

# DIVYA DASSI



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TRT Block D-24, Muthi Camp, Jammu  
Jammu & Kashmir - 180013

## SKILLS

SQL  
MS office  
MS Excel  
Tally  
Busy  
GST  
Corporate communication  
Team work  
Leadership

## INTERESTS

Travelling  
Singing  
Dancing

## LANGUAGE

English  
Kashmiri  
Hindi

## OBJECTIVE

"To Work with a company that will provide me with opportunities of enhancing my capabilities along with the growth and development of the company." "To take assignments of challenging nature, which helps me to grow professionally as well as individually, and getting the best out of it."

## EXPERIENCE

<b>Freevoice media</b>	02-08-2018 - 02-06-2019
Editor and publisher	
<b>Infotree Global</b>	12-04-2021 - Present
Technical Recruiter	

## EDUCATION

<b>Parul University</b>	2019-21
MBA IT	
7.4 CGPA	
<b>Jammu University</b>	2014-19
Bsc. Electronics	
57%	
<b>Kotwal National Institute of Teaching</b>	2013-14
Higher Secondary School	
69.8%	
<b>Kotwal National Institute of Teaching</b>	2011-12
Secondary School	
79.8%	

## PROJECTS

### Digital payment issues, threats and security

We collected feedback of customer regarding issues, threats and security of online transaction.

## ACHIEVEMENTS & AWARDS

Certification of participation in "minute to win" event at Exlor'20, organised by Faculty of management studies, Parul University.

Certification of participation in public speaking of Times of India in Gujarat.

Certification of the best coordinator for the event organised by FMS, Parul University.

Certification of corporate communication from Saylor academy



## DECLARATION

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- **I hereby declare that the information furnished above is true to the best of my knowledge.**