

Name: Shazia Sayyed
Address: Room No: 2262, Prabhakar. Kunte Nagar,
Behind Gausia Masjid, Dharavi, Mumbai- 400017.
Contact Number: 8879369670.
Email ID: shaziasayyed1998@gmail.com

1. CAREER GOAL / OBJECTIVE

To work in an esteemed organization which offers innovative and challenging environment where I can utilize my present skills and obtain additional skills to grow with the organization.

2. PROFESSIONAL SKILLS

- Possess excellent, oral and written communication skills.
- Dedicated and hard working individual, always looking for new areas to learn and enhance my knowledge.
- Open to learn new things.
- Self motivated, highly driven to outperform and deliver to the best of my knowledge.
- Ability to work under pressure dedicated.
- Co-operative as a team member.

3. ACADEMIC QUALIFICATIONS

- Post Graduate Diploma in Apparel Merchandising (2020) from Sasmira ((Worli), Mumbai University secured First Class.
- Graduate in Textile Science and Apparel Design (2018) from Dr Bhanuben Mahendra Nanavati College of Home Science (Matunga), S.N.D.T Women's University secured First Class.
- HSC (2015) from S.N.D.T Women's University secured Second Class.
- SSC (2013) from Canossa Convent High School, Mahim secured Second Class.

4. ADDITIONAL CERTIFICATION

- Certificate in Soft Skills from Dr. B.M.N College of Home Science.
- Certificate in Advanced Diploma in Beauty Culture and Hair Dressing from Dr. B. M. N. College of Home Science.
- Certificate in Personality Development from Dr. B.M.N College of Home Science.
- Certificate in Life Skills from Dr. BM.N College of Home Science.
- Certificate in Basic Computers from Dr. B.M.N College of Home Science.

5. SOFTWARES KNOWN

MS Word, MS Excel, MS Outlook, MS Power Point, Coral Draw, Adobe Photoshop and Adobe Illustrator.

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6. WORK EXPERIENCE

- Worked as an intern for 5 months from June 2019 to November 2019 and started working as a Sampling Merchandiser at Goyal Garb/ Pure Source Clothing Pvt. Ltd, Deonar for 1 and a half year till January 2021.
- Currently working as an HR in Silaris Information Private Limited, Goregaon from 25th June 2021.

7. PERSONAL DETAILS

- Name: Shazia Sayyed.
- Date of Birth: 24/04/1998.
- Blood Group: O+
- Gender: Female
- Marital Status: Single

8. HOBBIES AND INTERESTS

Singing, Cooking, Reading.

9. REFERENCES

- Mrs. Gulabjan Sayyed,
Deputy Director,
ADAPT (Formerly Known as the Spastic Society of India),
K.C Marg, Bandra Reclamation, Bandra (W), Mumbai - 400050.
- Mr. Shahjahan Khan,
Head of the Department,
BCA Department,
Dr. B.M.N College of Home Science,
338, R.A. Kidwai Road, Matunga, Mumbai - 400019.