

Summary

2+ years of progressive experience as a Senior Accountant, providing management with financial information through research, analyzing accounts and preparing financial statements. Expertise in all areas of full cycle accounting, small/medium business accounting, quarterly, and year-end tax reports, budgeting and audit preparation.

Skills

- Tally ERP/Prime
- QuickBooks
- Microsoft Office

Experience

Sr. Accountant

Firstcourse Accounting & Consulting • Hyderabad, Telangana
09/2019 - 04/2020

- Preparing monthly deliverables, presentation and management reports.
- preparing costing and variance analysis for inventories and working alongside Operation Department.
- Making payment and filing of GST and TDS returns, Liaise with Customs for Goods & Services Tax (GST) reporting and identify risk areas for improvements.
- leading a team (4-5) of Jr accountants to perform various accounting duties by following company's policies and procedures.
- Assist in the yearly budget exercise and provide variance analysis if necessary.
- Assist in building of automation financial tools within the organization

Jr. Accountant

Firstcourse Accounting & Consulting • Hyderabad, Telangana
06/2018 - 02/2019

Spare parts assistant

Mahesh Automobiles - Hero MotoCorp • Balotra, Rajasthan
05/2016 - 04/2017

Education

Bachelor of commerce

Gokul Degree College • Hyderabad, Telangana
06/2019

ICA Edu. Skills

Certified Industrial Accountant • Hyderabad, Telangana
04/2018

Languages

- Hindi
- Telugu
- English

Awards and Achievements

- Certificate of Excellence (Accountant) - Best Student Certificate
- Best Performer in TALLY ERP & Taxation - SOBO and JET Competition