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|  **Resume** B-122, SHIV TENAMENT, OPP.AMIN PARTY PLOT H.T. ROAD, GOTRI, VADODARA, GUJARAT subrotochoudhury26@gmail.com 9714089859 |
| Personal details:- | Career Objective:- |
| Name:-Subroto choudhuryAge:-30yrsDate of birth:19th march1990Sex:-MaleMarital status:-singleNationality:-IndianLanguages known:English, Hindi Bengali,Gujarati  | I am an experienced commerce graduate with PG Diploma in Business Administration in the Field of purchase or store. I am looking forward for a job to enhance my technical as well as communication skills via an industrial approach.

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| Educational Qualification:- |

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|  **SR.NO** | **DEGREE** | **SCHOOL/UNIVERSITY** | **YEAR** | **PERCENT (%)** |
| 1. | PGDBA | M.S.UNIVERSITY | 2015 | 55(SECOND) |
| 2. | B.COM | M.S.UNIVERSITY | 2014 | 52(PASS) |
| 3. | H.S.C | G.S.H.S.E.B | 2011 | 57(SECOND) |

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| Additional Qualification/Skills:- |

* Basic Computer learning from GCC in 2008.
* Knowledge of SAP S4 Hana of the existing department.
* Enhance Communication Skills during my Communication skills classes.
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|  Past Work Experience :- |
|  * Joined Shreeji pesticides Pvt Ltd from 07 Nov 2020 to 31-03-2021 on contract basis
* Joined Philips Carbon Black Limited as a Engineering Store Senior Executive on 1st April 2017 to 31st January 2019.
* 1) On SAP S4 Hana Related to Engineering Material Management.
* 2) Inventory control through SAP.
* 3) Worked in Green field Project store.
* 4) Sending New Code in Sap System for New Code Generation.
* 5) Making daily material statement, goods receipt notes.
* 6) Making returnable and non-returnable gate pass and making rejected material gate pass.
* Worked with Sun Pharmaceutical Industries Ltd as a purchase Retainer from 26th December 2016 to 31st March 2017 on Metis Software on Calibration Related Purchase Order by Taking Follow Up for Service Related to Spare Parts
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|  Hobbies:- |
| * Singing
* Playing Volleyball
* Listening to Music
* Reading newspaper
* Drawing
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| Projects/ Achievements:-  |
| * Title - ‘An analytical study on Vespa scooter’ wherein I conducted a survey to understand the thoughts of the community on the launch of Vespa Scooter.
* Took a Personality development course from MS University to understand the various grooming techniques for appearing in job interviews.
* First rank holder in 5S done in Daily Management Team warehouse wherein I did proper stacking/allocation of paper bags
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| Declaration:- |
| I Hereby Declare that the above mentioned information is correct to the best of my knowledge and as per documents, If company gives me a chance I will try my level best for being an asset to the company. |

Date: Sincerely yours

Place: Vadodara Subroto Choudhury