

Business Analyst

ARTI KHARODE

artikharode@gmail.com

A unique and dynamic professional, on a lookout for entry-level assignments in **Business Analysis, IT Product/ Project Management, Key Account Management, Client & Team Training & Service Delivery** in IT Industry

CONTACT DETAILS



Premnagar, Nagpur, 440002,
Maharashtra



+91-6300897659

CORE COMPETENCIES

Business Analysis/ Product
Lifecycle Management/
BRD/FRD/ SRS Creation

Requirement Gathering/ Key
Account Management

Go Live Support/ Stakeholder
Management/ IT Project
Management

IT Product/ Project
Management/ Testing,
training &



PROFILE SUMMARY

- MBA Professional with **over 3 years** of experience in **Business Analysis, Key Account Management, Client Trainings, Product Lifecycle Management, Service Delivery** in IT industry
- Managed **product lifecycle functions** including design management, engineering change management, reliability engineering & testing, issues control & resolution, cost management, vendor management, quality management and other cross-functional activities
- Acted as a bridge between Client & Company offering for IT Product Solutions like **HRMS, CRM, Travel and Expense management, Single Sign On, E-sign, Procurement, Document Management System** and **Danalytics** o Key Accounts
- Rendered guidance to the **3 team members** and performed planning, training, scheduling tasks, holding discussions with different functions and management for reviews and analysis, project progress monitoring and delivery as per quality, time & budgetary norms
- Skilled in using tools like **MS Office, MS Visio & MS Excel**, gained knowledge on Power BI, Tableau & SQL
- Exposure of delivering **800+ Product Demos**, and managing **80+ IT Project Implementation, Trainings & Support** functions respectively
- Performance-driven professional with excellence in client engagement; client trainings, set up project delivery strategy, operations readiness and internal controls in the organization



EDUCATION

MBA(Marketing & HR)
2017

National Institute of Technology, Warangal

B.E.(CSE)
2014

Nagpur University, Nagpur



WORK EXPERIENCE



Since Sep'17 with SutiSoft Pvt. Ltd., Hyderabad as Associate Business Analyst

Key Result Areas:

- Developing project baselines, monitoring & controlling projects with respect to cost, resource deployment, time overruns and quality compliance to ensure satisfactory execution of projects
- Analyzing the user needs and requirements for determining feasibility of project within time and cost constraints
- Reviewing the expectations of prospective clients and proposing demos/ business solutions specific to client to boost their business
- Formulating and presenting business IT Product & Service Solutions to Corporate Key Accounts to increase operational efficiency
- Supervising IT Product Sales & Implementation basis the proposal to boost the business
- Ensuring successful service delivery, overachieving expectations and exceeding all set goals by enduring excellent customer relationships
- Maintaining cordial relationship with current key clients for business retention/enhancement; providing prompt and timely response, training the client and support to the customer to increase customer satisfaction and building market credibility through loyalty programs

MBA Internship

May'16 to Jul'16 with Jaika Motors Pvt. Ltd., Nagpur as Marketing Intern

Highlights:

- Gained knowledge on formulating marketing strategies basis target area to boost product & brand visibility

PERSONAL DETAILS



- Date of Birth:** 24th March 1992
- Languages Known:** English, Hindi & Marathi
- Address:** C/O B P Gaikwad 75, Nayapura Premnagar, Itwari Railway Station Road, Shriram Society, Nagpur-440002 Maha