SHIVANI MANVI

Business Analyst

PROFESSIONAL SUMMARY

Motivated and highly professional product analyst with experience on working with Web & Mobile applications. Consistently deliver in fast paced and dead-line driven environment. Taking ownership of the product and creating innovative approaches to improve and drive user experience.

WORK EXPERIENCE

Business Analyst | KPISOFT Technologies | June 2019 – Current

Roles & Responsibilities:

- Communicate with the Customer Sales Team and understand the requirement and issues.
- Provide all the possible solutions that can be best to meet the requirement.
- Designing Functional Flow through wire framing tools.
- Writing user stories and defining all the possible scenarios.
- Grooming the Scrum Team & conducting stand-up meetings.
- Confer with the team to identify and resolve problems.
- Assign duties, responsibilities, and spans of authority to the team.
- Assess current or future client needs and priorities and planning the next phase of enhancements or new features.
- JIRA & Aha tools were used for Product Management.
- User Acceptance Testing before delivering the Product.
- Generated reports of findings to help management with making key decisions.
- Resolved conflicts and negotiated mutually beneficial agreements between parties.

EDUCATION

Jain University | Master of Management Studies | June 2017 - 2019

- Specialized in **Business Analytics.**
- Graduated with **8.98** CGPA.
- I was awarded **Gold medal** for being the Topper of the batch.
- Presented a research paper entitled "A study on organic food preferences" in **National Level Seminar** "Samshodhan" organized by Christ University and won **First** place.
- **Dissertation:** A study on factors affecting consumer preference towards organic food preferences.
- Published the Dissertation research paper in **International Journal of Management Studies (IJMS).**

Contact

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Skills

- Agile & Scrum
- Data Visualization
- Design Wireframes
- Program Management
- Creative Thinking
- Problem Solving
- Business Process Improvement

Softwares

- Adobe XD
- Fluid UI
- Whimsical
- Tableau
- Microsoft Power BI
- Microsoft Office

PES University | Bachelor of Business Administration | June 2014 - 2017

- Specialized in **Finance & Marketing.**
- Graduated with **8.70** CGPA.
- Graduated in **Top 20%** of Class.
- Awarded **'Prof. CNR Rao Merit scholarship'** twice for being among the top twenty percent of the performers in the first year and third year of Bachelor of Business Administration with a **SGPA** of **8.16** and **9** respectively by PES University.
- **Dissertation:** A study on Service Quality Analysis of Actualize Consulting Pvt Ltd.

Adarsha Shikshana Samithi | Pre-University | June 2012 – 2014

- Specialized in **Commerce.**
- Scored **90.33** percentage.
- Passed out in **Top 20%** of Class.
- Presented a paper entitled **'English and Corporate World'** in National Level Seminar.

Certifications

- Microsoft Office Specialist Excel 2013 Expert
- Digital Marketing Course by NIDM
- Business Accounting Process by NSDC
- Tableau training for Data Science
- Introduction to Database & SQL

Languages

- English
- Kannada
- Hindi