



**International Business
Management Institute**
Berlin · Germany

JAGADISH KOTHAREDDY

+91-994 884 9244

jagadish.kothareddy13@gmail.com

Talent Acquisition Specialist

Professional Summary:

- An expert in Recruitment with proven expertise in implementing the policy and procedure in recruiting, Talent Acquisition and hiring. Having 7+ year's extensive experience and consummate achievements building multiple Teams.
- Expertise in Entire Recruitment Life Cycle from **sourcing, screening, selection, preselection, and post offer process.**
- Sourcing profiles through various channels like **Job Portals (Naukri, Monster, IIMJobs and Timesjobs), Social media (LinkedIn, Facebook, GitHub, Stackoverflow), Employee Referrals and Internal Database.**
- Expert in hiring for **Salesforce, AWS, Azure, Google Cloud, BigCommerce, Data Science, IIOT, IOT, Robotics Process Automation (UiPath, Blue Prism, Automation Anywhere), Artificial Intelligence, Data Science, Python, Java/J2EE, C++, Oracle ERP, Testing, Microsoft Technologies.**
- **Experience in hiring Investment Banking Companies/NBFC.**
- Experience in Manpower Planning, Diversity Hiring, Market Intelligence, Budgeting and Resource Management.
- Good in **Onboarding, Induction, Stake Holder Management, Vendor Management, Compensation & Benefits, Employee Engagement, Client Engagement, Skill Metrics.**

Work Experience:

- ✓ ***Working as "Talent Acquisition Specialist" in ETG Global Services Pvt Ltd, from March 2019 to till date.***
- ✓ ***Worked as "IT Recruiter" in CES Limited from Aug 2016 to Feb 2019.***
- ✓ ***Worked as "Recruitment Lead" in AmazeApps IT Pvt Ltd from June 2013 to Aug 2016.***

Roles & Responsibilities:

- Manage full life cycle recruitment, source, assess, and recruit candidates for a variety of positions at all levels.
- Develop strong relationships with senior management in order to forecast recruitment needs provide consultation to key hiring managers and implement innovative and cost effective recruiting strategies linked with business needs.
- Developing and managing a talent pipeline for the India that is in line with the businesses current and future requirements.
- Develop and implement innovative and creative solutions to sourcing and candidate management including developing direct sourcing channels including market mapping, employee referrals,

advertising and targeting passive candidates.

- Implement an internet and social media strategy campaign to ensure organization is appropriately positioned in the market.
- Ensure regular reporting of relevant recruiting metrics to assess effectiveness of recruiting programs and talent hired in India.
- Partnering with hiring managers and developing a sourcing strategy for each role and regular communication and updates to hiring managers.
- Provide selection and assessment expertise to business.
- Utilized applicant tracking system (Zoho) to post positions, manage candidates, develop reports, and maintain all recruitment data.
- Ensuring data integrity, having 100% of all applications recorded on ATS(Applicant Tracking System) and accurate reporting and metrics
- Work with HR colleagues (HRBP's, Talent and HR Operations) to identify new opportunities to add value to the organization.
- Providing strategic market intelligence on hiring trends, competitor activity and salaries across the region.

Certifications:

- + HRD (Human Resource Development) Certified Professional –IIT, Kharagpur.
- + HRM (Human Resource Management) Certified Professional – IIBM, Berlin.
- + Tech Recruitment Certified Professional – DevSkiller
- + Certified Tech Recruiter – Hirist.com

EDUCATION:

- B.Tech in the stream of ECE from **JNTU, Hyderabad**.
- Intermediate (10+2) from **NALANDA Junior College, Guntur**.
- SSC from **NOBLE Public School, Chirala**.

Declaration:

I hereby declare that the information furnished above is true, complete and correct to the best of my Knowledge.

Date:

Place:

Signature

JAGADISH.K

