

## RESUME

### V.NANDHINI

No.144/155, Bharathieaswar Colony,  
1<sup>st</sup> Main Road,  
Choolaimedu,  
Chennai- 600094.

E-mail Id: nandhinivn2431@gmail.com  
Mobile: 8925262480

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### OBJECTIVE:

I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge, and realizing my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective

### ACADEMIC DETAILS:

Qualification	Name of the College/Institution	Board/university	Year of Passing	Percentage (%)
<b>B.COM Corporate Secretaryship</b>	Annai Vellankani College for Women	Madras University	2020	60%
<b>HSC</b>	PCKG Govt Hr. Sec. School	State Board	2017	68%
<b>SSLC</b>	PCKG Govt Hr. Sec. School	State Board	2015	74%

### SKILLS:

- Quick learner
- Ability to work effectively both as a part of the team.
- Sincere in working and discipline.

### TECHNICAL SKILL:

- Tally
- M.S Office

### STRENGTH:

- Positive Thinking
- Willing to learn new things, team player, Smart worker.

## **PERSONAL DETAILS**

**NAME** : **V.NANDHINI**

**DOB** : 24.03.2000

**FATHER'S NAME** : G. Vijayan

**GENDER** : Female

**MARITAL STATUS** : Unmarried

**NATIONALITY** : Indian

**LANGUAGES KNOWN** : English & Tamil

**V.NANDHINI**

### **DECLARATION:**

I here by declare that all the information given above are true to my knowledge and belief.

**Date:**

**Place:** Chennai

**V.NANDHINI**