SANDIP ROUT

Business Analyst   ~ Mobile: +91 7735355679~   **E-mail: sandiprout20@gmail.com**

Professional Preface

A dedicated, result oriented professional with 1 year of experience in Business Analyst and 2 years experience in Market Research. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

Areas of Expertise

➥ A dynamic HR Technology Specialist with an experience of 1 year in HR Software Implementation and Support.
➥ Involved in full software development life cycle, implementation, upgrade and support in HRMS Solution's.
➥ Performing GAP Analysis, Requirement gathering (SRS/SOW) Functional Analysis, User configuration, User Interactions, User Training, Client management, Project sign off, and Documentation.
➥ Self driven, Highly motivated with strong communication, interpersonal skills and problem solving.
➥ Having good experience on Research.

Employment Chronicle

HRMantra Software Pvt. Ltd, Bengaluru: January 2019 to Till Date
Role: Business Analyst

Company profile:

    HRMantra is the world's most powerful HR & payroll software helping automate the most complicated hire to retire HR processes rapidly using its off-the-shelf ready to use parameterised features.

Roles and Responsibilities:

- Develop and maintain strong technical knowledge of HRMantra Software Solution.
- End to End involvement in the following Project Life Cycle Management activities wherein the main objective was to implement HRMantra Software Solutions for the respective clients.
- 1. System Requirement Study   2. GAP Analysis   3. Application Configuration
  4. Data Import and Data Transformation Activities   5. Quality Assurance 6. User Acceptance Training
  7. Project Sign-off /Go-Live   8. Project Documentation.

- Post Implementation Support: Provided resolution for escalated support issues, tickets via email/telephone.

- Change Management: Prepared for change request: identify user impacts, roles, responsibilities, and security guideline; upgrade and validate configuration; develop relevant training material.

- Problem Management: Performed trend analysis to identify recurring issues and work with various teams to perform RAC (Root Cause Analysis) followed by implementation of permanent fix.

- Process Improvement: Conducted as well as participated in brainstorming sessions to improve on current functionality as well as automate various manual implementation activities to reduce the man days required for project implementation.

- Subject Matter Expert: Provided SME assistance to sales team as and when required by participating in sales calls to deliver technical presentation and software functionality demonstration to sales prospect addressing their specific requirements.

TRACXN Technologies Pvt. Ltd, Bengaluru: December 2016 to November 2018
Role: Research Executive

Company profile:

    TRACXN Technologies Pvt. Ltd are building one of the world's largest platform for tracking Start-ups, Private Companies and Emerging Innovative Sectors. Tracxn is powered by artificial intelligence and big data technology that scans through the company datapoints and incorporates the relevant information in its platform offering.

Role and Responsibility:

- Perform qualitative and quantitative research and consultation on relative markets
- Keep up-to-date knowledge of the industry and related markets being researched
- Understand the needs of the hiring organization or client in order to target research to their benefit
- Contact companies and agencies who can provide useful financial data

- Create clear and useful reports and recommendations for organizational use
- Communicate with business leaders, financial officers and market representatives
- Interpret markets to conclude financial recommendations for clients
- Advise businesses to buy or sell products based on market insights

Knowledge Podium Systems Pvt. Ltd, Dehradun: May 2015 to December 2015
Role: Engineer

Company profile:

A uniquely positioned technology company that blends engineering and manufacturing knowledge to develop self-directed, digitally interactive products, simulating real life experiences

Department: CAD Engineering.
Software: Uni Graphics, Solid Edge (V8)

Project Done: I am a team member of the team which was handling "4 wheeler Basic Automative Service". In this I made cad model of various parts of the 4wheeler with the help of indicative cad modeling, and then assemble them.

Academic Qualification

X-BSE, Odisha 76.5% 2008
XII-CHSE, Odisha PCMB 53% 2010
B.tech-BPUT, Odisha Mechanical Engg. 62.77%(6.77 2014 CGPA)
Master in CAD/CAM- Auto-CAD, Uni- 83% 2015 CTTC, Bhubaneswar

Personal Dossier

Date of Birth   : 14/July/1993
Languages Known   :   English, Hindi and Odia
Address   :   No. 45/B, HAt- Bagurai Po- Madhabanagar, Dist- Bhadrak, Odisha Pin- 756181

(SANDIP ROUT)