

# ***Gabrielle Salazar***

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- Objective** To obtain a professional, long term position where my experience, education, and technical skill set can be utilized to maximum effectiveness in a mutually beneficial relationship with an honest, diligent and fair company.
- Experience** **Solutions Consultant / Implementation Engineer**, Agilysys, Alpharetta, GA  
April 2019 to March 2020
- Installed, configured, and tested system configuration in order to maximize efficiency and provide operational consistency
  - Identified and managed project scope. Ensured that project documentation was sufficient and clear and concise to ensure that all parties are aware of required project tasks and milestones
  - Worked with Project Management and Integration Teams to ensure all applicable interfaces and integration components are scheduled and tested
  - Live monitored operations by providing end user assistance for the various business cases where the Agilysys product line is implemented
  - Developed detailed project documentation upon completion of project to ensure that the Customer Care team has all relevant information to handle support for client going forward
  - Developed and managed project plans and documentation based on project management group standards
  - Identified, managed, reported and escalated on program or project risks
  - Managed project schedule, budget, resource and quality constraints

**Assistant Project Manager**, Gresham Smith, Atlanta, GA  
October 2016 to April 2019

- Served as the Primavera P6 project scheduler and responsible for updating and creating logic driven schedules for Georgia DOT projects
- Sole coordinator of MS Access database for entire Midtown branch of the company, which includes all entry, deletion, adjustment and records maintenance
- Developed and managed scope, schedule, and budget for complex consultant and GDOT design transportation projects including but not limited to roadway design, bridge design, transportation planning, and environmental
- Collaborated with consultants in the preparation and review of conceptual, preliminary and final plans, technical specifications, contract documents and estimates, including consultant procurement
- Developed and maintained Smartsheet database sheets, reports, project schedules and dashboards used to manage the GDOT-Gresham Program

**Senior Trade Show Data Specialist**, Data Connect Corporation  
January 2014 to October 2016

- Extensive travel throughout the US and Canada to set up, troubleshoot, and break down ordering units and servers for multimillion dollar trade shows within the foodservice, convenience store, medical equipment, and lawn and garden industries
- Outstanding customer service skills including training vendors on Perenso software, as well as customized software operating on Windows CE
- Setup, stage and teardown registration stations and vendor units
- Networked various printers and laptops, in most cases wired
- Setup, update and troubleshoot iPads, HP printers, Brother printers, Dymo printers and MICROS v3 and v4 units

**Education**            **University of Colorado, Denver**, Denver, CO  
Bachelors of Science - Biology

**Evans Technology**, Alpharetta, GA  
Managing Projects in Primavera P6 Client  
Completed December 2016