|  |  |
| --- | --- |
| **Resume**  B-122, SHIV TENAMENT, OPP.AMIN PARTY PLOT H.T. ROAD, GOTRI, VADODARA, GUJARAT  subrotochoudhury26@gmail.com  9714089859 | |
| Personal details:- | Career Objective:- |
| Name:-Subroto choudhury  Age:-30yrs  Date of birth:  19th march  1990  Sex:-Male  Marital status:-  single  Nationality:-  Indian  Languages known:  English, Hindi Bengali,  Gujarati | I am an experienced commerce graduate with PG Diploma in Business Administration in the Field of purchase or store. I am looking forward for a job to enhance my technical as well as communication skills via an industrial approach.   |  | | --- | | Educational Qualification:- |  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **SR.NO** | **DEGREE** | **SCHOOL/UNIVERSITY** | **YEAR** | **PERCENT (%)** | | 1. | PGDBA | M.S.UNIVERSITY | 2015 | 55(SECOND) | | 2. | B.COM | M.S.UNIVERSITY | 2014 | 52(PASS) | | 3. | H.S.C | G.S.H.S.E.B | 2011 | 57(SECOND) |  |  | | --- | | Additional Qualification/Skills:- |  * Basic Computer learning from GCC in 2008. * Knowledge of SAP S4 Hana of the existing department. * Enhance Communication Skills during my Communication skills classes. |
| Past Work Experience :- |
| * Joined Shreeji pesticides Pvt Ltd from 07 Nov 2020 to 31-03-2021 on contract basis * Joined Philips Carbon Black Limited as a Engineering Store Senior Executive on 1st April 2017 to 31st January 2019. * 1) On SAP S4 Hana Related to Engineering Material Management. * 2) Inventory control through SAP. * 3) Worked in Green field Project store. * 4) Sending New Code in Sap System for New Code Generation. * 5) Making daily material statement, goods receipt notes. * 6) Making returnable and non-returnable gate pass and making rejected material gate pass. * Worked with Sun Pharmaceutical Industries Ltd as a purchase Retainer from 26th December 2016 to 31st March 2017 on Metis Software on Calibration Related Purchase Order by Taking Follow Up for Service Related to Spare Parts |
| Hobbies:- |
| * Singing * Playing Volleyball * Listening to Music * Reading newspaper * Drawing |

|  |
| --- |
| Projects/ Achievements:- |
| * Title - ‘An analytical study on Vespa scooter’ wherein I conducted a survey to understand the thoughts of the community on the launch of Vespa Scooter. * Took a Personality development course from MS University to understand the various grooming techniques for appearing in job interviews. * First rank holder in 5S done in Daily Management Team warehouse wherein I did proper stacking/allocation of paper bags |
| Declaration:- |
| I Hereby Declare that the above mentioned information is correct to the best of my knowledge and as per documents, If company gives me a chance I will try my level best for being an asset to the company. |

Date: Sincerely yours

Place: Vadodara Subroto Choudhury