

## **Khaled Alomar**

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**Nationality:** Turkish and Syrian citizenship.

## **Work Experience:**

### **1-Protection Consultant Couch Trainer ,Part time -Turkey - SARO -Starting 1-11-2019 :**

### **2-Senior Protection Expert (WHH) -Turkey- Mardin- starting 28-3-2018 to 31-10-2019 :**

#### **Duties:**

#### **1-Technical advice and guidance**

- ❖ Providing technical expertise and guide protection component programmes in Mardin province
- ❖ Increasing the quality of work of the CM, PSS and Legal Counsel in terms of protection
- ❖ Implement protection guidelines and making sure that they are followed by WHH staff
- ❖ Supervision to Case Management team
- ❖ Conducting capacity building activities for protection staff and work out training plan
- ❖ Giving support to organize awareness raising activities on the field with outreach teams
- ❖ Design protection programming and contribution to protection strategy of the country office.

#### **2-Reporting and Communications:**

- ❖ Weekly and/or monthly-based reporting to Head of Projects
- ❖ Manage programme database and coordinate with M&E Officer
- ❖ Consulting with project partners
- ❖ Sustain relations with stakeholders on the field
- ❖ Coordinating with different departments within the organization

#### **3-Representation**

- ❖ Attending and feed backing relevant Coordination and/or Working Groups
- ❖ Representation of WHH towards local authorities where needed
- ❖ Representation of WHH towards other NGOs in protection sector

#### **4-General**

- ❖ Respect confidentiality of work contents and rights of the clients
- ❖ Maintain professional boundaries at all times

### **3-Protection Coordinator: Danish refugee council (DRC) Turkey-Kilis starting 10/03/2017 to 31/12/2017:**

#### **Duties:**

#### **Programmed development**

- ❖ Support and provide inputs on protection programme development initiatives in coordination with Protection PM/Manager. Propose ideas to program team for review and pro actively identify opportunities based on needs assessment and gap analysis.
- ❖ Ensure that a protection risk analysis is in place and constantly updated in the area of responsibility.

#### Project Management and Implementation:

- ❖ Oversee daily activities and budget expenditure of Protection activities in accordance with agreed work plans.
- ❖ Ensure accurate and timely reporting of activities according to DRC, donor and other applicable time frames and formats.
- ❖ Ensure confidentiality and data security controls processes are in place and complied with by protection staff.
- ❖ Track the progress of activities, ensure the collecting of program indicators and provide on-time internal status reports and external donor reports.
- ❖ Identify and advocate opportunities to mainstream protection activities.
- ❖ Regularly travel to field sites to ensure activities are on-track and provide technical support to field staff in line with existing protocols and guidelines.

#### Finance, Procurement and Administration

- ❖ Follow up and monitor protection budgets;
- ❖ Review and authorize programme financial documents, including reviewing vouchers and supporting documentation in line with IDRA;
- ❖ Ensure familiarity with DRC's Operational Handbook;

#### Monitoring, Evaluation & Learning

- ❖ Monitor protection risks and needs in projects sites on a regular basis in alignment with project requirements.
- ❖ Collaborate with M&E team to ensure monitoring activities are mainstream with protection and are technically supportive to ensure protection of vulnerable groups while gathering appropriate and accurate protection data.
- ❖ Develop monitoring systems for internal learning and appropriate program adjustments due to new opportunities/challenges;

#### Team Management & Capacity Building

- ❖ Provide supervision, guidance and monitoring for programme staff, ensuring clarity over programme plans and priorities and encouraging effective teamwork.
- ❖ Facilitate regular protection staff meetings to ensure awareness of programme objectives, and opportunity for feedback
- ❖ Build staff and partners capacity on children's, women's and refugees protection and safe identification and referral of protection cases (including data management).
- ❖ Contribute to new staff on-boarding and staff induction process.

#### Coordination & Representation

- ❖ Support Protection PM/Manager and HoO in identifying partnership opportunities and liaising with local NGO partners and CBOs concerning protection activities and project implementation;
- ❖ Promote relations and coordinate activities with other humanitarian actors, donors, UN, and civil authorities;
- ❖ As instructed by Protection PM and HoO, maintain relationships with other NGOs, international organizations, government offices;
- ❖ Coordinate with other DRC offices regarding protection to harmonize approaches and reports.

Any other duties related to the nature of the job as directed by the Protection PM, HoO, Head of Program or Country Director.

#### **4-Senior Protection Officer-Danish refugee council (DRC)- Turkey- Hatay – From 4-2016to 3/2017 Duties:**

- ❖ Management 1 protection officer and 4 protection assistants
- ❖ Facilitating and coordinate activities within the team and with other DRC's departments.

- ❖ Maintain professional links to other agencies engaged in protection work within Hatay.
- ❖ Provide capacity building for Protection Officers, Protection Assistants and volunteers in technical protection topics.
- ❖ Oversee and coordinate community based protection activities.
- ❖ Facilitate the continuous assessment process and provide support to staff conducting the assessments when needed.
- ❖ Coordinate inter-agency referral process, including medical and resettlement referrals.
- ❖ Ensure activities, including monitoring, are conform to basic protection requirements.
- ❖ Work closely with the monitoring team and Protection Manager on all protection projects.

**5-Protection Officer-Danish refugee council (DRC)- Turkey- Hatay –From 5-2015 to 4-2016:**

**Duties:**

- ❖ Day to day management of six (6) Protection Assistants
- ❖ Contribute to regular reporting on achievements and challenges related to the project
- ❖ Support capacity building of the Protection Assistants and the community focal points (volunteers) in technical protection topics
- ❖ Facilitate continuous assessment process and provide support to staff conducting assessments
- ❖ Mentor Protection Assistants including volunteer capacity building
- ❖ Ensure protection concerns are integrated into programming and mainstream into all DRC components
- ❖ Ensure activities across all projects, including monitoring is conform to basic minimum protection requirements
- ❖ Work closely with the monitoring team and Senior Protection Officer on monitoring and evaluation of all protection components.  
Facilitate qualitative and quantitative monitoring of the project through team meetings, post-assistance visits, regular reporting and any other monitoring tools.

**6-Women and children Protection Coordinator -Syrian Arab Red Crescent (SARC) –Syria –Homs – From 12/2012–To 12/2014. Duties:**

- ❖ Manage and supervise the Emergency Operations Support Team ensuring timely provision of operational support to the Syria Field Office's Emergency Response Team and coordinated provision of timely and adequate (programmatic, logistics, etc.) support to Area Emergency Response Teams. oversee the performance of the team to ensure that it performs its functions rapidly, efficiently and with high impact for humanitarian assistance to Syrian
- ❖ Analysis the data about violation of children and women rights in Syria..
- ❖ Undertakes on-going visits child protection project sites, assesses local conditions and resources, and monitors inputs. Communicates with local counterpart authorities on project feasibility and effectiveness including monitoring the flow of supply and non-supply assistance.
- ❖ Assists in identification and selection of technical supplies and equipment.
- ❖ Ensure development and regular update of communication plans
- ❖ Management a budget and finance issues
- ❖ Chose officers and assistance who worked in the project.

- ❖ Ensure of achievement the stages of project.
- ❖ Reports to the manager of SARC Homs branch.

**7-Protection and Coordination Assistant- The United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA)- Tripoli- Lebanon Badawi Camp-from 1/2011 to1/2012 .**

**Duties:**

- ❖ Track and coordinate the reporting of protection activities of all the different components of the Operations/Protection Unit (Advocacy, Operations Support, GBV, Child Protection, Legal Aid, Border Monitoring) to ensure adequate coverage of Lebanon field by teams and timely flow of information from the field to Lebanon Field Office (LFO)
- ❖ Collate and analyse reports of protection concerns of Palestine Refugees from Syria (PRS) and their host communities from the field to identify trends and coordinate with Field Protection Officer (FPO) the development of appropriate responses;
- ❖ Ensure coherence in dissemination and communication of response and track implementation across all areas;
- ❖ Monitor the provision of UNRWA services to PRS and their host communities and follow up internally on cases where service provision has been lacking, in coordination with OSO teams;
- ❖ In coordination with the Programme Support Office (PSO), identify stakeholders and partners for referral mechanisms and establish and reinforce referral pathways (including Sops) to meet both protection concerns and service provision;
- ❖ Represent UNRWA in inter agency protection meetings, liaising with relevant stakeholders to map service provision and protection responses, identify gaps in service provision and protection response and design responses and referrals.
- ❖ In case of need, represent UNRWA in inter agency CP and GBV meetings, liaising with relevant stakeholders to map service provision and protection responses, identify gaps in service provision and protection response;
- ❖ Manage and coordinate the existent databases in order to ensure a proper and timely reporting to HQ, Front Office and external stakeholders;
- ❖ In coordination with the Protection Advocacy Officer, support and participate to the elaboration and implementation of the advocacy strategy;
- ❖ Monitor case management of serious protection cases from all areas;
- ❖ Prepare presentation of protection cases for intervention with appropriate authorities;
- ❖ Support the elaboration and implementation of projects and activities to support the emergency response within the existing protection framework and mandate of the agency;
- ❖ Through liaison with external partners identify, design and integrate UNRWA protection projects within the broader Syrian Crisis humanitarian response.

**8- Senior Women and Children Protection Officer -Syrian Arab Red Crescent (SARC) –Syria –Homs – From 9/2005–To 9/2009.**

**9 –Senior Humanitarian Affairs Officer -Syrian Arab Red Crescent (SARC) – Syria –Homs – From 9/2003–To 9/2005.**

**10- Humanitarian Affairs Officer –Syrian Arab Red Crescent (SARC) –Syria – Homs From 9/2001–To 9/2003.**

### **Education & Qualifications:**

- ❖ Aljnan university -Tripoli Lebanon – **PHD of Human Rights** –(2020-
- ❖ Aljnan university -Tripoli Lebanon – **Master of Human Rights** –(2010-2012)
- ❖ Albaath university- Homs Syria – **Translation Degree** – (2005-2009).
- ❖ Teacher institution –Homs Syria – **Diploma of teaching English** – (1999-2001).

### **Training:**

- ❖ None violent peace force Iraq -Erbil- **Mission Preparedness Civil Protection and Peace Building Training** -5-10/12/2019.
- ❖ Office of Deputy Regional Humanitarian Coordinator for The Syrian Crisis - Turkey -Gaziantep -**Protection from Sexual Exploitation and Abuse (PSEA) Training of Trainers** -17/21-6-2019-
- ❖ ECHO DG Turkey-Ankara- **Implementing a DG ECHO funded Action** .29-30/5/2019.
- ❖ ECHO Turkey - Gaziantep -**Protection Main-streaming** -17/05/2019.
- ❖ DRC Turkey- Urfa -**CBP training**-27-2/2-3-217.
- ❖ DRC Turkey- Marash -**Case Management training**-15-17/3/2017.
- ❖ DRC MENA -Amman-**Code of Conduct and investigation Skills**-10-14/6/2017.
- ❖ ECHO Turkey - Gaziantep - PCM (**Project Cycle Management**)-12/2016.
- ❖ DRC Turkey -Hatay -**Protection** – 26-27/10/2016.
- ❖ Handicap international –Hatay - **Inclusion** -6/9/2016.
- ❖ IMC Turkey –Hatay-**PFA**-25/02/2016.
- ❖ DRC Turkey -Hatay- **Social Cohesion** -18/02/2016.
- ❖ DRC Turkey- Hatay –**Case management SNF** - 8/2/2016.
- ❖ DRC \_Turkey –Hatay- **Psychology First Aid** 23/11/2015to27/11/2015. DRC \_Turkey –Hatay
- ❖ **Children friendly space CFS**-18/11/2015
- ❖ UNHCR- Turkey –Gaziantep-**SGBV Prevention and Response** - 21/7/201523/7/2105.
- ❖ DRC \_Turkey –Hatay- **How to avoid and survive kidnap and abduction**-1/6/2015.
- ❖ DRC \_Turkey –Hatay -**Security Management** - 6/2150
- ❖ DRC -Turkey – Mersin –**Protection +TP** - 30/5/2015-31/5/2015

### **References:**

- ❖ **Mohammad Khalil Haj Yousf** -Head of Project & Head of Office -WHH Turkey- Email: khy.mohammad@gmail.com.
- ❖ **Ammar Khadar** –Protection Area Manager East –DRC Turkey - Email:(ammar.khader@drc-turkey.org).
- ❖ **Laura Madsen** –Protection Specialist –UNHCR HQ-Geneva , Switzerland - Email: - laurmadsen@gmail.com
- ❖ **Luke Gracie**-Global Protection Adviser – NRC -Oslo, Norway - Email: lukespgracie@gmail.com