# NILKANTH PATEL

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**EDUCATION**

**GEORGIA INSTITUTE OF TECHNOLOGY, Scheller College of Business Atlanta, GA**

**Master of Business Administration (MBA)** *May 2021*

* *Clubs:* Finance and Investments, Marketing, Strategy and Innovation
* *Six Sigma Green Belt:* Analyzed Fiserv’s strategy to improve decision making process when onboarding new Merchants

**NORTHEASTERN UNIVERSITY Boston, MA**

**Bachelor of Science, Political Science** *September 2018*

* Clubs: BAPS Campus Fellowship, Emerging Markets, The NU Political Review

**EXPERIENCE**

**The Home Depot Atlanta, GA**

***Senior Business Analyst, IT Compensation Team*** *March 2020-September 2020*

* Define scope of development for new product features and on-going compensation enhancements within Salesforce ERP including gathering of requirements from compensation and business leadership to organize future product releases
* Write user stories within Pivotal Tracker and define acceptance criteria with Compensation team, Engineering and UX to confirm correct functionality is created from prioritized business cases and requirements
* Serve as a subject matter expert (SME) by communicating metrics and answering queries on associates compensation

**Randstad Professionals U.S. Atlanta, GA**

***Business Services Analyst*** *August 2018-March 2020*

* Performed reconciliations of 50 complex payroll portfolios and delivered weekly pay/bill discrepancy reports to 10 account teams
* Compiled financial reporting, including open AR, unapplied cash, and cash collection forecasting to leadership using PeopleSoft Financials
* Communicated variances and conveyed to key account teams and made relevant financial adjustments for write offs
* Oversaw migration of existing managed service provider (MSP) manual processes offshore to India. Planned all process flow and training; achieved significant cost savings in excess of $200,000

**Bonhams London, UK**

*Bonhams is a privately owned international auction house*

***Accounts Assistant, Purchase Ledger*** *February 2016-July 2016*

* Ensured accurate and timely processing of invoices entered into the Accounts Payable module before posting these transactions to the General Ledger for payment processing
* Played a key role in transitioning entire accounts payable process from San Francisco to London, worked with U.S. accounting, legal and various business stakeholders over a 3 month phase. Developed strategic metrics to enable accounting to track implementation progress, and guarantee implementation deadlines were met

***Vendor Accounts Clerk*** *April 2015-February 2016*

* Generated vendor statements and handled 150+ check and payment runs on a weekly basis. Worked with clients and internal departments to resolve any billing/unidentified receipts issues
* Coordinated with department heads to improve existing payment transactions; recommended move to electronic payments reducing transactions fees by approximately $30 per transaction

**Volvo Financial Services Warwick, UK**

***Service Representative*** *June 2013-March 2015*

* Analyzed customer financial statements including (Cash Flow, Balance Sheet and P&L) and prior pay history to discern credit risk, financial stability and utilized information to establish applicable credit limits
* Utilized SAP Business Objects Data Warehouse to produce weekly statement of stock reports for 12 international subsidiaries

**ADDITIONAL INFORMATION**

**Skills:** G Suite, Lean Six Sigma (Green Belt) Microsoft Office, PeopleSoft Financials, Salesforce, SAP

**Languages:** Gujarati– fluent

**Volunteer:** Youth Group Lead at BAPS Atlanta