changes
* Policy lapse and Re-instatement
* Policy aging-run cycles and Premium due alerts
* Valuation of NPV/NAV
* Handling test management in HP ALM
* Daily stand-up calls with onsite manager and handling schedule Client calls
* Testing artifacts

**Cognizant (Bangalore) – Quality Programmer Analyst (June 2012 – January 2017)**

*“A global leader in business & technology services”*

1. **Client – Johnson & Johnson, USA**

**Project -** CNV Korea,Web and Mobile Application

1. **Client- DZA Document Management, US**

**Project -** DZA Document Management, Web Application

1. **Client- Ally Mobile Bank, US**

**Project -** Ally Mobile Bank, Mobile Application

**As a Quality Programmer Analyst**, I was responsible for comprehensive testing across various web browsers and mobile devices.

* Platforms – PHP, Drupal 6.2, IBM File.net/Content Management on Demand (CMOD), Java
* Test Cycle- User Interface, Functional and Regression testing, Database Testing
* Web Browser: Mac (Safari/Google Chrome/Firefox Mozilla) and Windows (IE8/9/10, Google Chrome, and Firefox Mozilla) and
* Mobile Device: Android Tablet/Android Mobile/iPhone/I pad
* Testing Artifacts - involved in planning and estimation phase

Apart from above mentioned, worked on projects such as: RisperdalConsta.ca, Castleman Connect, Invokana, D&K, Noramco, Inhibitandrogen, ConstipationInfo.Ca./Janssen Community Connect/ Androgensourcesin.Ca, Invokana Care path, Tricycleno.

**Management Activities: -**

Analyzing and documenting the workflow for Support and Development activities, under JnJ-Comm-NA Pharma Web 2014.

**Photon InfoTech (Bangalore) - Quality Analyst Engineer (May 2011 –May 2012)**

*A “next generation” Internet Consulting firm*

1. **Client – Johnson & Johnson, USA**

**Project -** Mobile Application for Living Well with Psoriasis (LWWP)

1. **Client – Johnson & Johnson, USA**

**Project -** Web Applications – Janssen.ca AND Tylenol.ca

**As a Quality Analyst Engineer,** I was responsible for application design, development, implementation, user acceptance testing for web applications and mobile devices.

* Platforms – Drupal, PHP, MySql and J&J’s ITrInno framework
* Testing Cycles – User Interface, Functional, Regression, and Vulnerability testing
* Web Browser – IE7/8, Mozilla, and Safari
* Mobile Devices - Devices – Blackberry Bold OS 5, Blackberry Touch 9800 OS 6, iPhone, iPad, Motorola Xoom M2601, Android 3.0.1, Motorola Milestone Android 3.2.1
* Testing Artifacts - Functional Specification Document, Test Coverage Report, Test Cases, Execution Report, Test Bed Matrix, Test Scope Checklist, RFI Document, and QA Report

### Professional Course and Certifications:

* Microsoft Certified: Azure Administrator Associate
* Microsoft Certified: Azure Fundamentals
* AWS Certified Cloud Practitioner
* Professional VMware vSphere 6.7
* VMware vSphere 6.5 Foundation
* VMware vSphere: Administer and Manage Virtual Machines

**University Summer Internship:**

**Reliance Energy –** Power usage data collection and analytics

* *Designed and conducted consumer survey on Energy Audit for NESCO for Reliance Energy.*
* *Spearheaded overhaul of operations of the internship program and redesigned recruitment and processing of interns at Reliance Energy*

**Bharti Airtel –**Track retailer incentives for sales promotion/campaigns

* *Led Project Management activities for “Project Clean Up” for Bharti Airtel*
* *Book-keeping of all the records collected from zonal and territory managers.*

**LEADERSHIP AND EXTRA-CURRICULAR ACTIVITIES:**

**OFFICE OF THE DEAN OF UNDERGRADUATE STUDENTS - KIIT University**

**Residential University Adviser**

* *Mentored first- and second-year students and trained in conflict resolution and community organization.*
* *Served as conduit for advisees to academic, social, extra-curricular, and health resources on campus.*

**Students of Free Enterprises (SIFE) -** A Global Non-Governmental organization

**Activist**

* *Design and conduct workshops for poor tribal children in India providing them with free educational facilities*
* *Elected to plan and carry out all social events for a club of 250 undergraduates.*

**KIIT University MAGAZINE**

**Business Manager January 2008–December 2010**

* *Headed business operations for student-run publication*
* *Solicited advertising from local business*

**Others:**

* *Technical Skills: Proficient with Microsoft Office. Elementary knowledge of SQL, HTML, and JavaScript.*
* *Language Skills: Proficient in Hindi and English. Elementary ability in French.*

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