**SAFe Certified Agile Coach**

**SAI SRUJANA KURA**

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Summary

**8+ years of extensive experience as Agile Coach, Certified Scrum Master, Agile Methodology,**

**Agile Scaled Framework, Agile Manifesto, Sprint Backlogs, Product Backlogs, Sprint Stand-ups, Sprint Burn-down chart, Release Burn-down chart, Hybrid (Waterfall + Agile) Waterfall Methodology,**

* Hands on experience in understanding the Requirements, Analysis and Designing of Test Plans based on those requirements.
* working in multiple cross-functional teams, dealing with stakeholders in different facets including data analysis and business intelligence.
* Knowledge of PM and Scrum Tools like MS Project, Microsoft Team Foundation Server (TFS), JIRA.
* Years of experience in conducting document analysis, business process re-engineering (BPR), Business Process Improvements and creating Business Requirements document (BRD), Functional Specification document (FSD) and Use-Case Specifications.
* Exceptional ability to maintain and build client relationships, able to comfortably converse with all facets in the client’s organization.
* Define Business Process; identify the risk, doing risk analysis and providing baseline acceptance criteria and deliverables. Expertise in risk and impact analysis, change management, maintenance and production support.
* Experience in working on XML to get touch points from Web based application from agent and consumer app.
* Created and executed Manual test cases, raised defects and tracked the same to closure.
* Performed manual testing in physical devices emulator and IOS simulator. Developed scripts for End to End testing.
* Worked closely with Product owners and developers on concurrent mobile development projects to validate mobile enhancements and cross-compatibility of firm's e-commerce, business-to-consumer sites.
* Comprehensive knowledge of various Software Development Life Cycles (SDLC).
* Solid interpersonal skills and experience working in large and diverse cross-functional teams.
* Highly motivated, self-directed, quickly adaptable to situations, flexible, and curious.
* Strong analytical, leadership and interpersonal skills; team-oriented and demonstrated ability to manage different

and often conflicting objectives/activities at one time.

* Expertise in handling SCRUM artifacts (Product Backlog, Sprint Backlog, Sprint Task list, Sprint Burn Down chart and Release
* Burn Down Chart).
* Led the breaking-down of epics into user stories (INVEST format) and handled requirements churn.
* Experience in business process modeling, conducting JAD sessions and Root Cause Analysis.
* Tracked record of delivering on commitments and executing on time and under budget.
* Deep understanding of logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
* Broad based technical knowledge and skills in business areas such as Quality Assurance, Quality Systems, Supplier Quality, Quality Engineering, Regulatory and Quality Compliance
* Quick learner, adaptable to dynamics of software industry, excellent communication, Teamwork & inter-personnel skills.

**CERTIFICATION**

Scrum Master Accredited Certification -----🡪Certificate ID: 72721564984880

**EDUCATION**

Masters degree in Information Technology from Southern New Hampshire University.

Master of Business Administration from Trine University

**TECHNICAL SKILLS**

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| Testing Tools | Eclipse IDE, Net Beans, Jenkins, Postman, Apache j-meter, SOAP UI, Swagger UI, |
| Web Technologies | HTML, MySQL, CSS, jQuery |
| Web Services | SOAP, RESTful |
| Defect Tracking Tools | ALM, Rally, Jira |
| Web Server | Java Web Server, Apache Web Server |
| Databases | Oracle, MS-SQL Server 2008/2005, DB2 Postgres, MongoDB |
| Operating Systems | UNIX, Linux, Windows, Android, IOS |
| Version Control Tools | SVN and GIT |

**WORK EXPERIENCE**

**Florida Blue BlueCross BlueShield, Jacksonville, FL March 2017 – Till Date**

**Role: Agile Coach**

**Domain: Health Insurance**

**Responsibilities:**

* Participated in Enterprise Agile transformation and coordinated Agile adoption for teams.
* Expert professional Agile coach, facilitator, mentor, trainer, and consultant.
* Experience training people in Agile frameworks like, SCRUM, Kanban, and SAFe
* Experience in transformational projects, [Transforming Waterfall to Agile]
* Provide coaching to Scrum Master, Agile teams and RTE’s leadership and direction to the team to implement best agile practices.
* Teach and mentor Apprentice Agile Coaches on how to build, sustain, and strengthen Agile values, scrum concepts and practices, providing them the necessary tools and guidance to successfully implement across Agile teams.
* Responsible for establishing disciplined, effective agile teams which embrace and exhibit the agile mindset, by instructing the team

or teams in agile principles and practices. Effectively leverages and combines different industry standard scaling concepts to specific business problems in a manner that best supports scaled agile values and principles, as well as Client Vision and Values.

* Responsible for guiding teams on the first principle of Agile Coaching to deliver working software.
* Using domain knowledge, offers credible guidance to begin pipeline and team process, structure work, create value streams, and start/growth of scaling activities.
* Develops collaborative working relationships with multiple levels of managers, and steering committees with a focus on scaling

agile within an organization or line of business.

* Helps leaders understand associated continuous delivery implications and the structure required to sufficiently support the software.
* Fosters maturation of agile mindset by asking powerful questions focusing on scaled program planning, scrum-of-scrums,

identification of cross-program dependencies, scaled release planning, empirical data for decision models, and ultimate

delivery of work efforts.

* Objectively informs/assists leaders in a non-biased manner to consider highly complex and long-term implications of

transformation to self-governing teams; uses a system view in facilitating impediment removal at the team/program/value stream level.

* Provides strategic thought leadership during engagements on approaches to overcome impediments to accelerated delivery;

skillfully facilitates conflict resolution with and between teams. Fosters strong spirit of communication and collaboration between teams to align program goals, deliver final products, and ensure leadership transparency to impediments and progress.

**United Health Group, Boston, Massachusetts. Jan2016 – Feb 2017**

**Role: Agile Coach/Scrum Master**

**Domain: Health Insurance**

**Responsibilities:**

* Introduced the Agile SCRUM process for the Risk Data team and utilized Microsoft Team Foundation Server (TFS) to manage the

team's software development lifecycle including deriving product backlog items, assigning sprint work items to developers and conducting sprint planning meetings.

* As Agile Coach assist in establishing, documenting, and evolving the Scrum/Kanban framework, standards, tools and best practices
* As Agile Coach assist multiple teams, executives and managers to implement/improve Agile development approaches.
* Coach and promote metrics leading to continuous improvement of the Agile delivery process and proposes solutions to the methodology to enhance it and care for unique situations.
* As Agile Coach assist in the organization’s transformation to Agile methodology.
* Ensure appropriate risk management and control practices are integrated into the lifecycle of Agile initiatives
* Participate in and oversee the coaching and planning of multiple high performing Agile development teams and programs across

the organization.

* Drive consistent Agile practices and strategy within the team to enhance business value delivery and responsiveness to organization

and marketplace opportunities.

• Keep abreast of industry trends of Agile and best practices for enhancing the practice

* As a part of the project team interacted closely with the business community to define and analyze the business requirements to present possible technical solutions.
* **SAFe – Agile:** **Preparing PI-Planning**-- **Goals, Decks**, **distribution list of Attendees**, **Stakeholder invites**, **managing**
* **budget**, **facilitating** **Epic mile stones**, **Epics grooming**, **program boards**, **R.A.I.D**, **Scrum of** **Scrums**, **ETL-story sizing**, **APP-DEV story estimation**, **Teams Capacity**, **load, velocity**, **Sprint boards**, **PI-Dashboards**, **performance** and **Testing environments**, **UI-Interface designs**, **Scrum Master read out**, **Management over view.**
* Facilitated the **5 Scrum Ceremonies** (**Sprint planning**, **daily Stand-up meeting**, **Backlog refinement,** **Sprint review** and **Sprint retrospective**).
* Manage Prioritized backlog in Agile environment using Microsoft Team Foundation Server (TFS).
* Removed internal and external impediments that hinder team’s productivity.
* Worked with the team in the grooming and prioritization of Product Backlog & sprint backlog.
* Manage project execution to ensure adherence to budget, schedule, and scope.
* Prepare project status reports by collecting, analyzing, and summarizing information and trends.
* Assign duties, responsibilities, and spans of authority to project personnel.
* Monitor or track project milestones and deliverables..
* Part of the team responsible for the analysis, design and implementation of the business solution.
* Analyzed business requirement document to acquire knowledge on the functional requirements.
* Wrote numerous user stories and supported the development teams in apprehending them.
* Assisted in the Data mapping and Data modeling for conversions and resolved data type inconsistency.
* Defined the business process re-engineering (BPR) roadmap to formulate the “To-be” process.
* Served as liaison between the scrum team, architect and key stakeholders, earning their confidence with reliable

follow-through

* Led the requirements gathering and road-mapping activities
* Facilitates scrum ceremonies and agile training workshops and 1-on-1 coaching to teams
* Assertive in areas of safeguarding the team from outside disruptions or interruptions
* Work with the team and stakeholders to help ensure projects meet the requirements and are delivered with quality in

a timely manner

* Conducts training on agile delivery practices such as user story writing, Definition of Ready and Definition of Done,

scrum ceremonies, and the right team dynamics for successful delivery.

* Managed multiple product delivery from inception to an operationalized state using agile
* Managed cross-functional teams, dependencies, impediments, and multi-dependent work streams, and releases for

a number of products at the same time.

* Managed impediments, roadblocks and issues for my teams
* Providing status to the product stakeholders and executive leadership team
* Created a platform for standardizing agile practices through a Community of Practice (CoP).
* Developed timelines for project delivery and managed the project and resources to successful completion.
* Liaison with other corporate departments, including executive, legal and information services.
* Provided Monthly project progress reports to Senior Management.
* Achieved corporate goal of less than 10% program schedule slip on all committed programs.
* Maintain a strategic focus on the deliverables, including frequent interaction with the business area to ensure a

balance between the immediate project needs and the long-term goals of the company.

**Microinfo IT Inc - Plano, Texas Dec 2014 – Dec 2015**

**Role: Scrum Master**

**Responsibilities:**

* Facilitated Agile Scrum ceremonies Sprint Planning, Pre-Planning, Retrospectives, reviews and Demos.
* Time boxed daily Scrum meetings and resolved all impediments faced by development team.
* Associated various members of the project team including development, technical and business team members to resolve issues, validating results and communication status, issues and risks.
* Conduct daily stand-up meetings to track the current status of the project and future tasks along with removing any obstacles/impediments faced by the project team
* Created the product backlog and sprint backlog with the stakeholders and maintained the logs.
* Work with Product Owner to create and maintain backlog with list of user requirements and refine as needed
* Conduct sprints of two weeks and upon completing the sprint, provide a demo to business.
* Work with the project team to create user stories.
* Manage project execution to ensure adherence to budget, schedule, and scope.
* Prepare project status reports by collecting, analyzing, and summarizing information and trends.
* Calculating user story points to the available capacity and thoroughly monitoring the Burn-Down and Burn-Up charts to estimate the Scope and the Status of the project.
* Worked closely with the agile coach to implement best industry practices on Agile Scrum for the scrum development team.
* Managed cross-functional teams, dependencies, impediments, and multi-dependent work streams, and releases for several products at the same time.
* Maintain a strategic focus on the deliverables, including frequent interaction with the business area to ensure a balance between the immediate project needs and the long-term goals of the company.

**Keane India Limited, Hyderabad, India August 2013 – July 2014**

**Role: Scrum Master**

**Responsibilities:**

* Analyzed User Stories and helped Product Owner in structuring Product Backlog. Coordinated with business users to understand

their priorities and assisted Product Owner to employ Kano model.

* Participated in Sprint Ceremonies (Backlog Grooming, Sprint Planning, Daily Stand-ups, Sprint Review and Sprint Retrospective)

for each of the Agile SCRUM methodology sprints as a SCRUM master.

* Worked closely with the Agile coach to implement best industry practices on Agile Scrum for the scrum development team.
* As a Scrum Master facilitated scrum events including Sprint planning, Daily Stand-up meeting, Backlog refinement, Sprint review

and Sprint retrospection meetings.

* Attended Scrum of scrum meetings weekly.
* Worked on budget analysis with higher management and other PMs assigned for this project
* Analyzed business requirement document to acquire knowledge on the functional requirements.
* Assisted Product Owner in creating and updating backlog by prioritizing business requirements and modify the list as per the

feedback received by the business during Demo meeting.

* Conducted daily stand-up meetings to briefly go through latest status of every team member and to understand the

challenges/issues they may be facing relating to their assigned tasks.

* Worked with the team to find solutions and remove impediments identified by the team; Created a log with the list of all

impediments to discuss with management on a weekly basis.

* Encouraged and implemented process improvements techniques and ensure that there was room for change. Introduced a

checklist during story time to ask the right questions while reviewing each story.