
Rovshan Safarov

Scrum Master and Senior Project Manager



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Passionate and seasoned professional and servant leader with 7+ years of Agile Project Management and leadership who takes on challenging and fast paced environments, with a proven record of successful projects, running and transforming innovative business ideas and concepts, needs and business requirements into customer valued products, services and success stories. I build strong and productive relationships with all levels of stakeholders, vendors and multi-disciplinary teams, delivering expected results the business needs, both timely and cost effective.

[Scrum Certified](#).

US work authorization: I am a permanent resident, GC holder, and can work for any US employer.

SKILLS

- Project Planning and Management
- Decision maker
- Skilled at removing impediments for teams smooth progress
- Risks mitigation and issues resolution as they arise
- Strong leadership
- Agile methodologies (Scrum, Kanban, SAFe) with enterprise-level application development projects
- Facilitating Scrum ceremonies such as backlogs grooming, sprint planning, reviews and retrospectives, daily standups; estimation and velocity reports
- Collaboration with Product Owners on stories, epics, spikes and tech debts
- Leading geographically dispersed Scrum teams
- Strong understanding of SDLC (including Waterfall model)
- Skilled at motivating team members
- Problem-solving skills
- Research and analysis

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- Effective and strong communication with all level stakeholders
 - Self-motivation
 - Negotiating with vendors and stakeholders
 - Leading projects on-time, on-schedule and within budget
 - Team-building skills with technical and non-technical staff
 - Skilled at working independently and in a team-oriented environment
 - Proficient in Atlassian Jira/Confluence/Bitbucket, Microsoft Project, Azure, MS Office, Smartsheet, Trello,
 - Experience in working with Drupal, WP CMS, Salesforce CRM, Google Analytics
 - Working knowledge of back-end entities (APIs, DBs, AWS, server-side tech), front-end (JS, HTML/CSS, frameworks)

EXPERIENCE

Geeksforless Inc., FL, United States - *Scrum Master / Senior Project Manager (contractor)*

April 2020 - Dec 2020

- Successfully delivered over 15 projects worth from \$250,000 to \$3,000,000 each in such domains as web development, ecommerce B2B SaaS, financial technology (payment solutions), Salesforce and marketplace projects.
- Drive pre-sales to onboard new customers and help them implement their business strategies and goals.
- Draft work plans, determine resources, estimate timelines and draft initial budgets as a part of project SOWs and POCs.
- Manage offsite and onsite teams, assignments and agile processes, resulting in maximized and flexible team resources and management
- Building and generating Agile reports (velocity, team capacity, burndown charts)
- Coordinating major releases with other Scrum masters and Product teams as well as DevOps to ensure there are no impediments
- PI planning sessions with Program and Product managers
- Conducted Scrum guide ceremonies with 2-3 cross functional teams (daily meetings, retrospectives, sprint planning and reviews, demos)
- Close cooperation with Product and Program management
- Extensive cooperation with Product owners to refine product and sprint backlogs, set up definitions of done and user acceptance criteria
- Planning poker (*story points*), T-shirt and PERT techniques for estimating ongoing and upcoming projects
- Project plans and roadmap updates to account for fast paced environmental, staffing changes and operational needs and requirements.
- Support and execute concurrent execution and delivery of multiple projects (web, fintech, middleware, ecommerce)

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- Cooperate with business stakeholders, customers and vendors of all levels and multi-disciplinary teams to analyze, collect, and validate requirements, remove impediments, suggest best practices and convey clear messages to all parties during kickoff meetings, cooperative architectural designing and planning meetings.

Deluxe Corporation, MN, US - *Technical Project Manager / Scrum Master (contractor)*

July 2013 - April 2020

- I initiated bulk e-commerce platforms revision to rebuild, redesign and provide simple yet rich user experience which led to increased visitors and revenue by 30%.
- On-boarded additional vendors for our Salesforce integrated e-commerce solution.
- Led some of the projects with Waterfall PM model
- Facilitated transition from Waterfall to Kanban and then Scrum respectively
- Applied multiple agile methodologies to shorten cycle time and achieve more business needs.
- Coached my teams to follow and adhere to Scrum guide principles during the transition from Kanban methodology
- Facilitated Scrum framework – sprint planning, backlog grooming, daily scrums, sprint reviews and sprint retrospectives for 2-week sprints
- Brainstorming sessions with Product and Marketing teams
- Estimated scrum team member's responsibilities and assigned tasks to balance each employee's workload.
- Worked closely with scrum team members to develop, identify and achieve assigned goals and initiatives, breaking down requirements, providing suggestions, best approaches and technical expertise.
- Supervised up to 15-20 team members (both onsite and offshore) throughout project life cycles.
- Utilized multiple project management tools, including Atlassian Jira/Confluence, Gantt charts, MS Project/Azure and Smartsheet.
- Designed and documented processes, procedures and how-to articles, including systems technical specifications.

Geeksforless Inc., Toronto, CA - *Software QA Lead (contractor)*

March 2013 - July 2013

- Enacted new and improved existing QA processes by developing test plans, test cases and assigning and executing tests.
- Successfully completed migration of one of the largest vendors from legacy servers to new data center.
- Followed and improved requirements for milestones and monitored

completion of tasks for QA team.

- Conducted knowledge transfer sessions and new employees training to familiarize ones with procedures, rules and policies.
- Utilized simple SQL queries to validate test results and communicate with development teams.
- Led and updated the department's wiki base to help resolve common issues.
- Coached and motivated up to 10 QA agents to adhere and follow industry best practices.

EDUCATION

Mykolayiv National Agrarian University, Mykolaiv, Ukraine - *Master's*

September 2007 - January 2013

Master's degree in Business management and international affairs.

CERTIFICATIONS AND COURSES

1. Scrum Fundamentals Certified, ScrumStudy, ID: 622349 (April 2018)
2. Odessa Project Management Day, Lemberg Tech Business School. Held in June 2018

PROJECTS PORTFOLIO EXAMPLES

1. <https://deluxemarketingsuite.com> - email marketing platform
2. <https://webhosting.att.com> - cloud hosting sign-up server
3. <https://easily.uk> - ecommerce cloud solutions
4. <https://www.aplus.net/> - cloud solutions for small and medium businesses

LANGUAGES

1. English - fluent
2. Russian - native
3. Ukrainian - native