

## Sheetalkumari Nishad

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### Objective

To be a part of the challenging team which strives for the better growth of the organization and which explores my potential and provides me with the opportunity to enhance my talent with an intention to be an asset to the company.

### Area of Interest

- Accounts, Cost & Management Accounting
- Taxation
- Cost Auditing

### EDUCATION

- 2015-Bachelor of Accounting and Finance from Mumbai University.
- 2019- Masters of commerce in Accountancy
- 2019 – CMA Inter completed

### WORK EXPERIENCE

#### GOOD DAY FOOD PVT LTD

APRIL 2019 - MAY 2019  
COST TRAINEE

#### (Roles and Responsibilities)

- **Product costing**
- **Cost Sheet of the Product**
- **Day to Day costing**
- **Labour costing**
- **Floor inspection during manufacturing**
- **Standard costing**

## **INDIAN OIL CORPORATION LTD (HO MARKETING)**

**MAY 2019-MAY 2020**

### **COST TRAINEE**

#### **(Roles and Responsibilities)**

- **Direct Tax Accounting in SAP (TDS)**
- **Reconciliation of TDS**
- **Verification of TDS debit Received from units/divisions with 26AS**
- **Transfer Pricing Benchmarking**
- **Creation of Liability for Vendor Payment**
- **Preparation of annexure for TAX audit Report (TDS)**
- **Preparation of files for Government Audit**
- **TAN Verification**

**R. Nanabhoy & Co (Cost Accounting Firm)**

**May 2021 – Till the date**

### **Cost Trainee**

#### **(Roles & Responsibilities)**

- **Annexures of cost audit reports**
- **Cost Audit of different Industries**  
**(Godrej, Bajaj, Vertive energy, Ambuja cement)**
- **Finding Observation on Cost Audit report**
- **Maintenance of Cost Records**
- **Communicate Variance and cost explanations to Management Team**
- **Oversaw the cost control systems, Managed and interpreted cost audits, and prepared cost accounting report**
- **Reported on breakeven points, Margins, and periodic variance by products and work centers**
- **Proficient in MS word, Excel & Power Point**
- **Prepared and reviewed margin analysis reports**
- **Identified and corrected cost errors**

## EXTRACURRICULAR ACTIVITIES

- Animal Activist & Member of ALFA foundation from 2018
- Volunteer of PAWA India (Animal Activist)
- Volunteer of BAR (Bombay Animal Rights)
- Former Secretary Of “**ROTRACT CLUB OF CHANDRABAHN SHARMA**” in Chandrabhan Sharma College of Arts, Science & Commerce, Powai
- Volunteered in Drug Awareness Rally In “**INDEPENDENCE FROM DRUGS**” Held by “**ROTORY CLUB OF MUMBAI LAKERS**” (Dist.3140)
- Volunteer In “**NATIONAL SERVICE SCHEME**” At Chandrabhan Sharma College of Art, Science & Commerce, Powai
- Got the Third Place In “**One Act Play**” in School Days (In 9<sup>Th</sup> Std.)
- Got the First Place In “**Hindi Essay Writing**” In Jr. College.
- Got the First Prize In “**Street Play**” In Chandrabhan Sharma College during Jr. College. In “**GO GREEN**” Event.
- Got First Prize in Speak Up in “**Sexual Harassment**” Event By “**MAJLIS MUNCH TRUST**”
- Participating In “**Street Play**” in Chandrabhan Sharma College Powai in “**DREAM ON**” Event
- Participating In “**ECO-GANESHA**” Event By “**Yong Environmentalists Programme Trust**”
- Participating In “**ECO-CHRISTMAS**” Event By “**Yong Environmentalists Programme Trust**”

## HOBBIES

- Listening Music
- Love to Travel New Places
- Interested in Meeting and Interacting with new people
- Social work

## SOFT SKILLS

- Strong motivational and leadership skills.
- Ability to work in a team as well as individual
- Problem solving skills & can work under pressure
- Target oriented & Quick learner.

## TECHNICAL SKILL

- MS-CIT – Got 84% In MS-CIT- Certificate No. 00731354
- 100 HRS of Computer Training held by ICMAI

## TRAINING

- 5 days’ workshop In “**Art Of Living**” By “**YES!+ ACCELERATING EXCELLENCE**”

## REFERENCES

- Prof. Pratima Singh  
Principal of Chandrabhan Sharma College Of Arts, Science & Commerce, Powai  
Email:- pratimacbs@gmail.com
  
- CA Rohan Kaushik Kundel  
Sr. Accounts Officer  
Direct Taxation Cell  
Indian oil corporation ltd Marketing HO  
022-26447008/ 7778013510

## PERSONAL DETAILS

Date of Birth : 14<sup>th</sup> March 1995  
Permanent Address : B-12 Nilkanth kutir CHS  
Bhandup station Road  
Bhandup (west) Mumbai-400078  
Languages Known : English, Marathi, and Hindi  
Marital Status : Married

## DECLARATION

**I hereby declare that all the information given above are true and best of my knowledge.**

**DATE:**

**PLACE:**

**(SHEETALKUMARI NISHAD)**