

PUJA PAUL

SAP S4HANA FICO Consultant

Rational SAP S4HANA Fico consultant well-educated in profit and loss analysis and account balancing. Adept at managing team in order to deliver final solutions to customers. Skilled in SAP related user support.



Work History

2020-08-

Current

SAP S4HANA FICO Consultant

Tata Consultancy Services, Kolkata, W.B.

Project Type – S4HANA Implementation, Rollout & Support.

Client – AGL Energy Limited

- Company Code Creation
- Correspondence configuration
- Bank Configuration
- Creation of Profit center, cost center and IM hierarchy.
- Creation of New document type, tax codes.
- Gathering of business requirements and providing solutions
- Solving tickets in the area of finance and workflows.
- Making required configuration changes in area of finance and controlling.
- Preparation of test case documents and performing testing.
- Coordinating with different teams for interface related and other issues.
- Coordinating and assisting the users in year-end activities.
- Making configuration changes in cash and liquidity management of FSCM and BPC reporting.

2019-02 –
2020-07

Senior Process associate in Accounts Payable, Client support/ Help desk

Tata Consultancy Services, Kolkata, W.B.

Project Type - Support.

Client – AGL Energy Limited

- Invoice processing in various environments (PO, non PO, Automatic, Manual, Etc.)
- Managing telephonic queries from vendor and client.
- Vendor reconciliation
- Resolving of past due invoices and expedite on urgent basis
- Vendor creation
- Help user over the call to create Purchase order
- Manual check payment proposal
- Solving tickets in the area of Invoice, PO and vendor
- Doing daily productivity report



Contact

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Skills

SAP Activities

FI Customization



Tools Used

SNOW

BMC Remedy

2016-08
2019-01

Process Associate in Accounts Payable, Client support/ Help desk

Genpact India, Kolkata, W.B.

Project Type - Support.

Client – Novartis Pharmaceutical

- Solving different issues in the area of finance on timely basis.
- Invoice processing in various environment (PO, Non PO, Automatic, Manual etc)
- Managing telephonic quires from vendor and client.
- Resolving of past due invoices and expedite on urgent basis
- Workflow knowledge on SAP
- Created and managed knowledge base to offer staff and customers immediate informational access to products, services and organization.
- Performing daily monitoring activities.



Software

Excel

Tally

MS Office

SAP S4HAN



Working Skills & Strengths

1. FI Customization:

- Enterprise Structure
- FI-GL (General Ledger) including New GL
- FI-AP (Accounts Payable), AR (Accounts Receivables)
- FI - Bank Accounting
- FI – AA (Asset Accounting)

2. CO Customization:

- Cost Center Accounting (CO-CCA)
- Cost Element Accounting (CO-CEA)
- Profit Center Accounting (CO-PC)

3. Work as a team player, build & maintain good relationship

4. Time management, ability to prioritize and track the short term and long term goals

5. Ability to persuade and convince team member and client



Education

2015	Master of Commerce (Hons) Accounting and Finance <i>JAC university</i>
2013	Bachelor of Commerce (Hons.): Accounting and Finance <i>The Graduate School college for women, JAC</i>
2010	Higher Secondary: Commerce <i>Sakchi High School, JAC,</i>



Hobbies

- Listening Music
- Reading Books
- Like to watch movies, series