

## Gunmeet Kumar

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### Professional Summary

Bachelor of Computer Science with 6.5 years of experience in **Microsoft SharePoint Technology**.

- Experience in SharePoint Online Office 365 (Classic and Modern)
- Experience in SharePoint Server 2010, SharePoint Server 2013, SharePoint Server 2016, SharePoint Server 2019.
- Experience in SharePoint Development using SPFx React and JavaScript and REST API and PNP.
- Experience in requirement gathering, analysis and preparing project requirement documents.
- Experience in migrating data from Metalogics and Sharegate tools in SharePoint On-Premises to SharePoint Online
- Extensive knowledge in working with Slack, Box, Confluence as an administrator.
- Good Exposure in Client-Side Object Model (REST API, SSOM), Workflow and Form.
- Extensive Knowledge in designing and developing SharePoint Server, Master Pages, Event Receiver, Timer Job, Migration.
- Experience in Power automate and PowerApps, Teams.
- Experience in SharePoint Online and SharePoint On-Premises Support.
- Fast Learner with excellent adaptation skills to new technology.
- Team player with effective verbal and written communication skills.
- Good analytical, creative, presentation, intercommunication, and problem-solving skills to work at all levels of organization.
- Capable of multitasking and prioritizing deadlines.
- Confident, hardworking, and dedicated.
- Willing to take the initiative and responsibility.

### Experience Summary

**Senior Software Engineer** at **HCL Technology**, September 2020 - Present

**Software Engineer** at **Q3 technology**, Noida, India, March 2019 – October 2020

**Software Engineer** at **Orbex Technologies Pvt Ltd**, Delhi, India, May 2016 – October 2019.

### Technical Experience

- Microsoft SharePoint Online and Office 365
- SharePoint Framework (SPFx), Power Automate, Rest API.
- ReactJs
- jQuery
- JavaScript
- JavaScript

- HTML, CSS, and Bootstrap 4
- Rest API and JSON
- SharePoint On-Premises to SharePoint Online Migration
- PowerApps
- workflow
- Power Shell

## Programming Environment

- Visual Studio Code
- Html,
- SharePoint Server
- CSS, Bootstrap 4.
- SharePoint Online and Office 365.
- Sharegate and Metalogix Migration tools.
- SharePoint Designer.
- Power Apps.

## Academic Profile

- MCA, from **Ajay Kumar Garg Eng. College 2016**
- **B.Sc. (Computer Science & Engineering)** from **Dr Bhimrao Ambedkar University, Agra in 2012.**
- **Higher Secondary**, UP State from **SIC, Aligarh in 2008**
- **High School** (UP State) from **SIC, Aligarh in 2006**

## Key Projects

| Project         | Pro Global Audit   |
|-----------------|--|
| Environment     | SharePoint Online, Power app, Power Automate, Dataverse  |
| Role            | SharePoint Developer, Power App  |
| Project Summary | Pro Global has outsourced a need to automate the audit process as it is currently manual and time consuming. The end-to-end Audit management includes multiple Processes of scoping, quoting, planning, preparing, conducting, and reporting the audit. Cover holder and TPA report generation in word format and generation of PAQ etc. |
| Responsibility  | Coding, Managing, Testing and Bug Fixing, to upload an excel file in SharePoint list with the help of Power Automate and in the running time of that flow save the excel data in Dataverse tables (Around eleven tables).  |

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| <b>Project</b>         | <b>Employee Information Management System (Onboard)</b>  |
| <b>Environment</b>     | <b>SharePoint 2019</b>   |
| <b>Role</b>            | <b>SharePoint Developer, Power App</b>   |
| <b>Project Summary</b> | <p>In this project we mention all kind of details of new on-board employee in an Organization, I worked to create in SharePoint a list that have different type of column to save the employee in organization such as Lookup column, name, address, mobile no, PAN, id authentication and documents etc., create workflow to make automation that to provide an email to the HR team as Notification for Approval of documentation step by step. Use SharePoint list to hold all Information and implement a form for on boarding and data auto save in the list. This Project is store the information for New Hire Employee, when submit the New Hire Employee details then send Email to Supervisor and notification to MIS team. When Supervisor Click link on the Email then open Supervisor Form Details and when submit the information new laptop or Existing laptop, then send to Email MIS team. And when MIS team click link on the Email then Will open MIS task check list form and assign to other MIS team like :- Create O365 Account And Create Email group list and MFA etc. Then send Email Notification to MIS Team</p> |
| <b>Responsibility</b>  | <p>Creating custom Page with Power Apps in modules like New Hire employee details, Dashboard.<br/> Create Power Automate for send Email, Notification to Manager and MIS Team.<br/> Create Instance Flow Checking pending task and send. notification to MIS Team.<br/> Creating page layouts, Assign and Re-Assign to MIS Team.<br/> Solving technical issues in project implementation<br/> Technology Online 365, Power Apps, Power Automate, SharePoint List.</p>  |

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| <b>Project</b>         | <b><u>Key Performance Indicator(KPI)</u></b>  |
| <b>Environment</b>     | <b>SharePoint online, Branding, Power Automate, jQuery, SPFx, PNPJS, Graph API, React</b>   |
| <b>Role</b>            | <b>SharePoint Developer, SharePoint Support</b>   |
| <b>Project Summary</b> | <p>This project was created in SharePoint Online and utilizes SPFX, PnP SP, Graph API, and React. When a user logs in and accesses the KPI dashboard, they will see all requests organized quarterly. If a user creates a new request without having already created quarterly KPIs, they will be prompted to create KPIs. If a user has already created KPIs, they will receive a message indicating that they should create KPIs in the next quarter. On the 'Create' page, users can access their own information from</p> |

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|                       | <p>the active directory. They can enter their career aspirations, expectations, and objectives, upload attachments, and input KPI data. In the KPI section, users specify measures, weights, targets, and actionable for achievement. Within the KPI section, KPIs load based on the user's designation, and measures load based on the loaded KPIs. Weight load is based on the loaded measures, and all of this is determined dynamically based on the user's designation. This data is managed through SharePoint lists. After creating KPIs, the request goes to the manager for approval, and once approved, it proceeds to the respective HR department.</p> <p>Users can view the KPI stage history on the dashboard, accessible by request number, allowing them to review the complete history of KPIs.</p> |
| <b>Responsibility</b> | <p>Requirement gathering and Documentation for system.</p> <p>Involved in developing the SPFx Webpart With PnpJs and React , workflow and code library in Script.</p> <p>Write code as per requirement.</p> <p>Involved in developing the forms with UI/Business validation for use cases.</p> <p>Created Power Automate Workflow to send an email to respective users.</p>  |

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| <b>Project</b>         | <b>Expense management</b>  |
| <b>Environment</b>     | <b>SharePoint Online, PnpJs, SPFx, Rest API, jQuery ,React, power automate</b>   |
| <b>Role</b>            | <b>SharePoint Developer, SharePoint Support</b>  |
| <b>Project Summary</b> | <p>The expense management system has two modules: one is mobile expenses and the other is general expenses. In general expenses, when user's login to the web and open general expenses, create page load user details with manager and admin details with status, after submit request goes dashboard where approver or user sees the status of expenses Wherever I will do so many validations in expense Create page. After completing the approval process, admin downloads all approver request in excels, whose status is approved, and sap update is no. When admin downloads excel, all expense requests change the sap update to yes. After this excel is sent to SAP and the amount is credited to the user, the created sap file is uploaded to the system and the Sap status is changed to paid. Regarding mobile expenses, all approver and request creation is the same, and page validation is different. Regarding mobile expenses, all expenses are filled out by month, and budgets are given by Designation. if any user budget is more than the allotted budget. request goes to user manager director for approver and all things are the same as general expenses.</p> |
| <b>Responsibility</b>  | <p>Requirement Gathering and Documentation for system.</p> <p>Involved in developing the SPFx Webpart and Extensions with PnpJs and React , workflow and code library in Script.</p> <p>Write code as per requirement.</p> <p>Involved in developing the forms with UI/Business validation for use cases.</p> <p>Created Power Automate Workflow to send an email to respective users.</p>   |

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| <b>Project</b>         | <b>Medical Directory Portal</b>   |
| <b>Environment</b>     | <b>SharePoint Online, Microsoft Flow, PowerApps</b>   |
| <b>Role</b>            | <b>SharePoint Developer, SharePoint Support</b>   |
| <b>Project Summary</b> | This portal was designed to centralize creation, management and locating Promotional material requests for Baxter healthcare medical products. Complete process is automated with an approval workflow where multiple approvers provide approval or request for additional Information. Task overdue reminder workflow was implemented to apply company level policies for Requests approval. Application was designed leveraging upon Out-Of-the-Box capabilities to give a strong and easy to use environment with advanced features by tweaking SharePoint designer Capabilities. This application is designed |
| <b>Responsibility</b>  | Requirement gathering and Documentation for system.<br>Involved in developing the forms, workflow and code library in Script  |

#### Reference

**Permanent Address** : Vill-Kirpalgarhi, Post- Shadipur, Dist-Aligarh (UP), 202137  
**Date of Birth** : 01/08/1991  
**Father's Name** : Ramvir Singh  
**Gender** : Male  
**Nationality** : Indian  
**Languages Known** : English and Hindi

#### Declaration

I hereby declare that all details furnished above are true and correct to the best of my knowledge.

Place : Noida

**Gunmeet Kumar**